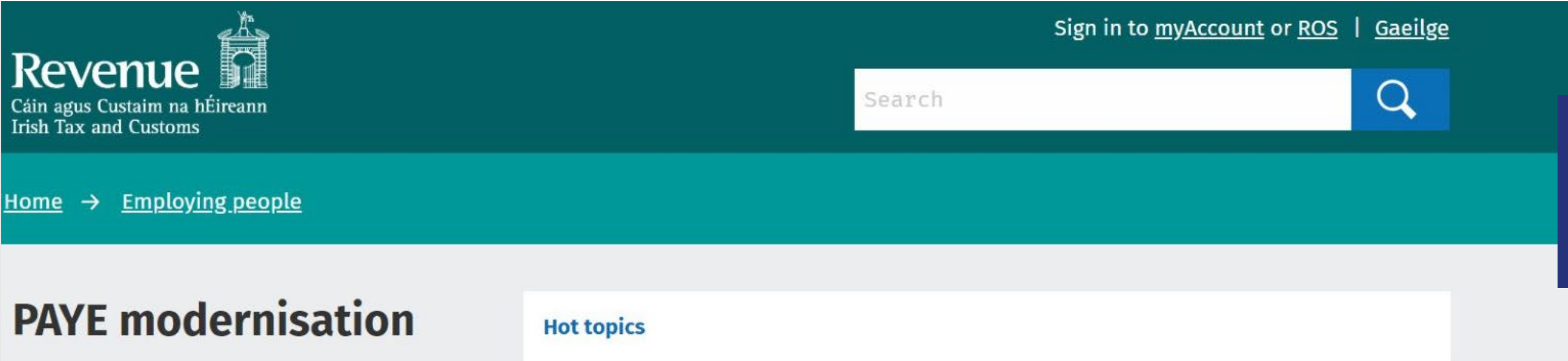


PAYE Modernisation

ICE Pay



Setting up **myAccount** on
www.Revenue.ie



PAYE Modernisation

What is required to set up myAccount

- PPS Number
- Date of Birth
- Mobile or Landline number
- Email Address
- Home Address

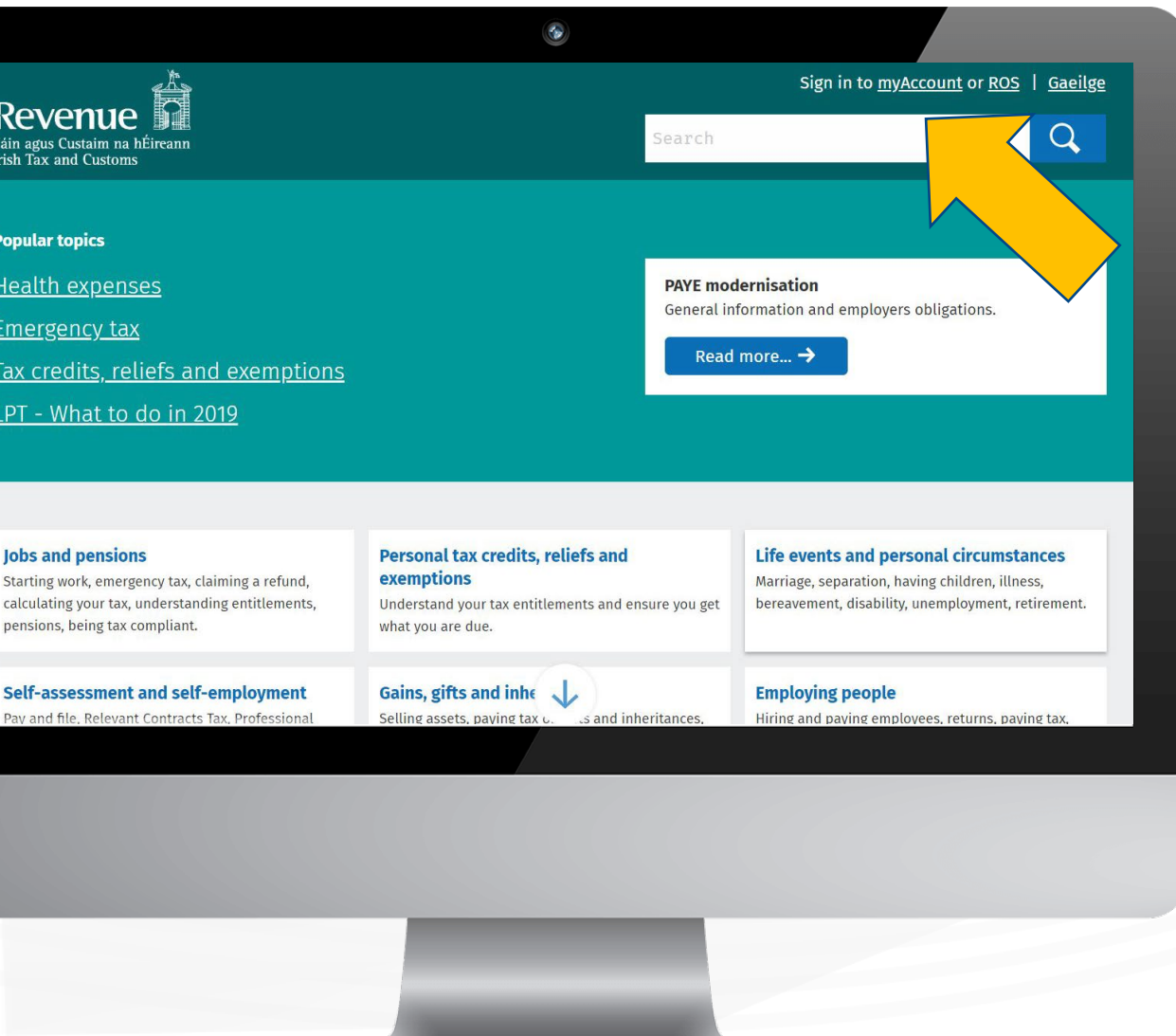
Two Forms of ID:

