



UNIVERSITY OF  
CAMBRIDGE

International Student Office

# Tier 4 visa application guidance – applying outside the UK (entry clearance)

# Tier 4 entry clearance application

- This document is intended to provide guidance to University of Cambridge students on completing a Tier 4 visa application from outside the UK (entry clearance). It has been prepared by the University's International Student Office using screen shots from the Home Office website.
- Students are advised to read the Tier 4 visa application guidance on the [University's webpages](#) as well as on the [gov.co.uk website](#), including the [Tier 4 Policy Guidance](#) prior to making an application.
- Apply online for a Tier 4 (General) student visa using the following link:  
<https://visas-immigration.service.gov.uk/apply-visa-type/tier4>
- Once you have logged in and created a password you will have 10 weeks to submit your application.
- After 25 minutes of inactivity you will be automatically logged out.

# Tier 4 entry clearance application

## **Confirm visa application type**

You will first be asked to confirm the visa you are applying for [Tier 4 (General) student visa], the country you are applying in and that you can attend an appointment for biometric enrolment at one of the application centres.

## **Register your email**

You must register your email address and create a password. You will then be emailed a link to enable you to return to your application at a later stage, if you wish.

As you go through the application, you will be able to review and change your previous answers if required, or log out and return to the application at a later stage via the link emailed to you.

## **Confirm your contact number**

You must provide a contact number as UKVI may use this to contact you about your application. You'll be able to confirm whether can be contacted by call or text message (SMS) using this number

# Tier 4 entry clearance application

## Your Confirmation of Acceptance for Studies

Do you have a Confirmation of Acceptance for Studies (CAS) number?

☒ Yes ☐ No

Confirmation of Acceptance for Studies reference number

Save and continue

Confirm you have a CAS and enter the CAS reference number.

This should be copied and pasted from your CAS statement.

Do not submit an application without a CAS number.

# Tier 4 entry clearance application

## Your name

Enter your name, as shown in your current passport or travel document.

Your given name is usually your first name. Your family name is the surname that is shared by your family. If you have middle names, include these with your given name. If your name has a suffix (e.g. Jr), include this with your given name. If you have a patronymic name include it with your given names. You must tell us all your given names.

Given name(s)

Other family name

[I cannot enter my name using a current passport or travel document](#)

Please enter your name as per your current passport.

This should be the same passport that the University of Cambridge has used to produce your CAS statement.

Please enter as appropriate.

If you are not, and have never been known officially by another name, you can answer no.

## Any other names

In addition to the names already provided, are you now or have you ever been known by another name?

You must provide all your names. For example, if you changed your name after marriage or have a different name that you use for professional purposes.

☐

Yes

☐

No

Save and continue

# Tier 4 entry clearance application

## Your gender and relationship status

What is your gender, as shown in your passport or travel document?

- ☐ Male
- ☐ Female
- ☐ Unspecified

What is your relationship status?

- Single
- Married or a civil partner
- Unmarried partner
- Divorced or civil partnership dissolved
- Separated
- Widowed or a surviving civil partner

Please answer as appropriate and then select your relationship status from the options in the drop down menu

# Tier 4 entry clearance application

## Your address

Address

Town/City

Province/Region/State

Postal code (if applicable)

Country

Is this address also your correspondence address?

We may use this address to contact you about your application, including after it has been decided.

☐ Yes ☐ No

Save and continue

Enter your address details.

You are able to provide a correspondence address if this is different to your home address.



# Tier 4 entry clearance application

## About this property

How long have you lived at this address?

Select a unit of time and enter a value

What is the ownership status of your home?

☐ I own it

☐ I rent it

☐ Other

Enter how long you have lived at the address provided in the previous section .


If you have lived at your current address for fewer than 2 years you will need to add additional addresses here.

Save and continue



# Tier 4 entry clearance application

## Your passport

 You must use your passport or travel document to complete this section.

Passport number or travel document reference number

Issuing authority

On your passport or travel document this could also be referred to as 'country of issue' or 'place of issue'.

Issue date

Enter date in the format DD MM YYYY

Day    Month    Year

Expiry date

Enter date in the format DD MM YYYY

Day    Month    Year

The passport should match the one used in your CAS.

