

Getting Started Guide

Pearson My English Lab

Rev 4.8.20 g

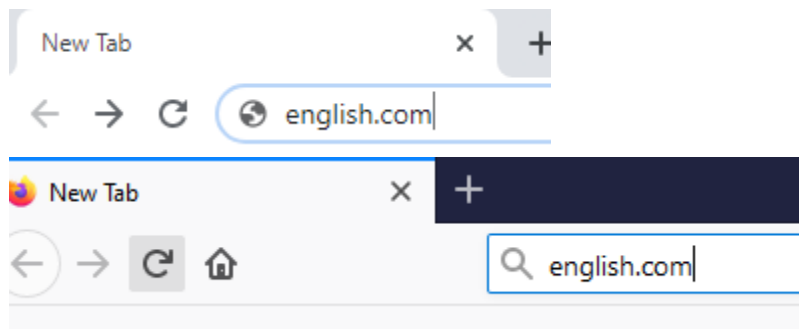
This guide will explain how to sign up for your **My English Lab** account, and how to access the software for your class.

Note: For best results, use either the Chrome or Firefox browser

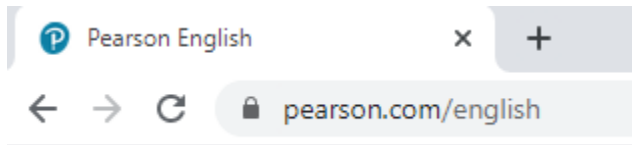


Step 1:

Open your browser and type “**english.com**” in your browser’s [address bar](#), then press enter (or return) on your keyboard to go to the Pearson website.



Notice that english.com redirects to pearson.com/english. This is the right place.



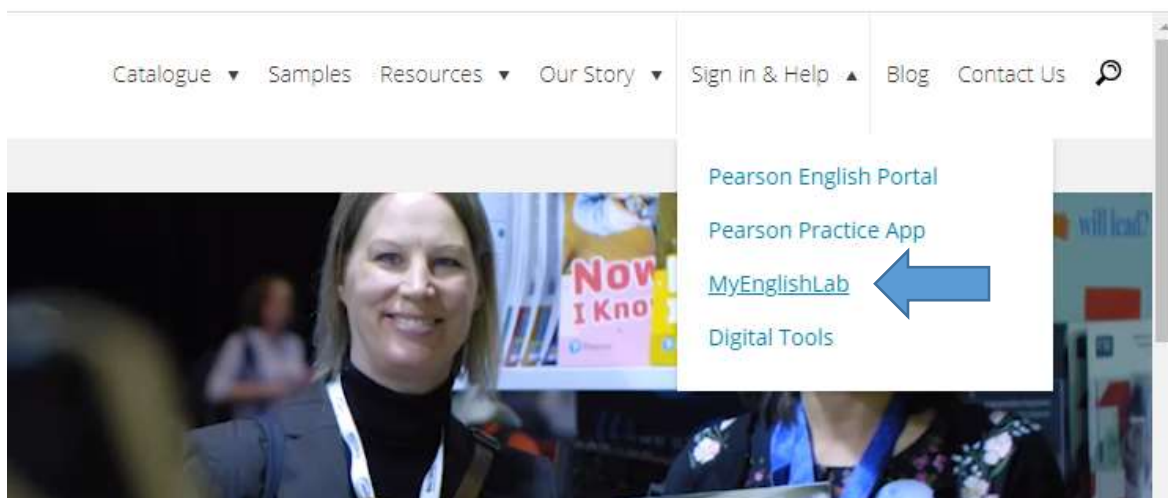
Step 2:

Find the “**Sign in & Help**” menu at the top of the page.



(Note: the photos you see in the background will vary)

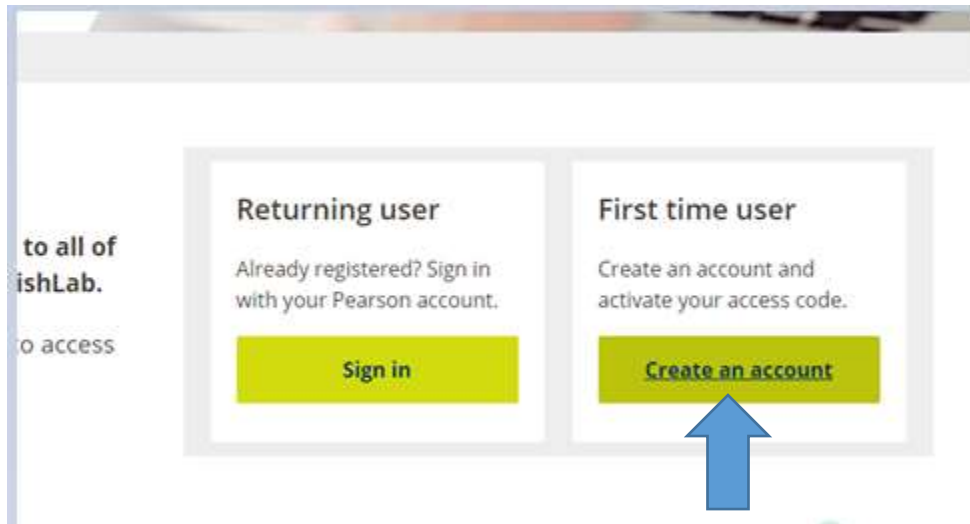
In the Sign in & Help menu, click on “**MyEnglishLab**”



(Note: the photos you see in the background will vary)

Step 3:

Click on the “**Create an account**” button...





(Note: either button actually leads to the *same* Sign In page)


Tip: Here is a shortcut directly to the Sign In page: **english.com/login**
You can try using this shortcut next time you use the software.

Step 4:


This is the **Sign In** page. This is where you will sign in every time you use the software. You can bookmark this page now for your next visit. If you already have a Pearson account, try signing in. If not, create a new account.



Click the small “**Create an account**” link.

