

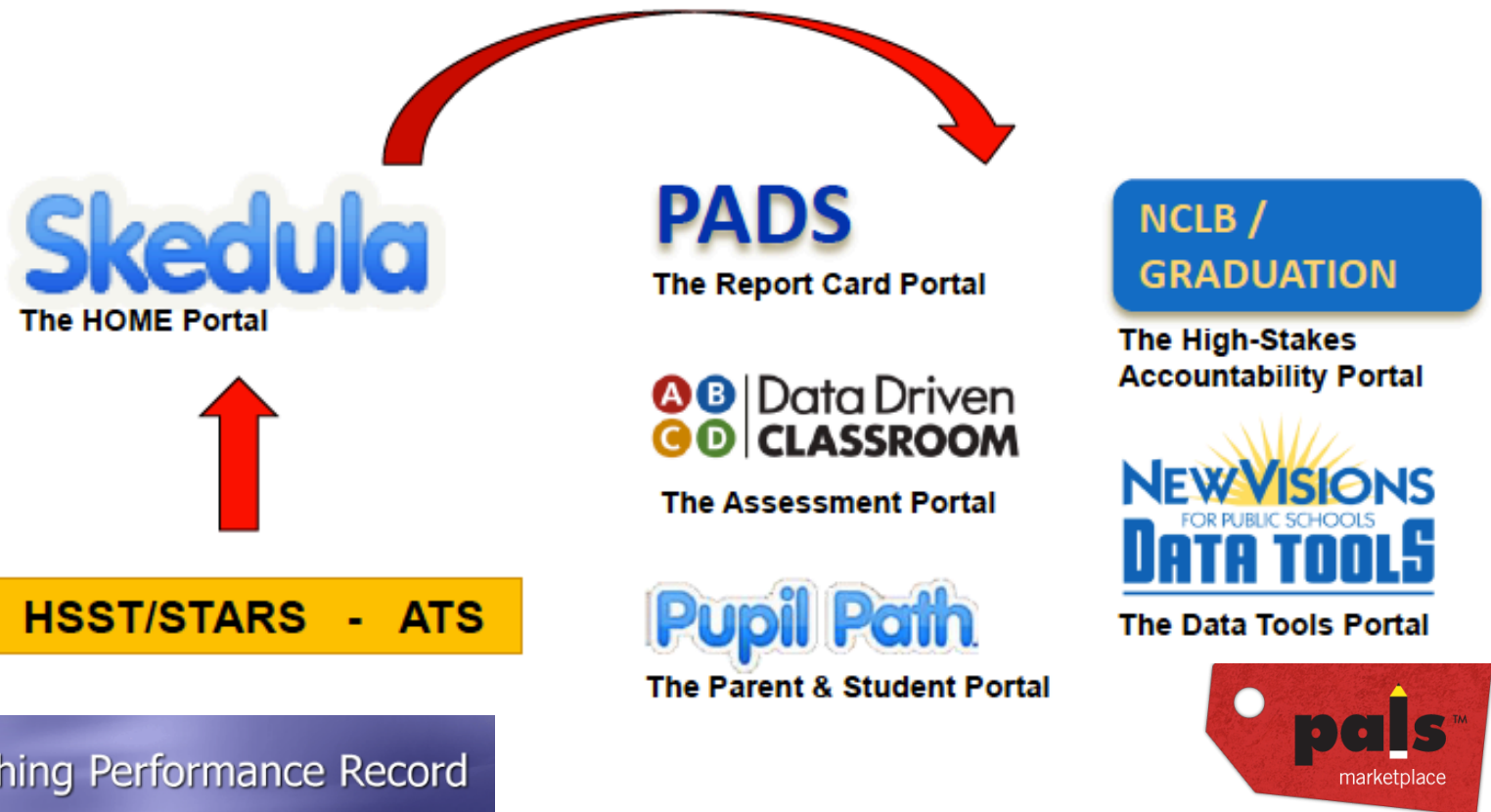
**Pupilpath 2.0**  
**Parent/Student Help Guide**

*2012-2013 School Year*



# What is CaseNEX-Datacation?

CaseNEX-Datacation is a comprehensive, web-based, student data management system, which consists of eight distinct portals that are dynamically interconnected, creating a seamless and intuitive data flow; allowing administrators, teachers, guidance counselors, parents, and students to look analytically at subtle correlations that exist between anecdotal behaviors, and diagnostic student performance outcomes, over time.