# Tier 4 entry clearance application

## Your identity card

Do you have a valid national identity card?

This includes identity cards, issued from non-UK governments. This does not include driving licences. If you have an internal passport, provide the details here.

☐ Yes ☐ No

Save and continue

Some countries issue national identity cards. Select the appropriate answer.

# Tier 4 entry clearance application

## Your nationality, country and date of birth

Country of nationality

Enter your country of nationality or citizenship, as shown on your passport or travel document. If you have previous or additional nationalities or citizenships, you will be able to add these later in the application.

Country of birth

Place of birth

Enter your place of birth (for example, the city or province), as shown on your passport or travel document.

Date of birth

Enter date in the format DD MM YYYY

Day Month Year

Save and continue

If you have multiple nationalities, enter the nationality of the passport you are using to apply for your visa.

This should match the passport that was used to produce your CAS statement.

# Tier 4 entry clearance application

## Your other nationalities

Do you currently hold, or have you ever held, any other nationality or citizenship?  
You must provide all the nationalities that you currently hold or have ever held.

☐ Yes ☐ No

Save and continue

If you have more than one nationality, you should answer 'yes'.

This screen will appear if you answer yes. If you still hold the nationality your are entering, you can leave the "date held" boxes blank

You'll be asked to provide your passport details for your other nationalities and details of your identity card (if applicable)

You'll then have the option to add more nationalities if applicable.

## Details of other nationality

Country of other nationality

If you have additional nationalities, you will be able to add these later.

Date held from

Enter date in the format DD MM YYYY

If you are unsure of the exact date, provide the month and year

Day Month Year

Date held to

Enter date in the format DD MM YYYY

If you are unsure of the exact date, provide the month and year

Day Month Year

Confirm if you still hold this nationality

☐

I still hold this nationality

Save and continue

# Tier 4 entry clearance application

## Spoken language preference

We may have to talk to you about your application. Which language would you prefer to use?

- ☐ English
- ☐ Other

This question will not appear if you are a national of a majority English speaking country (as defined by UKVI).

# Tier 4 entry clearance application

## Study as a Tier 4 (Child) student

Have you successfully completed a course of study in the UK as a Tier 4 (Child) student?

☐ Yes ☐ No

These two questions will not appear if you are a national of a majority English speaking country (as defined by UKVI).

## English language assessment

Are you coming to the UK to study at a higher education institution?

A Higher Educational Institution (HEI) is an educational body in receipt of public funding that awards academic qualifications and professional certificates.

☒ Yes ☐ No

Select 'Yes' to this question if you have previously been issued with a Tier 4 (Child) visa to study in the UK. You will then not be asked the next questions about English language assessment.

Does your Confirmation of Acceptance for Studies (CAS) statement indicate that your English language ability was assessed by your institution or that you are a 'gifted' student?

☒ Yes ☐ No

Select 'Yes' in answer to these questions.

# Tier 4 entry clearance application

## People financially dependent on you

Does anyone rely on you for financial support?

Include both those travelling with you and those who are not.

This could include:

- children under 18
- children over 18 who live with you at home
- children who you look after all the time
- older relatives who need you for accommodation or other support

☐ Yes ☐ No

▶ [Will these dependants be included in my application?](#)

Save and continue

Answer as appropriate

If you intend to bring family to the UK, a separate [visa application](#) will need to be completed for each dependant. Please note only some students are eligible to bring family to the UK as a visa dependant. Information is outlined at:

[www.internationalstudents.cam.ac.uk/tier-4-dependants](http://www.internationalstudents.cam.ac.uk/tier-4-dependants)

# Tier 4 entry clearance application

**Give details about 2 of your parents.**

▶ [What if I do not have my parents' details?](#)

What is this person's relationship to you?

☐ Mother

☐ Father

Given names

Family name

Date of birth

For example, 23 12 1976

Day    Month    Year

Country of nationality

Have they always had the same nationality?

☐ Yes    ☐ No

[Save and continue](#)

The form will ask for details about two of your parents.

If you do not have your parents' details you should click here and you will be asked for further information.



# Tier 4 entry clearance application

## Family who live in the UK

Do you have any family in the UK?