 English  Help


Pearson

Sign In



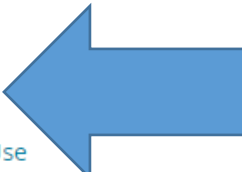
 

SIGN IN

[Forgot your password?](#)

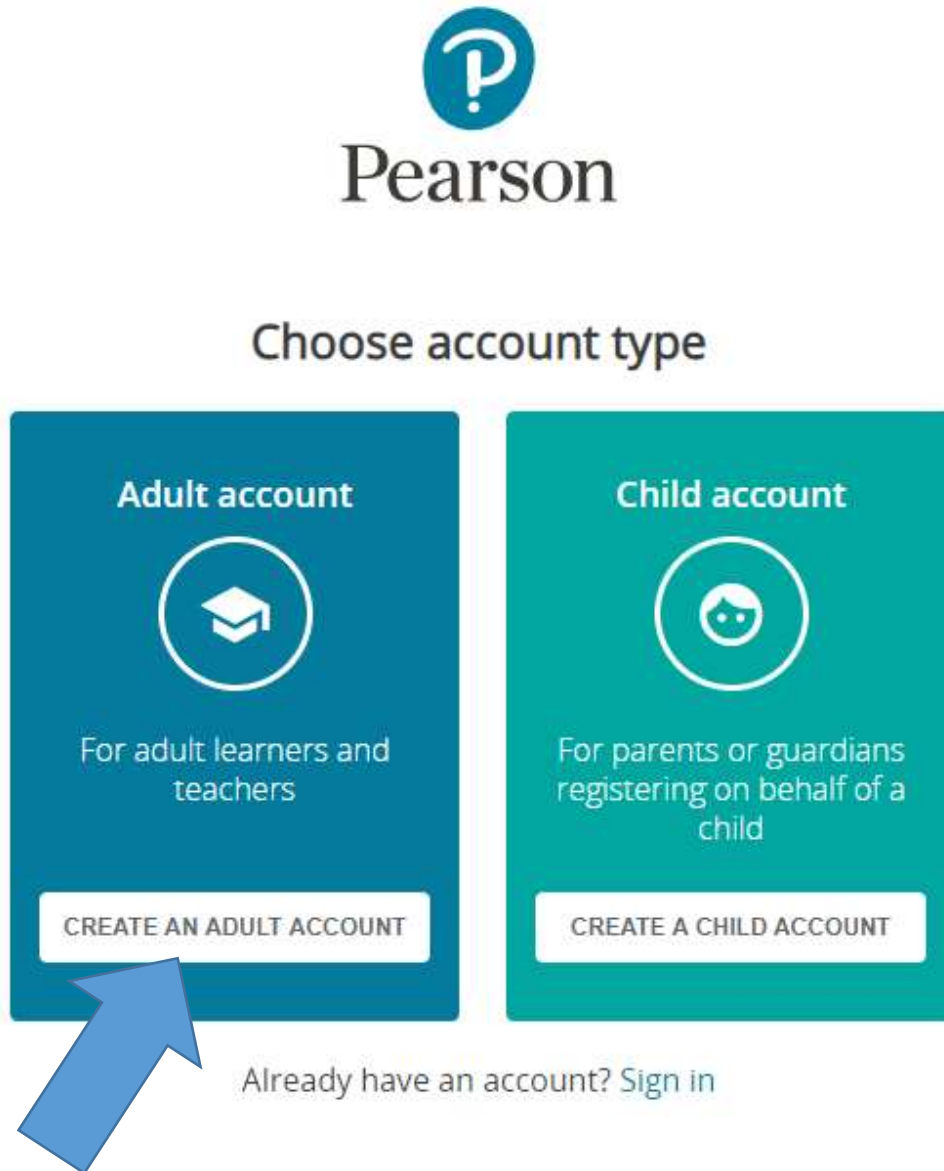
New to Pearson? [Create an account](#)

By signing in, you accept our [Terms of Use](#)



Step 5: Creating Your Account

Click the “**CREATE AN ADULT ACCOUNT**” button.



On the next page, type your **real name**, your real **email address**, and a unique username and password. Be sure to write down and remember your username and password! For Country, select “United States”.

Fill out the form completely with your own information, then click the “**Create Account**” button...

Create an adult account

Personal information

First name
Mickey ✓

Last name
Mouse ✓

Native language
rodentian ✓ ▾

Country
United States ✓ ▾

Account information

Create username
mickeymouse34 ✓

Email address
mickeymouse@gmail.com ✓


Create password
•••••• ✓ 👁

Confirm password
•••••• ✓ 👁

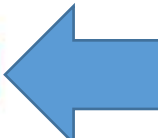
☐ Keep me updated with information about Pearson products and services, as well as occasional customer surveys. (Don't worry, we won't share your information with anyone else.)

☐ Send me a monthly newsletter

✓ I'm not a robot


reCAPTCHA
Privacy • Terms

CREATE ACCOUNT



Tip: If you are having trouble creating your account, read the prompts and do as they say. You might need to choose a different username or password.

Your username can only contain lowercase letters, numbers, at signs (@), underscores (_), dots (.) and dashes (-).

Enter a password that is 8 to 32 characters long. It must include one number or special character and cannot contain blank spaces, your name, or your username.

Tip: Work on the form until all lines turn green, then click “Create Account”

Step 6:

After you have successfully created your account, be sure to **write down and remember** your new Pearson username and password:

