The BryteWave™ K-12 Edition app is available for iOS devices, Android devices with access to Google Play, Nook HD and HD+, and Kindle Fire HD and HDX.

School name: Cambridge Rindge and Latin School

Step 1: Logging in to the BryteWave K-12 Edition App

a. Download and install **BryteWave K-12 Edition app** from the App store, Google Play, or the Amazon App store.

b. Launch the mobile app.

c. Enter your **User Name** and **Password**

STUDENTS:	TEACHERS:
User Name: your school ID number **Password:** Library	**User Name:** 000 + 4-digit employee ID number **Password:** Library user name ex. 0001234 - **OR** - **User Name:** 00 + 5-digit employee ID number **Password:** Library user name ex. 0012345

d. Enter the Follett Shelf URL for the collection you want:

CRLS Ebooks and Audiobooks (Gr. 9-12)	**CPS Shared Audiobooks (Gr. 3 and up)**
http:// wbb12534 .follettshelf.com	http:// wbb34954 .follettshelf.com

e. Select **Log In**.

*NOTE: **DO NOT** check off the **Stay logged in** box if you want to have access to both the CRLS (Gr. 9-12) and CPS (Gr. 3 and up) collections. Checking the **Stay logged in** box will limit your access to only one of the collections.*

Step 2: Accessing Follett Shelf and Checking Out an eBook or Audiobook

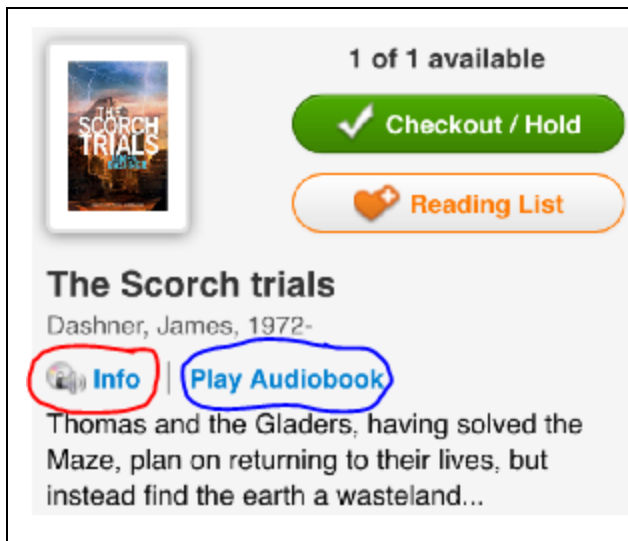**a.** Select **My Library** to go to your school's Follett Shelf.

b. Browse the full eBook and audiobook collection _or_ search by keyword, title, or author name.

c. To locate book information (summary, running time, etc.), select **Info**.
To preview the book, tap on the book cover image, **Open Book** (for eBooks), or **Play Audiobook**.
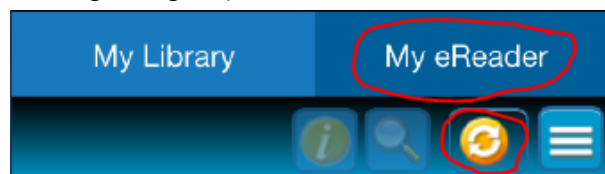To check out the book, select **Checkout/Hold**.
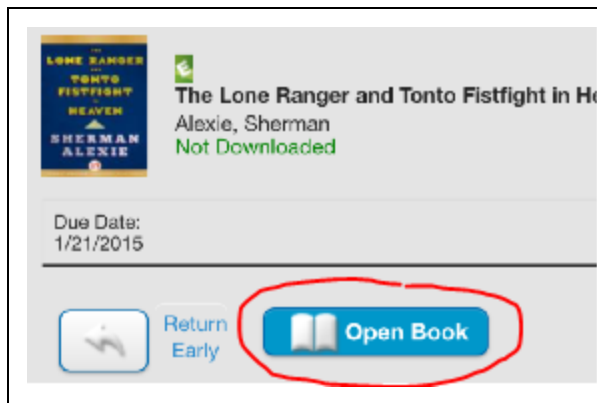
eBook	Audiobook

d. To access your checkout(s), select **My eReader**, and then tap the **sync** icon.
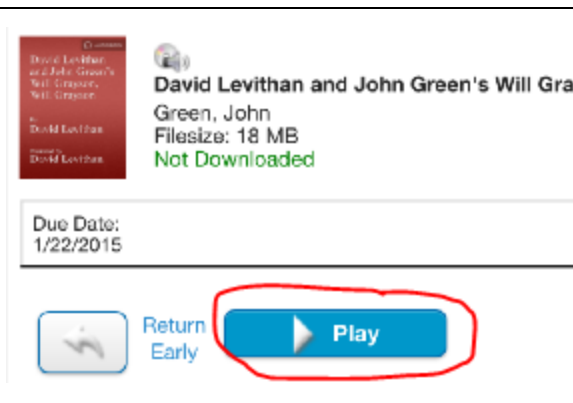(You may be prompted to log in again)

Step 3: Opening a Checked Out eBook or Audiobook

a. In **My eReader**, select **Open Book** or **Play** to open the title you want to read or listen to.