This includes:

- immediate family - such as spouse, civil partner, parents or children
- grandparents or grandchildren
- your spouse or civil partner's family
- your child's spouse, civil partner or partner
- your partner, if you have lived with them for 2 out of the last 3 years

☐

Yes

☐

No

Save and continue

You must include information about any immediate family who live in the UK.

If you have family who live in the UK the form will ask you for further information about this person.

You do not need to include extended family, i.e. cousins, aunts and uncles.

# Tier 4 entry clearance application

## Travelling as part of an organised group

Will you be travelling to the UK as part of an organised group?

This include travel companies or sports, work, or study groups.

☐ Yes ☐ No

Save and continue

If you select 'Yes' to this question, the form will ask you to provide further details. For the majority of students, the answer will be 'no'.

## Travelling with another person

Will you be travelling in the UK with someone who is not your partner, spouse, or dependant?

☐ Yes ☐ No

Save and continue

If you will travel to the UK with someone who is not your partner, spouse or child, select 'Yes' to this question. The form will ask you to provide further details.

The form only allows you to include the details of one person, even if you will be travelling with more.

# Tier 4 entry clearance application

## Where you will stay in the UK

Do you know where you will be staying in the UK?

☐

Yes

☐

No

**It is not a visa requirement to have confirmed details of your accommodation at the point of application.**

Only select 'Yes' to this question if you have already made accommodation arrangements. You will then be asked for the address details of where you will be staying.

You will then have the opportunity to details of any other places you will be staying (if applicable), including a hotel or B&B, or a stay with family/friends in the UK.

If you select no, you will be asked where you plan on staying in the UK. If you have not yet secured accommodation, you should explain what your plans are for accommodation.

# Tier 4 entry clearance application

## UK travel history

Have you been to the UK in the past 10 years?

☐

Yes

☐

No

If you have come to the UK in the past 10 years you will need to enter the number of times here.

You should include visits to the UK in transit.

You will be asked to provide details for up to 3 of your most recent visits to the UK.

If you select 'zero' you will be asked if you have been issued with a UK visa in the past 10 years.

If you select 'zero' here please skip to slide 25

# Tier 4 entry clearance application

## Your most recent time in the UK

Select why you were in the UK:

- ☐ Tourism (including visiting family and friends)
- ☐ Work
- ☐ Study
- ☐ Transit (travelling through the country)
- ☐ Other reason

Date you arrived in the UK

Enter date in the format MM YYYY

Month Year

How long were you in the UK?

Select a unit of time and enter a value

Save and continue

You will only be asked this question if you selected that you have been to the UK before.

If you have come to the UK in the past 10 years you will be asked for the details of the three most recent times you have been to the UK, including the reason and the dates travelled.

## Your second most recent time in the UK

## Your third most recent time in the UK

Please provide the relevant details for your second and third most recent trip

# Tier 4 entry clearance application

## Medical treatment in the UK

Have you ever been given medical treatment in the UK?

For example, if you visited a doctor, clinic or hospital, this counts as having medical treatment

☐ Yes ☐ No

Were you told that you had to pay the hospital, clinic or doctor's surgery for your medical treatment?

This does not include the Immigration Health Surcharge

☐ Yes ☐ No

Have you paid the full amount?

☐ Yes ☐ No

This question will only appear if you confirmed in the previous section that you have been to the UK in the last 10 years.

If you select 'Yes' you will be asked whether you were told to pay for the treatment. If your answer is yes, you'll be asked if you have paid the full amount.

If you select 'Yes' to receiving medical treatment in the UK, you will be asked for details of each occasion you have received medical treatment in the UK including the name and address of the hospital or doctor's surgery you attended and dates of the medical treatment. If you cannot recall exact dates and no longer have records, you should complete this section to the best of your ability and add a note in the Additional Information section at the end to explain this.

You will then be asked if you've been given any other medical treatment in the UK for which you were told you had to pay but have not yet paid in full. If the answer is no, you will not need to provide any further details

# Tier 4 entry clearance application

## UK leave to remain

Have you applied for leave to remain in the UK in the past 10 years?

☐ Yes ☐ No

Date of application

Enter date in the format MM YYYY

Month Year

What was the result of your application?

☐ Approved ☐ Refused

This question will only appear if you confirmed that you have been to the UK in the last 10 years.