Username _____

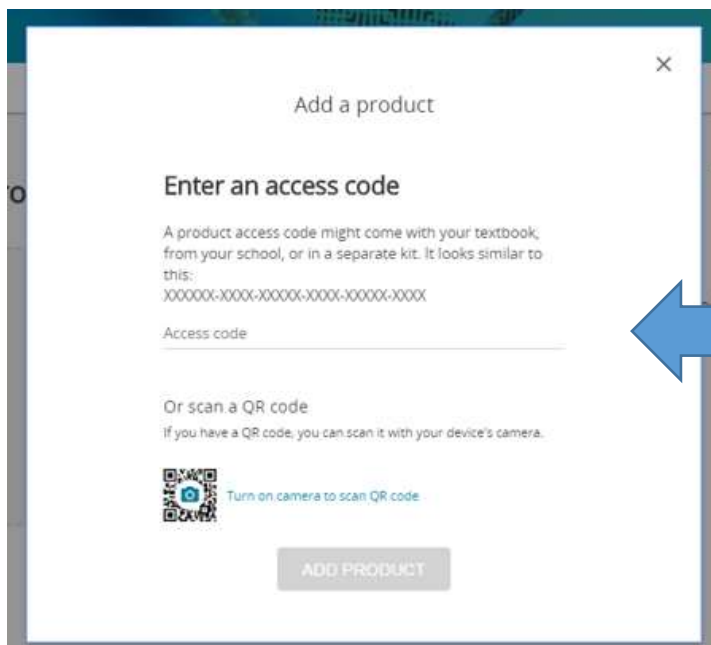
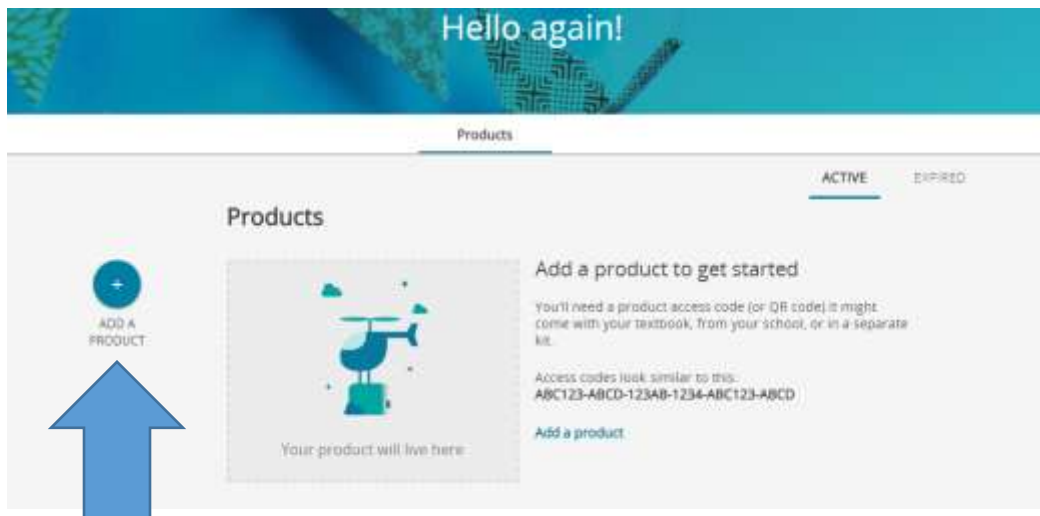
Password _____

Tip: Remember your username and password, so you can sign in next time....

Step 7: Adding Your Product(s)

Once you are signed in to your Pearson account, it is time to add your software. On the Dashboard, click the + “**Add a Product**” Icon.

Then, copy & paste the **product access code** that your instructor gave you.

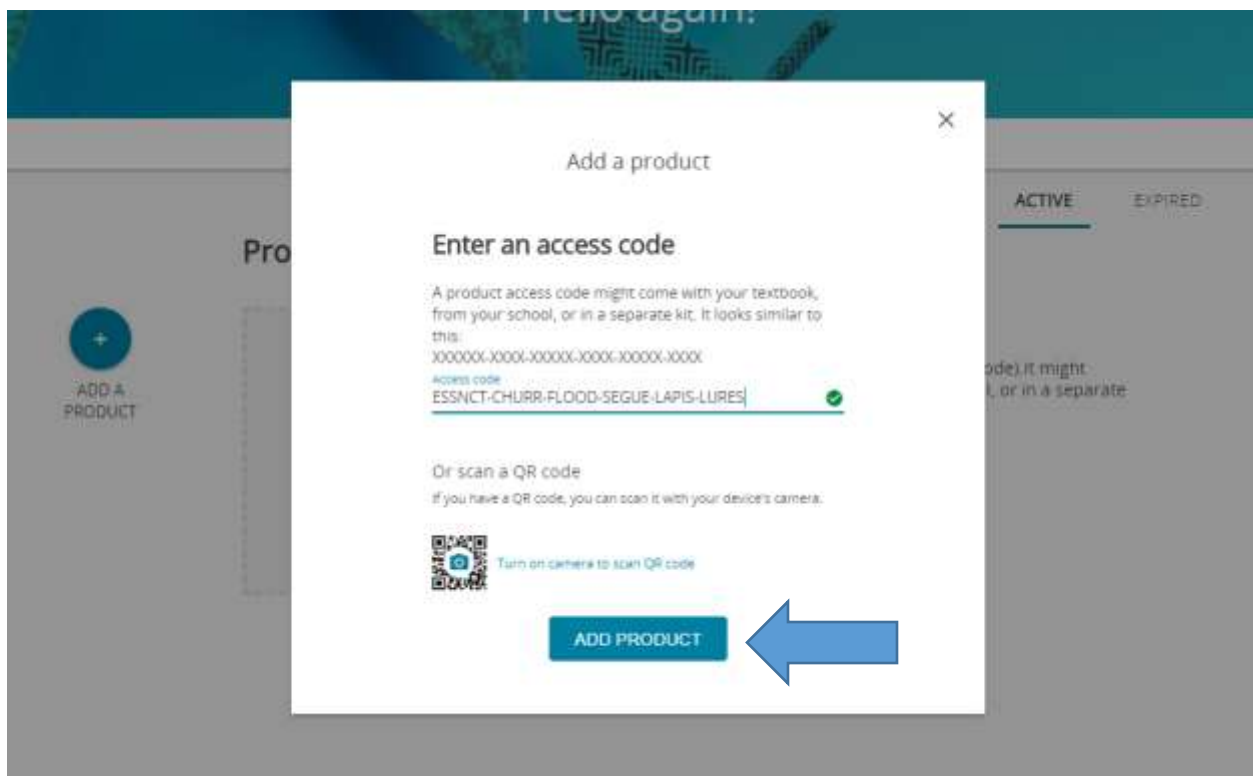


If you received two product access codes from your instructor, use either one to start, then repeat this step for the second code. Each code is for a different product.

Tip: Each product access code is unique and can only be used by one student.