- Irish Drivers Licence
- P60

If you do not have either of the above forms of ID, please continue through the steps and you will be advised of your alternative option.

PAYE Modernisation

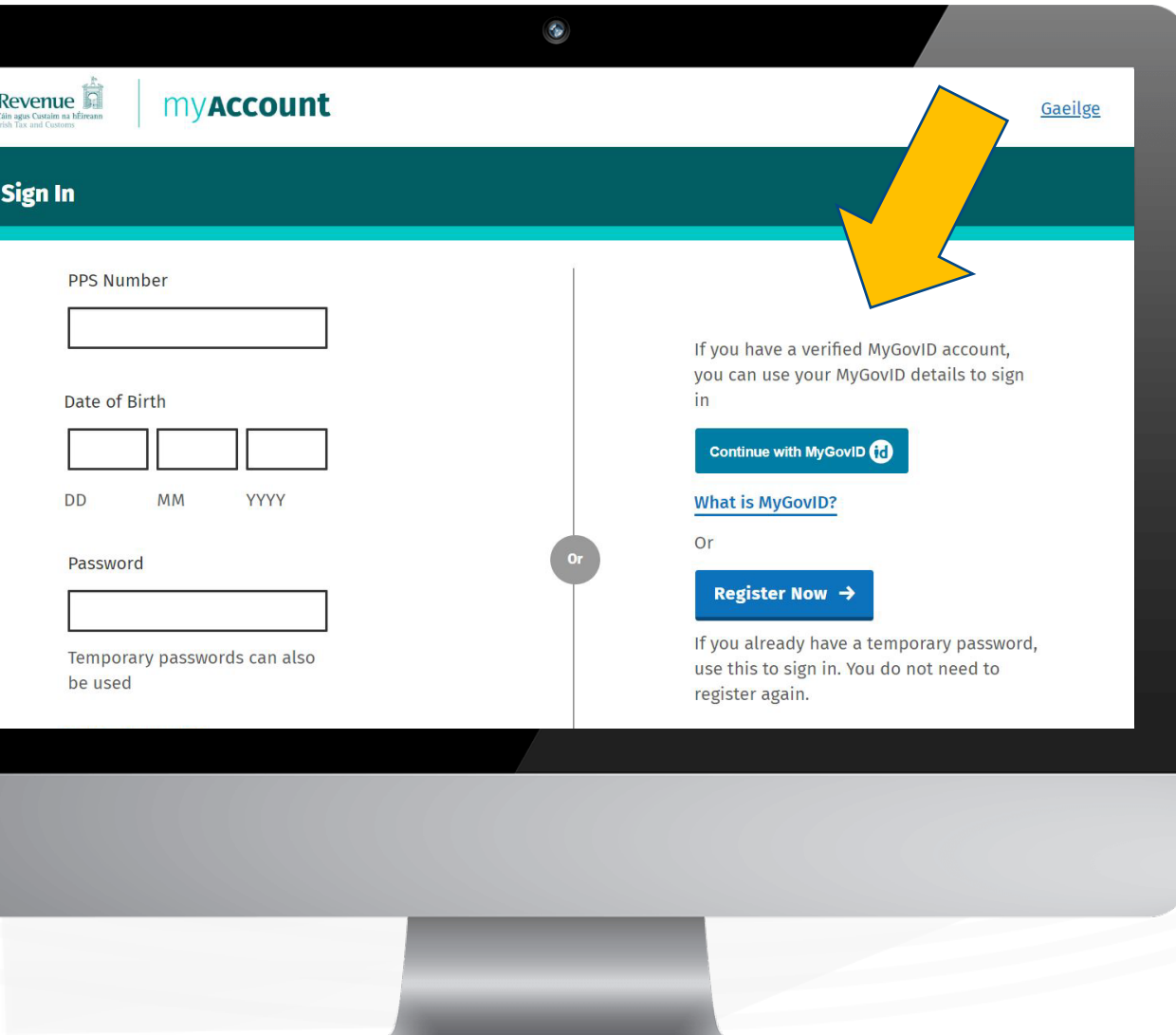
Getting Started




On the *top right corner* of
www.Revenue.ie & click
myAccount

PAYE Modernisation

Getting Started



Revenue  | myAccount Gaeilge

Sign In

PPS Number

Date of Birth

DD MM YYYY

Password

Temporary passwords can also be used

Or

If you have a verified MyGovID account, you can use your MyGovID details to sign in

[Continue with MyGovID](#)

[What is MyGovID?](#)


Or

[Register Now](#)

If you have a verified **MyGovID** account, you can use your **MyGovID** details to sign in – Otherwise, click **Register Now**

PAYE Modernisation

Getting Started

Revenue  myAccount Gaeilge [Sign In](#)

Step 1: Complete the registration form

Step 2: Enter your temporary password

Step 3: Create a new password

What do I need to register?

- 1 PPS number
- 2 Date of Birth
- 3 Mobile number or landline number
- 4 Email address
- 5 Home address

To get instant access, verify your identity with 2 of the following:

- Irish driving licence number
- Information from your P60
- Information from your Income Tax

Who can register?

- ✓ PAYE taxpayers
- ✓ LPT taxpayers
- ✓ Business customers, including those who have an active digital certificate for ROS
- ✓ New taxpayers


[Start Registration →](#)

Or

Check that you have all necessary details, then click **Start Registration.**

PAYE Modernisation

Getting Started

Revenue  **myAccount** [Gaeilge](#) [Sign In](#)

Step 1: Complete the registration form

Question 1
What is your PPS number?

Example: 1234567AA or 1234567A

[I don't know my PPS number](#)

[Next →](#)

[myAccount Help](#) [Security](#) [Privacy](#) [Data Protection](#) [Accessibility](#) [Disclaimer](#)

Enter your **PPS number**

PAYE Modernisation

Getting Started

Revenue | myAccount | Gaeilge | Sign In

Step 1: Complete the registration form

← Back Question 2

How would you like to get your temporary password?

☐ By text (today)

☒ By email (today)

☐ By post (up to 5 working days)

Next →

You will need:

- 1 Your PPS number
- 2 Mobile number or landline number
- 3 Email address
- 4 Any two of the following:
Irish driving licence, P60, Income Tax notice of assessment or acknowledgement of self assessment