‘Leave to remain’ means apply for a visa extension inside the UK. If you have previously made a visa application in the UK, answer ‘Yes’ to this question. You will then be asked for further information.

# Tier 4 entry clearance application

## National Insurance numbers

Do you have a UK National Insurance number?

☐ Yes ☐ No

## Driving licence

Do you have a UK driving licence?

☐ Yes ☐ No

## Public funds

Have you received any public funds (money) in the UK?

This includes benefits for people on low incomes, housing or child benefit

☐ Yes ☐ No

These question will only appear if you confirmed that you have been to the UK in the last 10 years.

A National Insurance number is issued to anyone who works in the UK. You normally need to apply for one.

If you answer 'yes' to any of these questions, you'll need to provide the relevant details



# Tier 4 entry clearance application

How many times have you visited the following places in the past 10 years?

- Australia
- Canada
- New Zealand
- USA
- European Economic Area (do not include travel to the UK)

► Which countries are part of the European Economic Area (EEA)?

- |                      |               |            |
|----------------------|---------------|------------|
| • Austria            | • Germany     | • Poland   |
| • Belgium            | • Greece      | • Portugal |
| • Bulgaria           | • Hungary     | • Romania  |
| • Croatia            | • Ireland     | • Slovakia |
| • Republic of Cyprus | • Italy       | • Slovenia |
| • Czech Republic     | • Latvia      | • Spain    |
| • Denmark            | • Lithuania   | • Sweden   |
| • Estonia            | • Luxembourg  | • UK       |
| • Finland            | • Malta       |            |
| • France             | • Netherlands |            |

- ☐ Zero
- ☐ Once
- ☐ 2 to 5 times
- ☐ 6 or more times

If you have been to one or more of these countries the past 10 years you will need to enter the number of times here.

You should include visits in transit.

You will be asked for further questions about your two most recent visits to these countries as outlined on the next slide.

If you select 'zero' here please skip to slide 28.

# Tier 4 entry clearance application

## Details of your most recent travel

Which country did you visit?

- ☐ Australia
- ☐ Canada
- ☐ New Zealand
- ☐ USA
- ☐ European Economic Area

Date of visit

Enter date in the format MM YYYY

Month Year

How long was your visit?

Select a unit of time and enter a value

What was the reason for your visit?

- ☐ Tourism (including visiting family and friends)
- ☐ Work
- ☐ Study
- ☐ Transit (travelling through the country)
- ☐ Other reason

If you declared in the previous question that you have been to one of the listed countries in the past 10 years you will need to record details in this section

You should include visits in transit.

You will only be asked for **the details for the two most recent times** you have been to one of these countries.

If you cannot recall exact dates and no longer have records of these visits, you should complete this section to the best of your ability and add a note in the Additional Information section at the end of the application to explain this.

# Tier 4 entry clearance application

## World travel history

Do not include visits to the UK, USA, Canada, Australia, New Zealand, or the European Economic Area.

Have you visited any other countries in the past 10 years?

☐

Yes

☐

No

If you have been to a country other than the UK, USA, Canada, Australia, New Zealand or the EEA in the past 10 years you will need to record the number of times here.

You should include visits in transit.

## Details of your world travel history

Which country did you visit?

What was the reason for your visit?

☐

Tourism (including visiting family and friends)

☐

Work

☐

Study

☐

Transit (travelling through the country)

☐

Other - provide details

When did you enter this country?

Enter date in the format DD MM YYYY

Day Month Year

When did you leave this country?

Enter date in the format DD MM YYYY

Day Month Year

You will be asked for the details of time you have been to a country that is not the UK, US, Canada New Zealand or any countries in the EEA.

You should list all time spent in these countries over the past 10 years, including the reason for the visit and the dates travelled.

If you cannot recall exact dates and no longer have records of these visits, you should complete this section to the best of your ability and add a note in the Additional Information section at the end of the application to explain this.

# Tier 4 entry clearance application

## Your planned travel information

Date you plan to arrive in the UK

Enter date in the format DD MM YYYY

Day Month Year

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Enter your planned arrival date in the UK. The 30 day entry vignette, which will enable you to enter the UK as Tier 4 student, will be valid from 7 days before this date if you apply in good time. Please note the earliest the vignette can be valid is one month before your course start date.