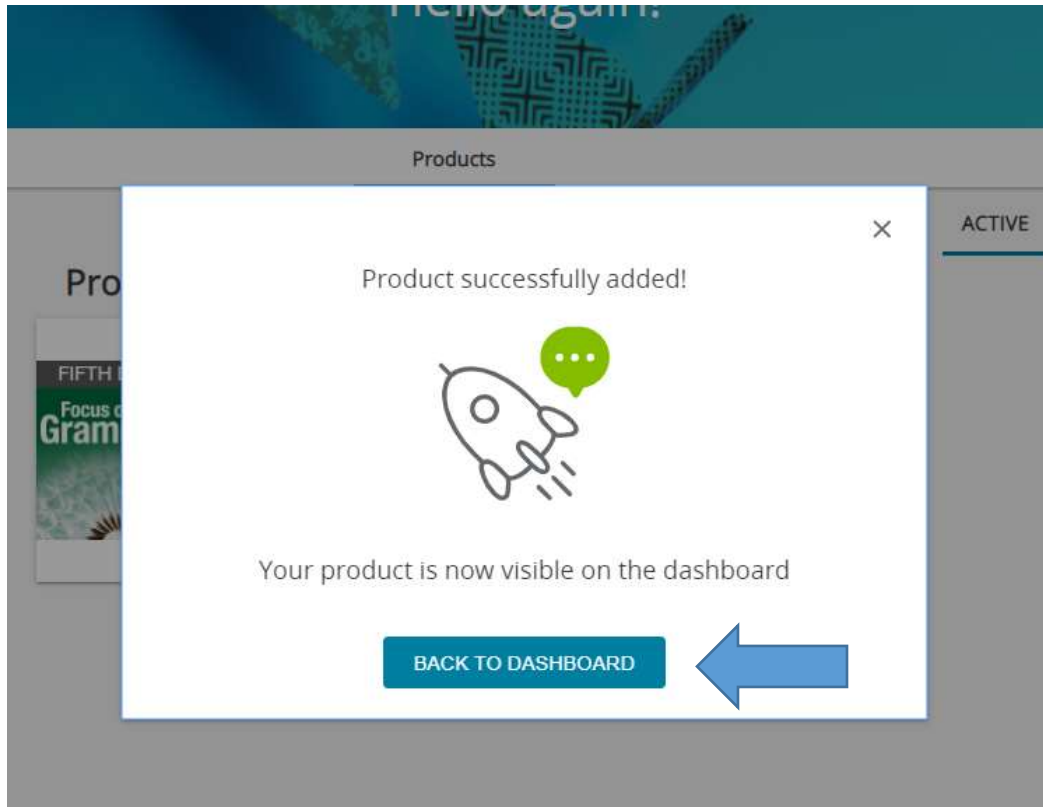
Be sure to copy & paste (or type) the code exactly including the hyphens. If the code doesn't work, try putting the code in again, then check to make sure that the code is exact. Make sure there is no blank space before or after the code.

When the green check mark appears, click the **“Add Product”** button.



(Note: your access code will be different from this example)

When your product access code is accepted, you will see this message.



Click the “**Back to Dashboard**” button.

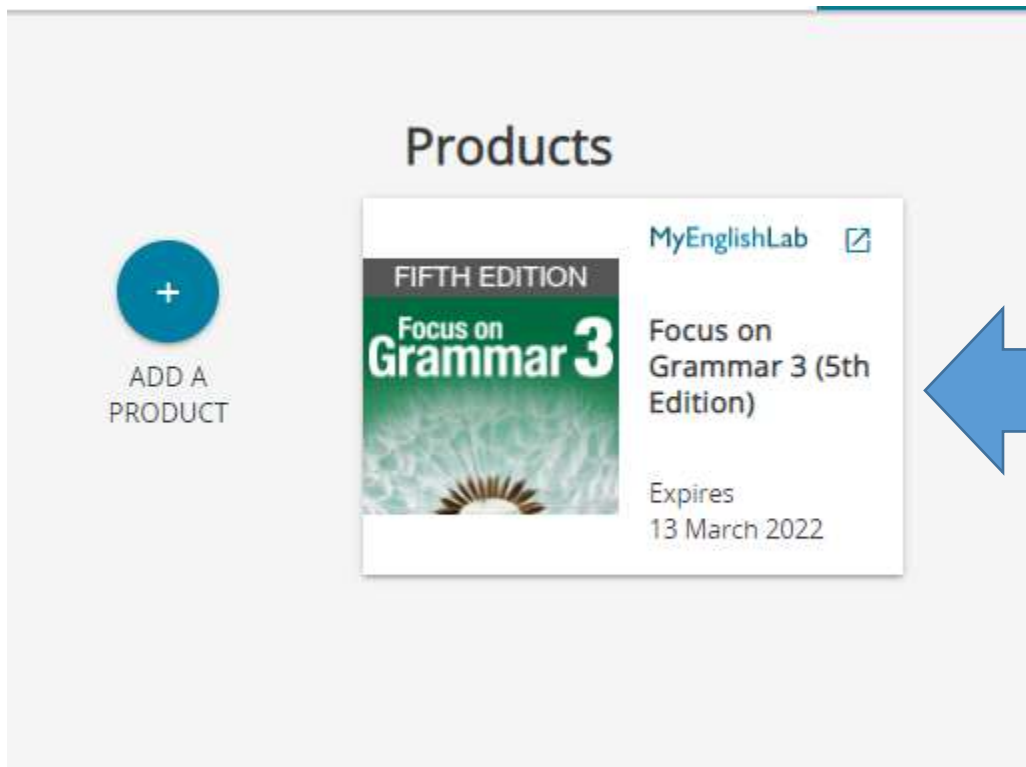


Have another product access code?

If you have a second product access code, repeat step 7 to add the second product, then go on to Step 8.

Step 8:

Look on your Dashboard. You will see an icon for each product you have added. Click on one of these icons.