# Pupilpath Invitation Letter

- In order to begin using the system, please refer to the Pupilpath Invitation letter, provided by the school administration, which includes your secure access codes.

Please type in this web address, in order to navigate to the Pupilpath website

This information is required to complete the registration process.

To sign into Pupil Path go to <https://pupilpath.skedula.com/> and click "New User? Sign Up Here!" then complete the following:

- Select our school
- Your name
- Your email address
- Your child's OSIS (9 digit school ID # which is copied below)
- Your child's date of birth
- The registration code which is copied below
- Select your password (Your password must be at least 6 characters in length.)

Please know that the Parent Registration Code can be shared by parents that are separated or divorced. The system will allow each parent to have their own secure access codes and a private email messaging system that can not be accessed by the other parent.

If you have any difficulty signing into Pupil Path, please contact our Parent Coordinator.

Student Name: **Luis Adams**

OSIS #: **371965542**

Parent Registration Code (for your account): **TMRFKS**

Student Registration Code (for your child's account): **OYVDHP**

Student ID Number

Student Registration Code

# Logging On

- If you are a new user, please click the registration link, and fill in the required fields.
- If you used the system, during the previous school year, and your son or daughter is currently at the same school, you can use your existing access codes, to begin using the system.
- If you have forgotten your password, click, "Forgotten password," enter in your email, and click "Send Reset Instructions."
- Students that have forgotten their password, can not have an email sent, and will need to ask their teacher for a new registration code.

The screenshot shows the PupilPath login interface. At the top, the 'PupilPath' logo is displayed in a large, blue, rounded font. Below the logo, the word 'Welcome' is centered. A blue 'Sign In' button with a lock icon is positioned below the welcome text. Underneath the button is a link for 'Parents Register / Student Register'. Below this link are four social media icons: Facebook (blue), Twitter (green), LinkedIn (purple), and RSS (orange). Further down are links for 'Instructions / Quick Setup Document' and 'Forgot Password?'. At the bottom of the page, the copyright notice '© CaseNEX / Datacation' is visible.

Three red arrows point to specific elements on the page, each accompanied by a red text annotation:

- An arrow points to the 'Parents Register / Student Register' link with the text: "Click here if you are a new parent, registering for the first time."
- An arrow points to the 'Forgot Password?' link with the text: "Click here if you forgot your password"
- An arrow points to the 'Sign In' button with the text: "Click here if you are a new student, registering for the first time."

# Parent Registration

Parents need a functional Email Address to complete the registration process. Please see the Parent Coordinator for assistance, if you don't have an email account.

## Parent Registration

### Parent Information

Email Address:

Prefix:

First Name:

Last Name:

Prefix (Mr., Mrs., Ms., Dr.)

### Student Information

School:

Student ID:

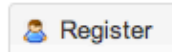
Date of Birth:

Registration Code:

The Date of Birth is the only information required to complete the registration process that is not included within the Pupilpath Invitation letter.

Student ID number and Registration Code is located on the bottom of the Pupilpath Invitation letter.

Click Register to complete registration process.

 Register

# Parent Registration

Once you successfully complete the registration process, the system will generate the following message to setup your secure password.

✓ Thank you for registering. Please Set your password by clicking [HERE](#). Check your email account for instructions if you do not wish to do this now. Can't find the email? Check the Spam/Junk folder.

 Register

The system will ask you to click this link in order to set your password.

Type in your new password and confirm it in the line below.

# PupilPath

## Set Your Password

New password:


Confirm new password:

Set My Password

Cancel

© CaseNEX - 2012

# Student Registration

 [Log into PupilPath](#)

## Student Registration


**Email Address: \*Optional\***

**School:**

**Student ID:**

**Date of Birth:**

**Registration Code:**

 [Register](#)

**Students are not required to use an email address to complete the registration process. If a student forgets their password, they must ask a teacher or school official, for a new registration code, then click here to sign up again.**

**Select your school from the dropdown list.**

**The student ID number and Registration Code is located on the bottom of the Pupilpath Invitation letter.**

**Click Register to complete the registration process.**

# Student Registration

Student ID:

Date of Birth:

Registration Code:

✔ Thank you for registering. Your username is 371965542 - Set your password by clicking [HERE](#) and you will be logged in.