## COVID-19 and arrival dates:

You may need to factor in a 14 day self-isolation period after entering the UK. This is currently in place but some countries are exempt and it is subject to change. We will keep this information updated under 'Coming to Cambridge' on the Tier 4 entry clearance [webpage](#).

Your College will be providing further guidance on arrangements for arrival in Cambridge so please check with them if you have any questions in relation to this

# Tier 4 entry clearance application

## Immigration history

For either the UK or any other country, have you ever been:

- Refused a visa
- Refused entry at the border
- Refused permission to stay or remain
- Refused asylum
- Deported
- Removed
- Required to leave
- Excluded or banned from entry

☐ Yes ☐ No

Save and continue

If you answer 'Yes' to either of these questions, you will be asked to provide further details.

## Breach of UK immigration law

Have you ever:

- entered the UK illegally
- remained in the UK beyond the validity of your visa or permission to stay
- breached the conditions of your leave, for example, worked without permission or received public funds when you did not have permission
- given false information when applying for a visa, leave to enter, or leave to remain
- breached UK immigration law in any other way

☐ Yes ☐ No

# Tier 4 entry clearance application

## Convictions and other penalties

At any time have you ever had any of the following, in the UK or in another country?

Only select one answer at a time. If you need to give more than one answer, you can do so on another page.

- ☐ A criminal conviction
- ☐ A penalty for a driving offence, for example disqualification for speeding or no motor insurance
- ☐ An arrest or charge for which you are currently on, or awaiting trial
- ☐ A caution, warning, reprimand or other penalty
- ☐ A civil court judgment against you, for example for non payment of debt, bankruptcy proceedings or anti-social behaviour
- ☐ A civil penalty issued under UK immigration law
- ☐ No, I have never had any of these

You must tell us about spent as well as unspent convictions. You must tell us about any absolute or conditional discharges you have received for an offence.

Answer as appropriate.  
You must provide full and honest answers.

The subsequent questions ask about any involvement in war crimes, terrorist activity, and extremist organisations and view. You'll also be asked questions about being a person of good character

# Tier 4 entry clearance application

## Your employment history

Have you ever worked for any of the following types of organisation?  
Include information for any paid or unpaid work. Select all that apply.

- ☐ Armed Forces (career)
- ☐ Armed Forces (compulsory national or military service)
- ☐ Government (including Public or Civil Administration and non-military compulsory national service)
- ☐ Intelligence services
- ☐ Security organisations (including police and private security services)
- ☐ Media organisations
- ☐ Judiciary (including work as a judge or magistrate)
- ☐ I have not worked in any of the jobs listed above

If you have been employed by any of the organisations listed you will be asked to provide further details.

# Tier 4 entry clearance application

## Sponsor licence number and address

This information is on your Confirmation of Acceptance for Studies (CAS) statement, or contact your sponsor to get their licence number.

What is your sponsor licence number?

4NUV7KB58

Sponsor's address

The Old Schools

Trinity Lane

Town/City

Cambridge

Postcode

CB2 1TN

Complete this section with these details.



# Tier 4 entry clearance application

## Place of Study

Will you be studying at a school or higher education institution?

☐ School

☒ Higher education institution

Select that you will be studying at a Higher Education institution.

## Primary site of study

Is this the site where the majority of your study will take place?

The Old Schools  
Trinity Lane  
Cambridge  
CB2 1TN

Select 'Yes' as this is your main study address for visa application purposes.

☒ Yes ☐ No

# Tier 4 entry clearance application

## UCAS details

Did you apply for your course through UCAS?

☐

Yes

☐

No

UCAS is an organisation which operates an application process for UK Universities. At Cambridge, undergraduate students apply through UCAS. You will need to provide your UCAS personal identification number.

Other students will have applied directly to the University and can select 'No'.

# Tier 4 entry clearance application

## Academic Technology Approval Scheme (ATAS)

Students of certain sensitive subjects, knowledge of which could be used in programmes to develop weapons of mass destruction or their means of delivery, will need to apply for an ATAS certificate before they can study in the UK. You can [find out if you need an ATAS certificate here](#).