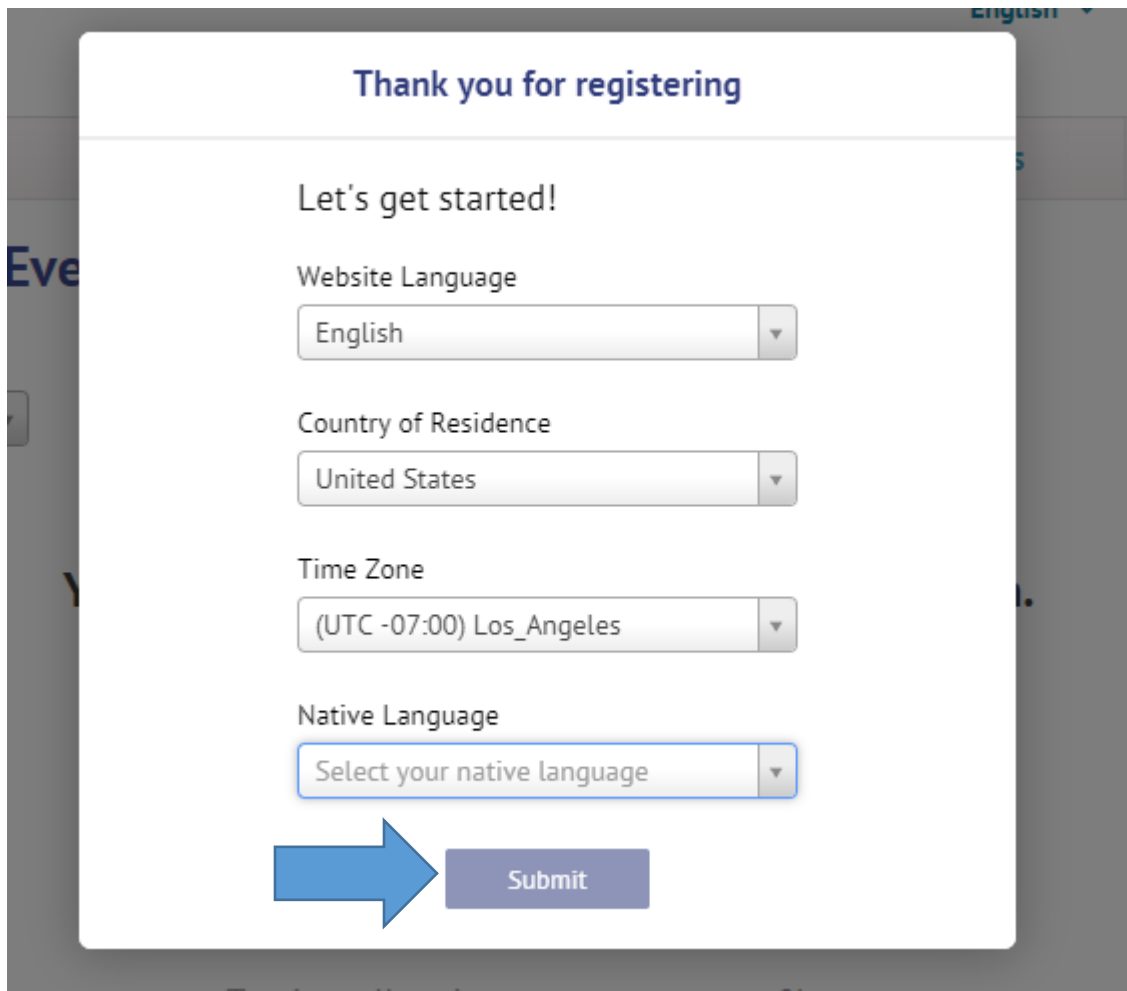


(Note: your product might be different from this example)

Step 9:

A popup form might appear asking for additional information about you. Fill in the correct information, then click the “**Submit**” button.

Tip: Your website language should be English, your country of residence is the United States, and your time zone is Los Angeles.



The image shows a white rectangular popup form with a light gray border. At the top, it says "Thank you for registering" in a dark blue font. Below this, it says "Let's get started!" in a gray font. There are four dropdown menus, each with a label and a selection box. The first is "Website Language" with "English" selected. The second is "Country of Residence" with "United States" selected. The third is "Time Zone" with "(UTC -07:00) Los_Angeles" selected. The fourth is "Native Language" with "Select your native language" selected. At the bottom, there is a large blue arrow pointing right towards a gray button labeled "Submit".

Thank you for registering

Let's get started!

Website Language
English

Country of Residence
United States

Time Zone
(UTC -07:00) Los_Angeles

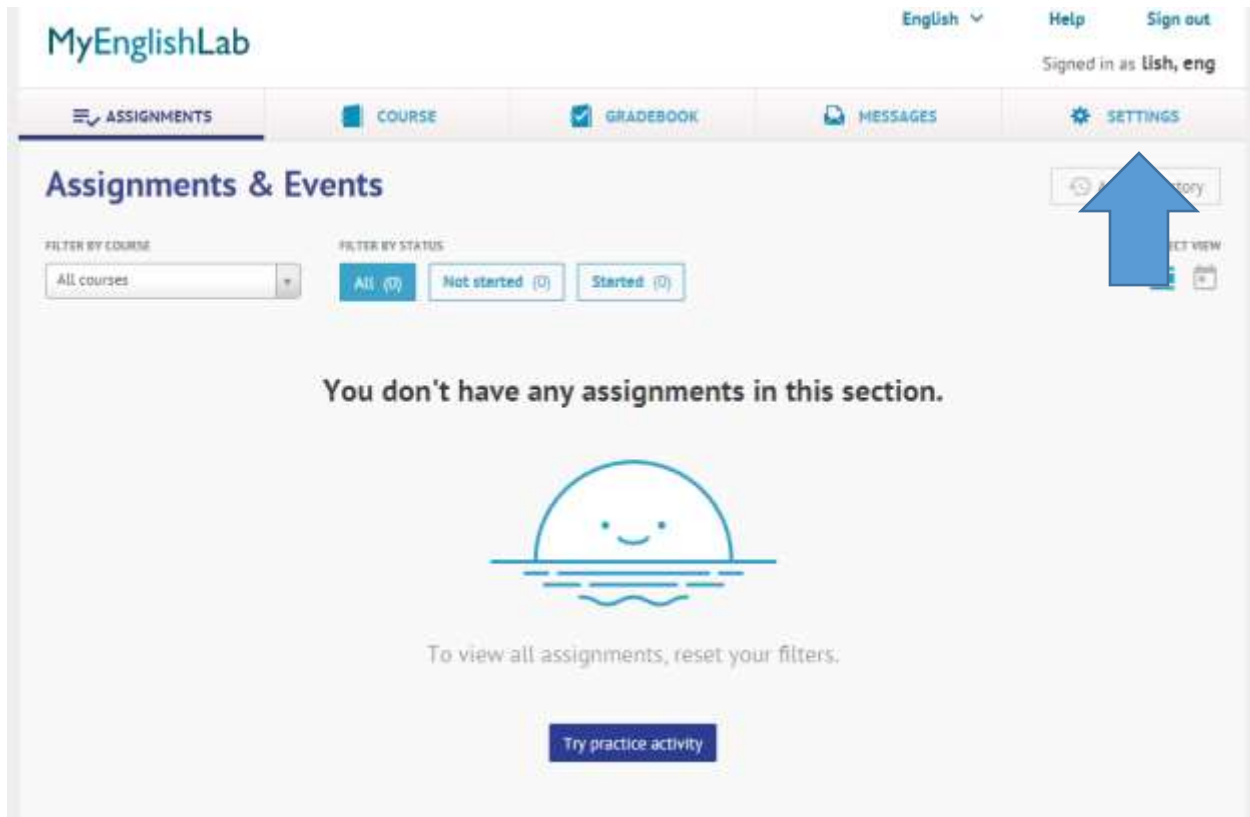
Native Language
Select your native language