# PupilPath

**Set Your Password**

New password:

Confirm new password:

© CaseNEX - 2012

Once a student successfully completes the registration process, the system will prompt them to set up the password.

The student will add in the new password and confirm it on the line below.  
Once done, click 'Set My Password' in order to begin using the system



# Pupilpath Homepage & Dashboard

« Hide Menu

Student: 371965542 | Logout

**Pupil Path.com**

NYC Demo School  
ID: 371965542

Home

Dashboard

Class Schedule

Anecdotal

Assignments

Grades

Attendance

Calendar

Progress

Account

Grades Assignments Anecdotal Attendance Calendar Messages

**Primary Navigation Bar**

The Quick Action Icons will allow you to view the following:

- a) Grades
- b) Assignments
- c) Anecdotal Logs
- d) Attendance
- e) School Calendar
- f) Messages

**Courses**

Select a course from the list below to view course performance.

Course	Title	Teacher	Department	Average
BCUL2C-31	CULINARY 2	HAYES	Business Education	MP4: ★ 92.27
BCUL2CLB-3	CULINARY 2 LAB	HAYES	Business Education	-
E4C-12	ENGLISH 4	VROOM	English	MP1: ⚠ 65-70%
E4CWRLAB-	ENGLISH 4 LAB	VROOM	English	-
EXRLE-07	ELA REG JUN	MCGINN	English	-
FS4-52	SPANISH II TERM 2	BUFFKIN	Foreign language	MP4: ★ 90.57
FS4LAB-52	SPAN II TERM 2 LAB	BUFFKIN	Foreign language	-
PH1-40	HEALTH	FISHER K	Health/Physical Education	MP4: ★ 94.28
PH1LAB-40	HEALTH LAB 1	FISHER K	Health/Physical Education	-

Click to view progress grades in any class.

# Pupilpath Homepage & Dashboard

## Assignments Excluded from Average

Date	Title	Weight	Grade		
3/16/12	MP1 Participation	1	100	100%	100/100
3/14/12	Romeo and Juliet Act II Project	1	80	80%	80/100
3/7/12	Romeo and Juliet Act I	1	67	67%	67/100
3/1/12	Mock Regent Project	1	63	63%	63/100
2/15/12	Romeo and Juliet: The Characters	1	100	100%	100/100
2/10/12	Part 3 MC (Part 3 Project)	1	100	100%	100/100
2/10/12	# 26 (Part 3 Project)	1	72	72%	72/100
2/10/12	# 27 (Part 3 Project)	1	72	72%	72/100
2/9/12	The Prologue Listening/Reading Task	1	0	0%	0/100
2/8/12	Shakespeare's Listening Task	1	70	70%	70/100
2/3/12	Reading Comp (Part2) MC	1	M	0%	0/100
2/2/12	Listening MC	1	32	32%	32/100
Category Average:			60-65%		

You can click on the magnifier glass icon to view details on any assignment

The system will calculate how well the student is performing in a particular category, within each area of the teacher's gradebook

## Category Breakdown

Category	Worth	Average
Homework	15%	✓ 80-85%
Class Participation	10%	⚠ 65-70%
Exams Quizzes Tests	70%	⚠ 60-65%
Notebook Conduct Attendance	5%	-
SWAG	0%	-
Marking Period 1 Average:		⚠ 65-70%

A dash implies that the teacher has yet to grade an assignment in a particular category. Skedula will exclude that category from the gradebook average and distribute that weight evenly across the other categories.


# Pupilpath Homepage & Dashboard

## Event Feed

Show events after 9/19/2012

SEP  
17


Monday, September 17, 2012

 **Rosh Hashanah (SCHOOLS CLOSED)** School Calendar

Announcement by JoAnn Codd

[View Calender details for this event](#)

Rosh Hashanah (SCHOOLS CLOSED)  
From 9/17/2012 8:00:00 AM until 9/18/2012 3:00:00 PM

 **Late** Course Attendance

E4C-12 ENGLISH 4 [Lobo](#)

[Show attendance history for this course](#)

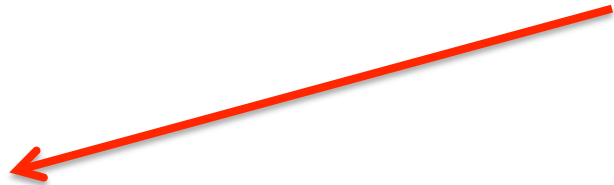
Comment: 10 minutes late

SEP  
14

Friday, September 14, 2012

 **Progress Report** Anecdotal

The system will provide parents and students with a daily news feed of any events, grades, attendance, etc., occurring on a daily basis.