Do you need to obtain permission from the ATAS?

☐ Yes ☐ No

Please note if you required ATAS clearance, you must upload the certificate issued by the Foreign and Commonwealth Office (FCO) as a supporting document with your visa application.

Your offer from the University will have confirmed whether or not you required ATAS approval as a condition of admission. This is also confirmed on your CAS.

If you select 'Yes' to this question you will need to provide the reference number issued on your ATAS clearance certificate.

# Tier 4 entry clearance application

## Future official financial sponsor

Will you be receiving money from an official financial sponsor for your continuing studies?

☐ Yes ☐ No

► [What is an official financial sponsor?](#)

The following questions are about your finances. Your answer will depend on how you are funding your studies at Cambridge.

Select 'Yes' to this question if you will be financially sponsored by the UK Government, your home Government, a University, or an international company or organisation.

If you select 'Yes' and you are receiving financial sponsorship which covers full course fees and living costs, you will need to confirm whether this information is stated on your CAS or you have a letter from your financial sponsor as evidence of this. Funding is only stated on the CAS where it is being provided by the University or your College. Check your CAS to confirm if this is included.

If you select 'Yes' to this question you will be asked to confirm if you are being 'wholly sponsored'. Wholly sponsored here means your entire fees and full living costs will be covered by an official financial sponsor.

# Tier 4 entry clearance application

## Course information

Name of sponsor institution (school/college/university)

Enter 'University of Cambridge'

Course name

Enter the course name as listed in your CAS

Qualification you will get

This is the level of the qualification you will receive at the end of your course.  
If you are unsure about the level of your qualification, [find out what qualification levels mean here](#) or ask your sponsor institution.

Select from the dropdown the qualification you will receive as stated in your CAS statement.

Are they going to be a student union sabbatical officer?

▶ What is a student union sabbatical officer?

☐ Yes ☒ No

A sabbatical officer is a full-time officer elected by the members of a students' union. Select 'no'.

# Tier 4 entry clearance application

## Course dates

Course start date

Provide the start date of your main course of study, but do not include any other courses you may be taking before.

Enter date in the format DD MM YYYY

Day Month Year

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Course end date

Day Month Year

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Enter the start and end date as stated on your CAS.

# Tier 4 entry clearance application

## Accommodation payments

Have you or your parent(s)/legal guardian(s) already paid any money to your sponsor for accommodation?

This is only money paid to your sponsor. For example, this does not include money paid to a private landlord or housing organisation. There is a limit on how much of this will count towards your maintenance requirement, and this is set out in the guidance [here](#)

☐ Yes ☐ No

This question relates to accommodation payments which may have been made to your College for accommodation only. If you select 'Yes' you must confirm the amount that has been paid and how this is evidenced. Any advance accommodation payment to your College can be added to your CAS. For it to be included, you will need to request this if does not already show on your CAS statement.

## Course fees

What are your course fees for your first year?

If your course is shorter than 12 months, state the total course fee. This information is on your Confirmation of Acceptance for Studies (CAS) statement. Alternatively, you can contact your sponsor for this information.

£

Have you or your parent(s) or legal guardian(s) already paid any of your course fees?

Please select No if your course does not have a fee.

☐ Yes ☐ No

Enter your first year course fees as stated on your CAS

If you select 'Yes' to this question then you must confirm the amount that has been paid towards your course fees and how this is evidenced. Any advance payment towards fees can be added to your CAS. For it to be included, you will need to request this if it does not already show on your CAS statement.

# Tier 4 entry clearance application

## Student Loan

You must show that you have enough money to cover your course fees and living costs. [Read the guidance](#) to find out how much money you need to show and what documents you can use as evidence.

Are any of the maintenance funds required for this application in the form of a student loan?

☐ Yes ☐ No

If you select 'yes' to this question you will be asked if you have already received your loan.



# Tier 4 entry clearance application

## Maintenance funds

You must show that you have enough money to cover your course fees and living costs. [Read the guidance document](#) to find out how much money you need to show and what documents you can use as evidence.

Are all of the maintenance funds required for this application in a bank account with your name on it?

☐ Yes ☐ No

Save and continue

If you are receiving official financial sponsorship, as outlined in slide 34, which covers the required funds in full, you can answer 'no' to the funds being in a bank account.