Submit

Step 10:

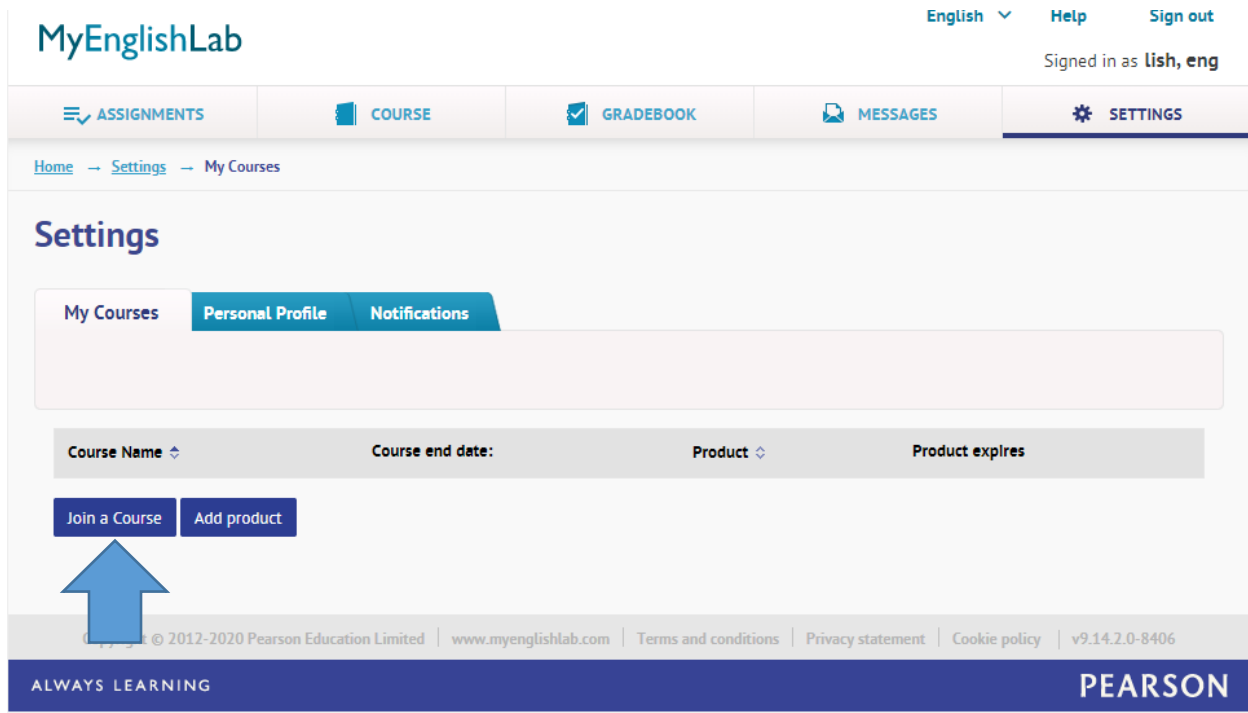
Next, it is time to join your course(s).

Notice the navigation links at the top of the page. Click on “**Settings**”.

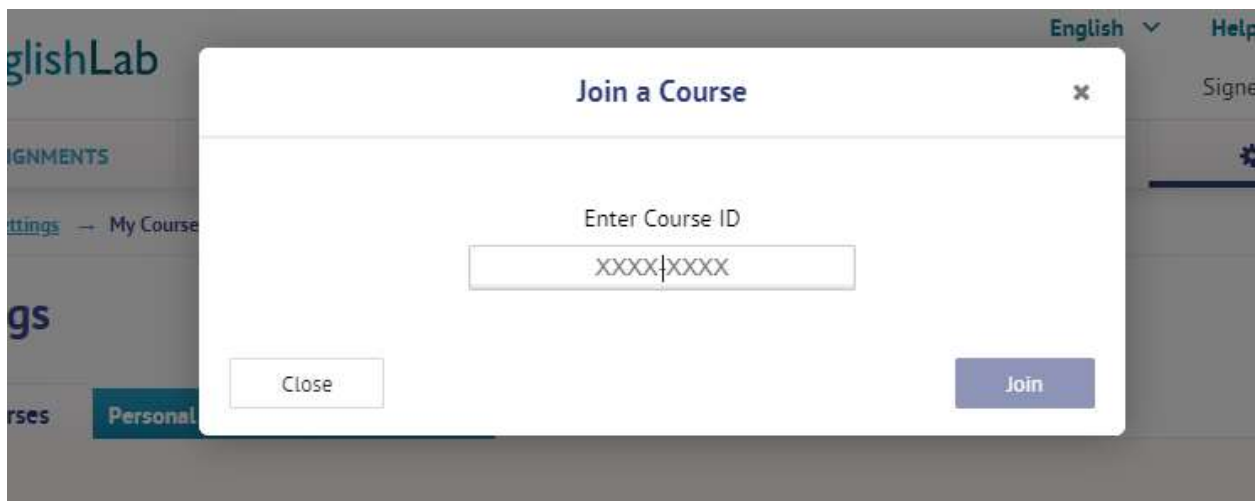


Step 11: Joining Your Course(s)