# Class Schedule

Home

To do this, Click "Home" to "Class Schedule"

Dashboard

Class Schedule

Anecdotal

Click to view the "Class Schedule" and "Exam Schedule"

Click to view the "Class Schedule" by day of the week.

Click to view the "Class Schedule" as a grid.

 **Class Schedule**

Schedule for:

[View Schedule as Grid](#) 

PD	Code	Days	Title	Teacher	Room
01	E4CWRLAB-	xxWxx	ENGLISH 4 LAB	VROOM	S323
02	H4C-21	MTWRx	GL HIST 4	DELLECAVE	S317
03	BCUL2C-31	MTWxF	CULINARY 2	HAYES	S320
04	PH1-40	xTWRf	HEALTH	FISHER K	G34
05	FS4-52	xTWRf	SPANISH II TERM 2	BUFFKIN	N316
06	MG42C-63	MxWRf	GEOMETRY TERM 2OF4	LECHILLGRIEN	N214
07	ZLLA-70	MTWRf	LUNCH		CAFA
08	SE2C-83	MTWxF	EA SCI 2	PINER	E209

# Anecdotal

Home

To do this, Click “Home” to “Anecdotal”









Dashboard

Class Schedule

Anecdotal

## Anecdotal

Click to view any anecdotal log

Date	Employee	Type
9/14/2012	Paul Lobo	 <a href="#">Progress Report</a>
9/5/2012	Paul Lobo	 <a href="#">Progress Report</a>
9/5/2012	Paul Lobo	 <a href="#">Progress Report</a>
2/9/2012	William Buffkin	 <a href="#">Academic - Negative</a>
4/4/2011	Ms. F. Simmons	 <a href="#">Academic - Negative</a>
11/15/2010	Mrs. S. Tuzzo	 <a href="#">Academic - Positive</a>
10/27/2010	Mrs. A. Francisco	 <a href="#">Behavioral</a>
10/5/2010	Mrs. A. Francisco	 <a href="#">Academic - Positive</a>

# Assignments

- Assignments
- All Assignments
- Upcoming Assignments
- Graded Assignments

To do this, Click “Assignments” to “All Assignments”

Click to view any assignments in a particular class

Course	Title	Teacher	Department	Average
BCUL2C-31	CULINARY 2	HAYES	Business Education	MP4: ★ 92.27
BCUL2CLB-3	CULINARY 2 LAB	HAYES	Business Education	-
E4C-12	ENGLISH 4	VROOM	English	MP1: ▲ 65-70%

**Filter**

Filter for ENGLISH 4

Marking Period:

Date greater than:

Category:

Grade Status:

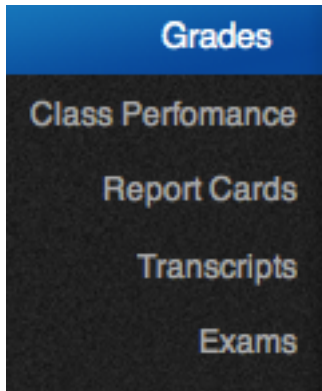
The filtering system will allow you to search for assignments by Marking Period, Category, Date Range, and Grade Status

Click on any assignment title to view details relating to that assignment

## Assignments - ENGLISH 4

Assigned	Due	MP	Category	Title	Grade
Wed, Sep 5	Wed, Sep 5	1	Class Participation	<a href="#">PS 127</a>	
Wed, Sep 5	Wed, Sep 5	1	Homework	<a href="#">Rucker HS</a>	14

# Grades



To do this, click "Grades" to "Class Performance"