'Maintenance funds' refer to courses fees, as stated on your CAS, and living costs. If you are unsure of these requirements for your visa application, use the University's [Tier 4 maintenance checker](#). This section is asking whether the required funds are held in your bank account or your parent/s bank account. You will also be asked to confirm the name of the bank and what documentary evidence you have.

# Tier 4 entry clearance application

## Additional information about your application

If you needed to add more information about your application but were not able to, you can write it here.

If there is no further information you want to add, click the 'Save and continue' button.

Add further details:

Maximum of 1,000 characters

# Tier 4 entry clearance application

## Check your answers

Check the information below before you continue to the next section.

### Personal information

Given names	<div>You should now check through your answers to ensure all the information you have entered is correct.</div> <div>If any answers contain mistakes you are able to go back and correct them at this stage by clicking on the 'change' hyperlinks.</div> <div>Once you have agreed to the subsequent declaration, you will no longer be able to edit your answers so you should check through the form carefully at this stage before proceeding.</div>	<a href="#">Change</a>
Family name		
<a href="#">Also known by another name?</a>		<a href="#">Add</a>
<b>Sponsor</b>		
Do you have a Confirmation of Acceptance for Studies (CAS) number?		<a href="#">Change</a>
<b>Personal information</b>		
Residential address		<a href="#">Change</a>
Telephone number		<a href="#">Change</a>
How many days, weeks, months or years have you lived at this address?		<a href="#">Change</a>

# Tier 4 entry clearance application

## Documents showing the required maintenance funds

You must provide documents showing that you have the required maintenance funds to cover living costs for you and any of your dependants while you are in the UK.

For information on how much money you need to show, [refer to the guidance document here](#).

Enter details about the financial documents you will send. You will be able to provide details of several documents if you need to.

If your money is held in a different country, you can check whether your bank is on the [list of acceptable and unacceptable financial institutions here](#).

Financial institution (such as a bank or building society)

Type of document

- ☐ Statements from a personal bank or building society account
- ☐ Building society passbook
- ☐ Letter from a bank, building society or other recognised financial institution

This section should not appear if qualify for differentiation arrangements (as explained in the previous slide).

All other students will be required to provide evidence of funds with their visa application. This question requires you to confirm the financial documentation you will be submitting. If you are unsure of the requirements, use the University's [Tier 4 maintenance checker](#)

If you confirmed in answer to an earlier question that you are receiving official financial sponsorship covering full fees and living costs, you can enter the name of your financial sponsor under 'Financial institution' and select 'Letter from a bank, building society or other recognised financial institution'. You will need to submit your financial sponsorship letter with your visa application if this information is not included in your CAS.

# Tier 4 entry clearance application

Once you have completed the form you will be given a list of supporting documents you need to provide based on the answers you have entered in the application. This can vary depending on your course, nationality and where you are applying. If you are unsure of the supporting documents you need to provide, contact the International Student Office. Whether you upload your supporting documents or need to take them to the visa application centre will depend on where you are applying. You will be provided with the next steps once you have submitted the application.

If you are a national of one of the listed countries, you will qualify for differentiation arrangements:

Australia, Bahrain, Barbados, Botswana, Brazil, Brunei, Cambodia, Canada, Chile, China, The Dominican Republic, Hong Kong, Indonesia, Japan, Kazakhstan, Kuwait, Macau SAR, Malaysia, Mauritius, Mexico, New Zealand, Oman, Peru, Qatar, Serbia, Singapore, South Korea, Taiwan, Thailand, Tunisia, United Arab Emirates, United States of America, British National Overseas.

This means you will not need to include evidence of finances or qualifications as supporting documents with your application. If you are applying for a visa to undertake a Masters course of 13 months or less you also qualify for differentiation arrangements.

You will be required to take a TB test if you have lived for at least 6 months in one of the countries specified by the Home Office in the period prior to submitting your visa application. The list of countries is outlined at [www.gov.uk/tb-test-visa](https://www.gov.uk/tb-test-visa). The test must be from an approved clinic. You will be required to submit your TB clearance certificate with your visa application.