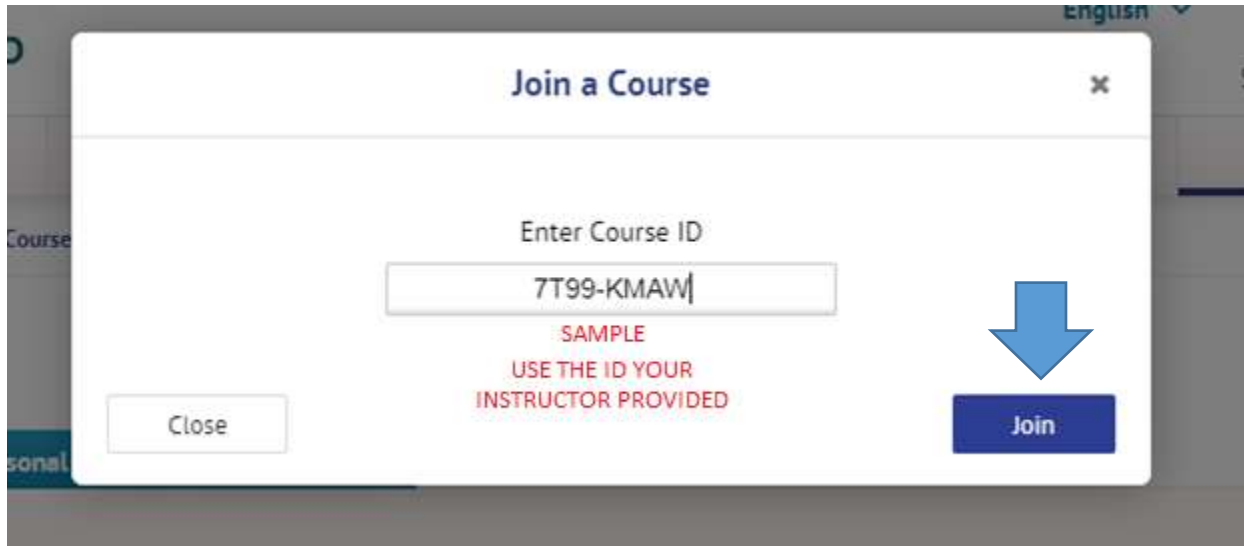
On the Settings page, under “My Courses”, click the “**Join a Course**” button.



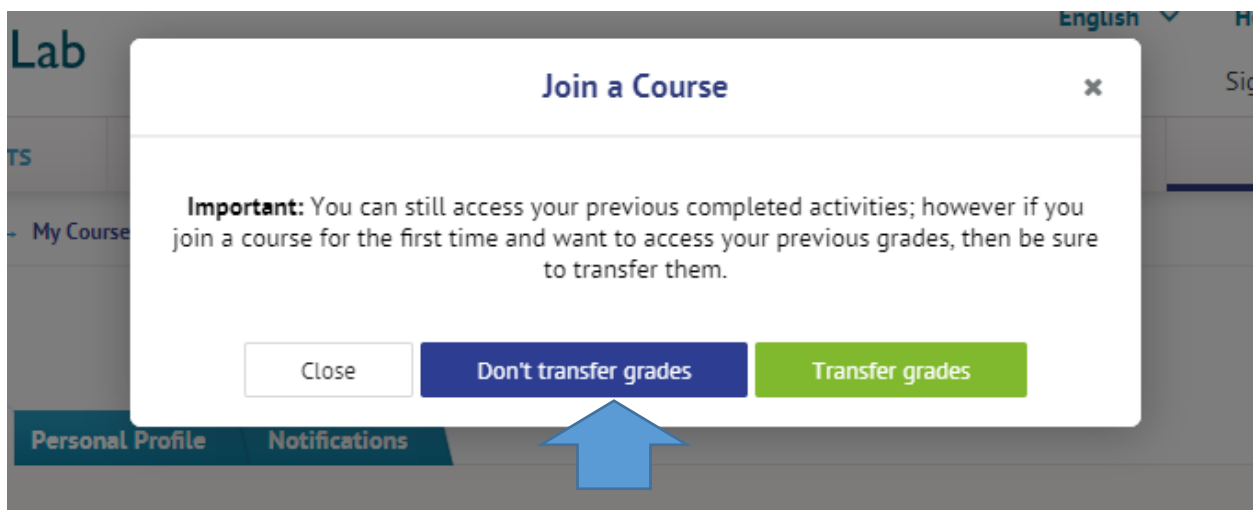
Enter the course ID that your instructor provided you.



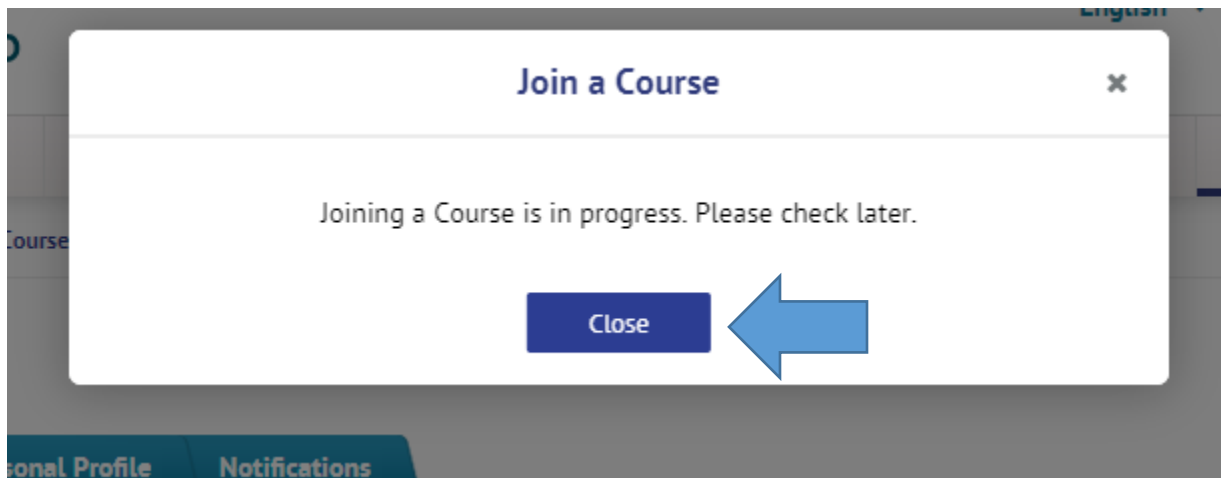
Once you have entered your course ID, click **“Join”**