Select a course: ENGLISH 4 VROOM Show All Courses

E4C-12 ENGLISH 4 - Visual Breakdown

Class Status: 🚩 65-70% - Borderline Marking Period: 1

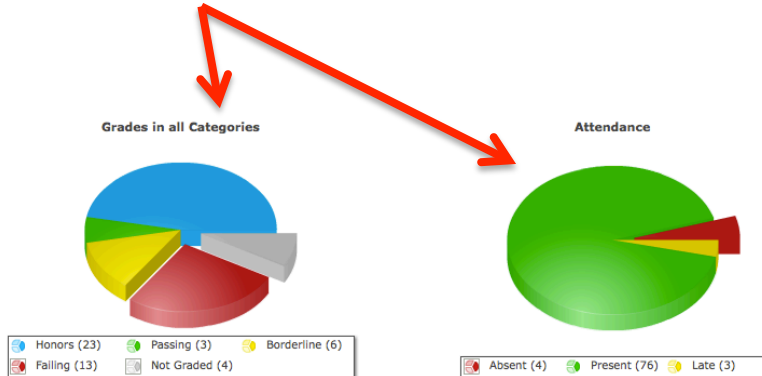
Class Status: 🚩 65-70% - Borderline Marking Period: 1

MP 1 Average: 65-70%

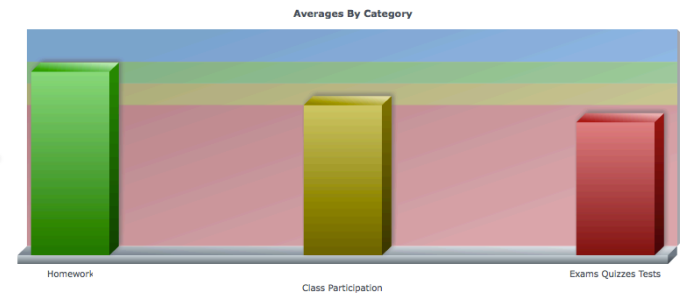
Falling | Borderline | Passing | Honors

Select any course and marking period

View grades in any category and attendance



Mouse over any bar to view how well the student is performing a given category within the gradebook.



2/9/12	The Prologue Listening/Reading Task	1	0	0%	0/100
2/8/12	Shakespeare's Listening Task	1	70	70%	70/100
2/3/12	Reading Comp (Part2) MC	1	M	0%	0/100
2/2/12	Listening MC	1	32	32%	32/100
Category Average:				🚩 60-65%	

Click on the bar to view assignments in the category

Category	Worth	Average
Homework	15%	🟢 80-85%
Class Participation	10%	🚩 65-70%
Exams Quizzes Tests	70%	🚩 60-65%
Notebook Conduct Attendance	15%	-
SWAG	0%	-
Marking Period 1 Average:		🚩 65-70%

# Grades

Grades

Class Performance

Report Cards

Transcripts

Exams

To do this, click “Grades” to “Report Cards”

Select year, term, and marking period, to view previous and current report card grades.

Report Cards

Report Card

Year / Term: 2011-2012 Term: 2 Marking Period: 1

PD	Code	Title	Teacher	Mark	Exam	Abs
00	GCORP-01	Corporate SLC	AURIEMMA			
01	E4C-12	ENGLISH 4	VROOM	80		1
01	E4CWRLAB-1	ENGLISH 4 LAB	VROOM	80		0
02	H4C-21	GL HIST 4	DELLECAVE	87		1
02	H4CWRLAB-2	GL HIST 4 LAB	DELLECAVE	87		0
03	BCUL2C-31	CULINARY 2	HAYES	91		0
03	BCUL2CLB-3	CULINARY 2 LAB	HAYES			0
04	PH1-40	HEALTH	FISHER K	93		2
04	PH1LAB-40	HEALTH LAB 1	FISHER K	93		0
05	FS4-52	SPANISH II TERM 2	BUFFKIN	90		1
05	FS4LAB-52	SPAN II TERM 2 LAB	BUFFKIN	90		0
06	MG42C-63	GEOMETRY TERM 2OF4	LECHILLGRIEN	98		1



# Grades

Grades

Class Performance

Report Cards

Transcripts

Exams

To do this, click “Grades” to “Transcripts”

You can view the transcript  
by subject or by year.