# Tier 4 entry clearance application

## Conditions

If your application is successful, there will be conditions on your visa or leave to remain. This will include, for example, whether you are able to work in the UK.

If you stay in the UK without permission:

- You can be detained
- You can be prosecuted, fined and imprisoned
- You can be removed and banned from returning to the UK
- You will not be allowed to work
- You will not be able to rent a home
- You will not be able to claim any benefits and can be prosecuted if you try to
- You can be charged by the NHS for medical treatment
- You can be denied access to a bank account
- DVLA can prevent you from driving by taking away your driving licence

☐

I confirm that I understand and accept these conditions

Once you have checked all your answers, you will be asked to read and confirm you understand and accept these conditions.

# Tier 4 entry clearance application

## Declaration

By sending this application, you confirm that to the best of your knowledge and belief the following is correct:

- the information relating to the application
- the supporting evidence

I understand that the data I have given can be used as set out in the [privacy policy](#)

I consent to organisations, including financial institutions, providing information to the Home Office when requested in relation to this application.

I have discussed with any other applicants that I am acting on behalf of, and confirmed that the contents of the application are correct and complete.

I agree to the [terms and conditions](#).

I understand that if false information is given, the application can be refused and I may be prosecuted, and, if I am the applicant, I may be banned from the UK.

I confirm that:

- ☐ I am the applicant aged 18 or over
- ☐ I am the applicant aged under 18
- ☐ I am the parent or legal guardian of the applicant who is aged under 18 and completing and submitting the form on their behalf
- ☐ I am submitting the form on behalf of the applicant

**I accept the above**

Once you have checked all your answers, you will be asked to read and agree to a declaration.

# Tier 4 entry clearance application

## Immigration Health Surcharge (IHS)

You must pay your Immigration Health Surcharge (IHS) before you can complete your visa application. You will pay your IHS on another website, then return to this site to complete and pay for your application.

If you are exempt, you will still need to get a reference number from the IHS website.

Your IHS reference number will automatically be included on your application once you pay and return to this site.

**!** Your answers will be locked when you go to the IHS website, even if you do not pay your IHS straight away. If you need to make any changes to your answers you must do so now.

[Check your answers](#)

Go to IHS website

Save and continue

Payment of the immigration health surcharge will enable you to access the UK's National Health Service at no additional cost.

It is charged at £300 per year for the duration the visa will be valid based on your course dates. These should match the dates outlined on your CAS. Part of a year that is 6 months or less is charged at £150.

To pay the immigration health surcharge, you will be asked to enter your course start and end dates. Ensure these match the dates on your CAS. You will also be asked if your course is at NQF 7. The terms 'RQF' and 'NQF' have the same meaning so answer this question based on the RQF level stated on your CAS.



# Tier 4 entry clearance application

## Evidence of your permission to be in the UK

After the declaration you will be asked about collecting your Biometric Residence Permit (BRP).

When your visa is granted you will be issued a 30 day entry vignette (sticker) in your passport. You will be required to collect the BRP once you arrive in the UK. The BRP is the evidence of your UK immigration permission.

Students starting their studies at the University in Lent or Easter term should collect their BRP from the Post Office. To do this you should select 'Collect from a UK Post Office' when asked where you want to collect your BRP. You will then be asked to enter the postcode for your accommodation or your Tier 4 sponsor.

The [Post Office in Cambridge](#) for BRP collection is on St Andrew's Street.

You are required to collect your BRP either before your 30 day entry vignette expires or within 10 days of arriving in the UK, whichever is later.

You can collect your BRP at the Post Office at anytime during their opening hours and will need your passport to confirm your identity.

# Tier 4 entry clearance application

The final sections of the application require you to pay the visa application fee and book an appointment at the application centre you wish to attend.

If you have any questions or are unsure about anything in the application, or with your supporting documents, contact the University's International Student Office by emailing [international.students@admin.cam.ac.uk](mailto:international.students@admin.cam.ac.uk)

*This guide is correct as of July 2020. Please note that changes can be made to the application by the Home Office at short notice. This document is provided as general guidance on completing a Tier 4 application. Contact the International Student Office if you are unsure of anything in the application as you complete it in relation to your circumstances. The International Student Office cannot accept responsibility for any errors or omissions or for decisions made by the Home Office.*