<table>
<tr><th>eBook</th><th>Audiobook</th></tr>
<tr>
<td>

The Lone Ranger and Tonto Fistfight in He
Alexie, Sherman
Not Downloaded

Due Date:
1/21/2015

Return Early   📖 **Open Book**

</td>
<td>

David Levithan and John Green's Will Gra
Green, John
Filesize: 18 MB
Not Downloaded

Due Date:
1/22/2015

Return Early   ▶ **Play**

</td>
</tr>
</table>

b. You can access your ebook or audiobook in **Online mode** or you can **Download** it to your device:

Online mode allows you to read or listen to your title online, which requires your device to be connected to the Internet via wifi or mobile network connection.

> *(Keep in mind...if your device is not connected to wifi, online mode will use up data from your mobile device data plan)*

☁ Online mode   ℹ 🔍 ☰

Downloading will store the title to your device, allowing you to read or listen without a wifi or network connection.

> *(Keep in mind...your mobile device must have enough storage space available for a title to download)*

⬇ Title is now downloaded   ℹ 🔍 ☰

<table>
<tr><th>eBook</th><th>Audiobook</th></tr>
<tr>
<td>

For eBooks, you will be prompted to choose between reading in online mode or downloading the title to your device.
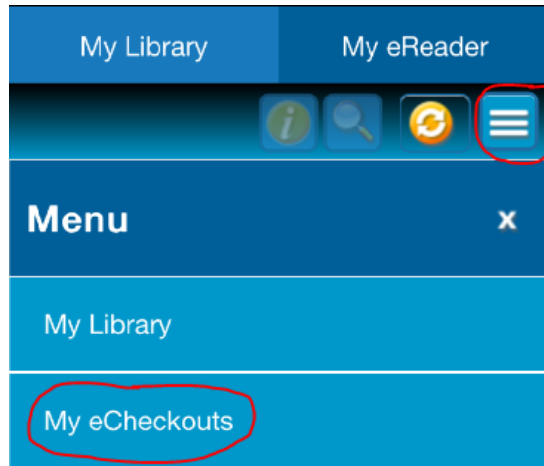
Continue reading online

Download title

</td>
<td>

Audiobooks will download automatically when you play a title.

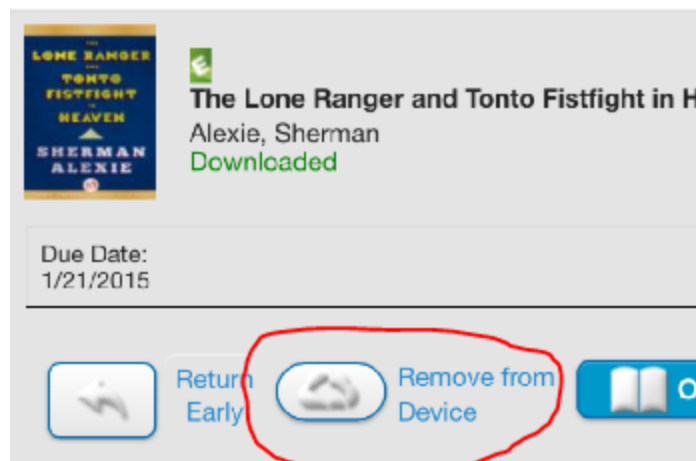⬇ Title is now downloading   ℹ 🔍 ☰

</td>
</tr>
</table>

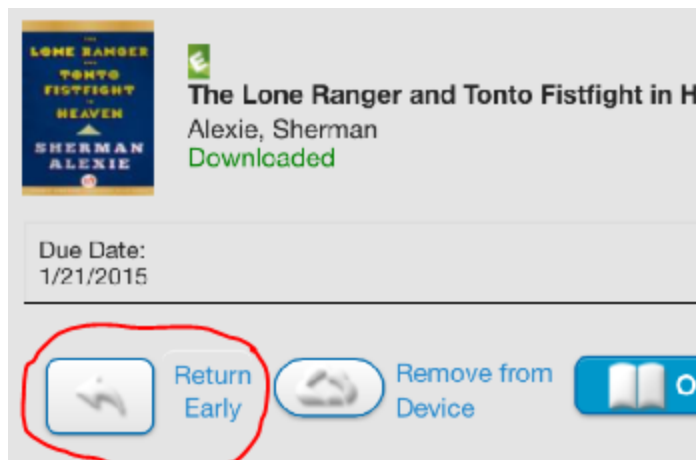# Step 4: Removing or Returning a Checked Out eBook or Audiobook

a. Tap the **menu** icon and then the **My eCheckouts** option. If you don't see your latest checkouts, tap the **sync** icon.

b. If you have downloaded a title, but would like to return it, select **Remove from Device**.

c. Titles will automatically return on due date (14 days after checkout date). If you have finished reading or listening to the title and wish to return it, select **Return Early**.

Questions or Comments?

Feel free to contact either [Emily Houston](#) or [Mairead Kelly](#) if you have any questions or feedback relating to the Follett BryteWave App or this guide.

1/23/2015