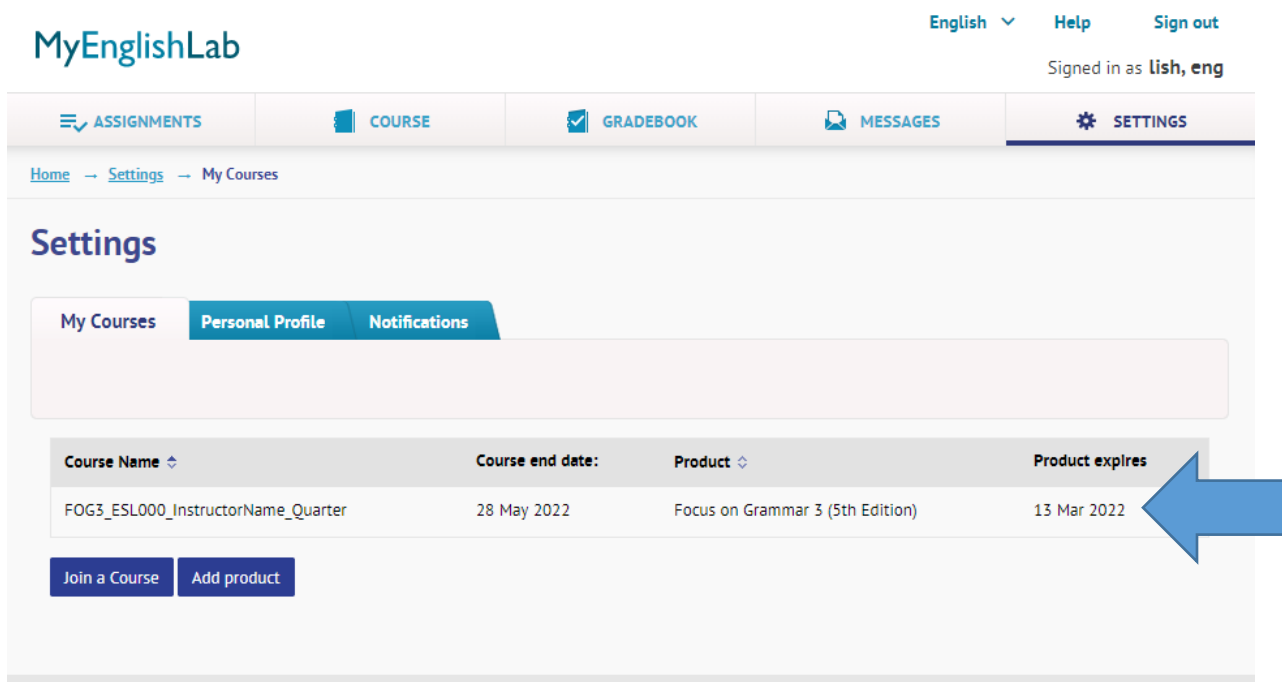
Then, click the blue button that says, **“Don’t transfer grades”**



Finally, click **“Close”**



You should now see your course listed on the settings page:



(Note: Your product might be different from the example shown)

Tip: You might need to refresh your browser window for the course to appear.



Have another course ID?

If your instructor gave you two course IDs, repeat step 11 to get your second course listed.

MyEnglishLab English ▾ Help Sign out
Signed in as **lish, eng**

[ASSIGNMENTS](#) [COURSE](#) [GRADEBOOK](#) [MESSAGES](#) [SETTINGS](#)

[Home](#) → [Settings](#) → My Courses

Settings

[My Courses](#) [Personal Profile](#) [Notifications](#)

Course Name ▾	Course end date:	Product ▾	Product expires
FOG3_ESL000_InstructorName_Quarter	28 May 2022	Focus on Grammar 3 (5th Edition)	13 Mar 2022
PEI3_ESL000_InstructorName_Quarter	25 Feb 2022	Pearson English Interactive 3	13 Mar 2022

[Join a Course](#) [Add product](#)

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(Note: Your products might be different from the examples shown.)

Tip: You might need to refresh your browser window for the second course to appear.



Congratulations, you have now created an account, added your product(s) and joined your course(s)

Tip: If your instructor assigns specific work for you to do, you will find that work listed in the software under the Assignments tab. Click on “**Assignments**”.

The screenshot shows the MyEnglishLab user interface. At the top, there's a navigation bar with 'MyEnglishLab' logo, language settings (English), help, and sign out options. Below this is a secondary navigation bar with tabs: ASSIGNMENTS (highlighted with a blue arrow), COURSE, GRADEBOOK, MESSAGES, and SETTINGS. The main content area is titled 'Assignments & Events' and includes filters for course (All courses) and status (All (4), Not started (4), Started (0)). A 'SELECT VIEW' button is also present. The assignments are listed in a table with columns for assignment details, start date, due date, and an 'Open' link. A blue arrow points to the 'Open' link for the first assignment.

Assignment Details	Start date	Due Date	Action
Module A, A.1: Another Busy Day, Speaking, Speaking: Inviting PEES_ESLD00_InstructorName_Quarter Assigned by Hein, George 13 Mar 2020, 3:54 PM	13 Mar 2020 • 3:54 PM	13 Jun 2020 • 11:59 PM	Open
Module A, A.1: Another Busy Day, Speaking, Speaking: Inviting 1 PEES_ESLD00_InstructorName_Quarter Assigned by Hein, George 13 Mar 2020, 3:54 PM	13 Mar 2020 • 3:54 PM	13 Jun 2020 • 11:59 PM	Open
Module A, A.1: Another Busy Day, Grammar, Grammar: Contrast-Simple Present/Continuous 1 PEES_ESLD00_InstructorName_Quarter Assigned by Hein, George 13 Mar 2020, 3:54 PM	13 Mar 2020 • 3:54 PM	13 Jun 2020 • 11:59 PM	Open
Student Resources, Meet the Characters, Meet the Characters PEES_ESLD00_InstructorName_Quarter Assigned by Hein, George 13 Mar 2020, 3:54 PM	13 Mar 2020 • 3:54 PM	21 Jun 2020 • 11:59 PM	Open

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