## Transcript

Transcript

Show Transcript by Year

### CTE

	DBN	Year	Term	Course	Title	Mark	Credits
✓	31R440	2011	2	BCUL2CLB	CULINARY 2 LAB	92	0.25
✓	31R440	2011	1	BCUL1C	CULINARY 1	88	1.00
✓	31R440	2010	2	BUSLAB4	BUS LAB IV	75	0.25
✓	31R440	2010	1	BUSLAB3	BUS LAB III	80	0.25

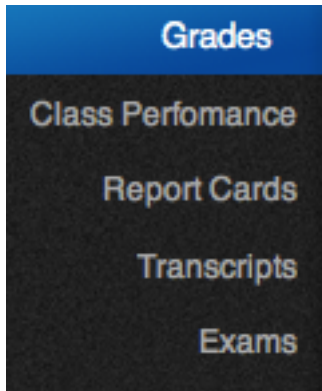
Credits earned in CTE: 1.75

### ELECTIVE

	DBN	Year	Term	Course	Title	Mark	Credits
✓	31R440	2011	2	BCUL2C	CULINARY 2	93	1.00
✓	31R440	2011	1	BCUL1CLB	CULINARY 1 LAB	88	0.25
✓	31R440	2010	2	BCC4C	COMP APPL	75	1.00
✓	31R440	2010	1	BCC3C	COMP APPL	80	1.00

Credits earned in ELECTIVE: 3.25

# Grades



To do this, click “Grades” to “Exams”

HS Exam History

	DBN	Year	Term	Course	Title	Mark
✓	31R440	2011	2	EXRLE	ELA REG JUN	73
✓	31R440	2011	2	HXRGE	GLOB HIST REG JUN	68
!	31R440	2010	2	MXRE	ALGEBRA REG	53
✓	31R440	2010	7	MXRE	ALGEBRA REG	72
✓	31R440	2010	2	SXRK	LIVENVIR R	72
✓	31R440	2011	2	SXRUE	PHSET ES REG JUN	80

View Regents/RCT exam results



K-8 Exam History

Year	Code	Title	School	RS	SS	PL	DEC
SP10	ELA	ENG LANG ARTS	31R002		641	2	
SP10	PET	SCI OBJECT	31R002	041	058	2	
SP10	PET	SOC STUD TOT	31R002	042	061	2	
SP10	STM	STATE MATH	31R002		665	2	
WI09	ELA	ENG LANG ARTS	31R002		655	3	
SP09	STM	STATE MATH	31R002		665	3	
WI08	ELA	ENG LANG ARTS	31R002		641	2	
SP08	STM	STATE MATH	31R002		656	3	
WI07	ELA	ENG LANG ARTS	31R039		654	3	
SP07	STM	STATE MATH	31R039		673	3	
WI06	ELA	ENG LANG ARTS	31R039		628	2	

View K-8 Exam History

# Attendance

- Attendance
- Daily Attendance
- Course Attendance

To do this, click “Attendance” to “Daily/Course Attendance”

Click on the attendance entry  
to view details

The screenshot shows a web interface for managing attendance for a course titled "Attendance - ENGLISH 4". At the top, there is a navigation menu with three options: "Attendance", "Daily Attendance", and "Course Attendance". Below the menu is a calendar for "September 2012". The calendar grid shows dates from 1 to 29. On September 16, there is a yellow box labeled "Late" with a clock icon. On September 17, there is a green box labeled "Present" with a checkmark icon. A modal window is open over the calendar, displaying the following information:

- Attendance - ENGLISH 4
- Monday, September 17 2012 12:00 AM
- Late
- 10 minutes late
- CLOSE X

Red arrows point from the text "Click on the attendance entry to view details" to the "Late" entry on the calendar and to the modal window.

# Account

- Account
- Messages
- Change Password
- Settings
- Add Student
- Switch School Term

To do this, click “Account” to “Add Student”

If you have two children in the same school, you can view both students with the same login. Please know that you will need the Pupil Path Invitation letter to complete this process.



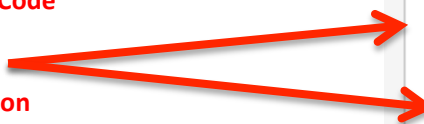
### Add Child

**i** Enter registration code

School	<input type="text" value="Choose a School"/>
Birth Day	<input type="text"/>
Student ID Number	<input type="text"/>
Registration Code	<input type="text"/>

Register

Student ID number and Registration Code is located on the bottom of the Pupilpath Invitation letter.



# Technical Support and Assistance

Technical Support 866-817-0726 (8am-6pm)

24 hour a day email support [datacation@casenex.com](mailto:datacation@casenex.com)