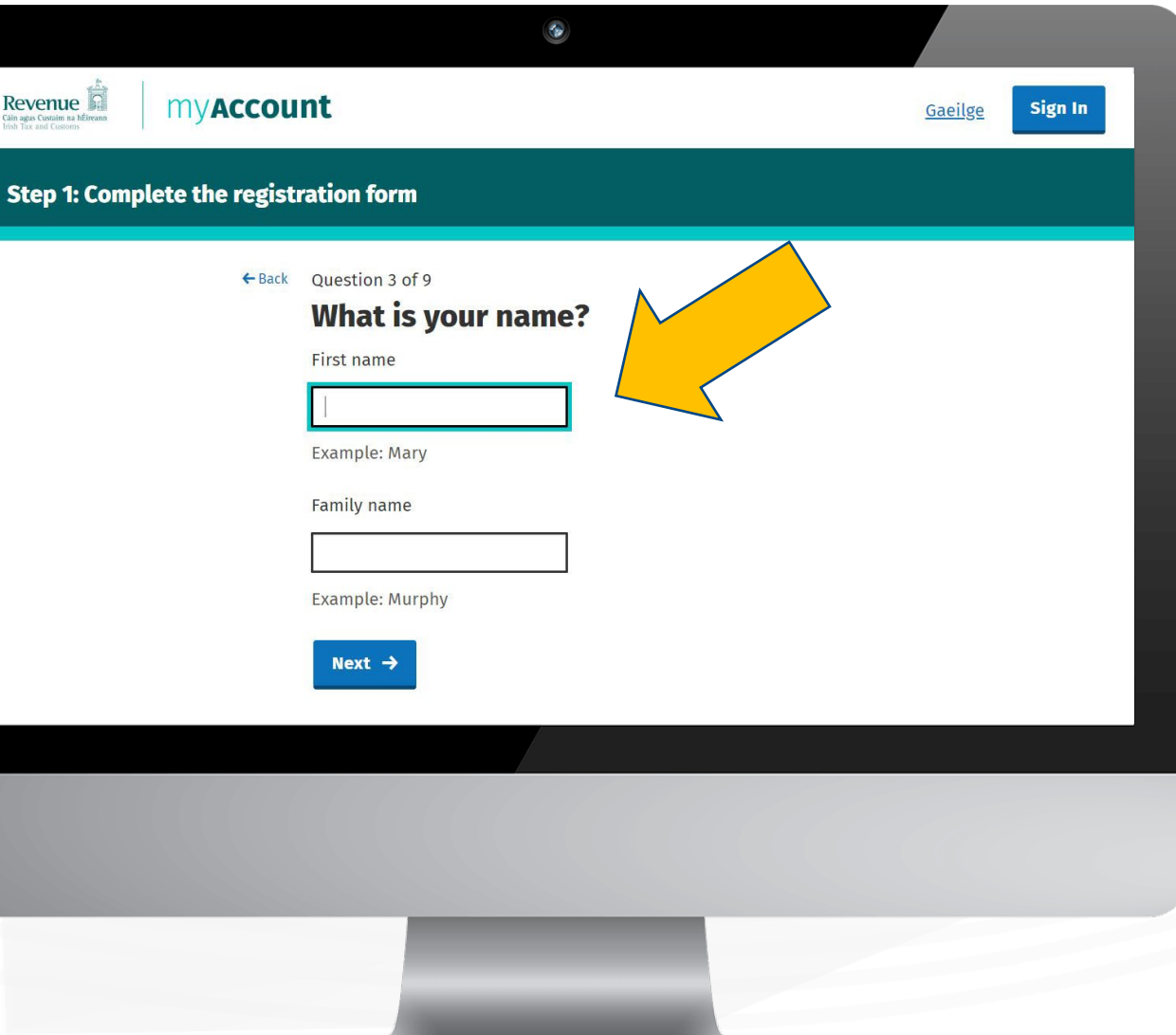
Select how you would like to receive your temporary password.

Text Message and **Email** options arrive *immediately*, by **Post** can take up to *5 working days*.


If you are new or returning to the country and do not have the items listed, we advise you select *By Post*.

PAYE Modernisation

Getting Started



The screenshot shows a web browser window displaying the Revenue myAccount portal. The header includes the Revenue logo, the myAccount text, a Gaeilge link, and a Sign In button. A teal banner at the top of the page reads "Step 1: Complete the registration form". The main content area is titled "Question 3 of 9" and "What is your name?". It contains two input fields: "First name" and "Family name". The "First name" field is highlighted with a yellow arrow. Below the "First name" field is an example: "Example: Mary". Below the "Family name" field is an example: "Example: Murphy". At the bottom of the form is a blue "Next →" button.

Revenue  myAccount [Gaeilge](#) [Sign In](#)

Step 1: Complete the registration form

[← Back](#) Question 3 of 9

What is your name?

First name

Example: Mary

Family name


Example: Murphy

[Next →](#)

Enter your **First** and **Last Name**,
then click *Next*.

PAYE Modernisation

Getting Started

Revenue  myAccount [Gaeilge](#) [Sign In](#)

Step 1: Complete the registration form

[← Back](#) Question 4 of 9

What is your date of birth?

DD MM YYYY

[Next →](#)

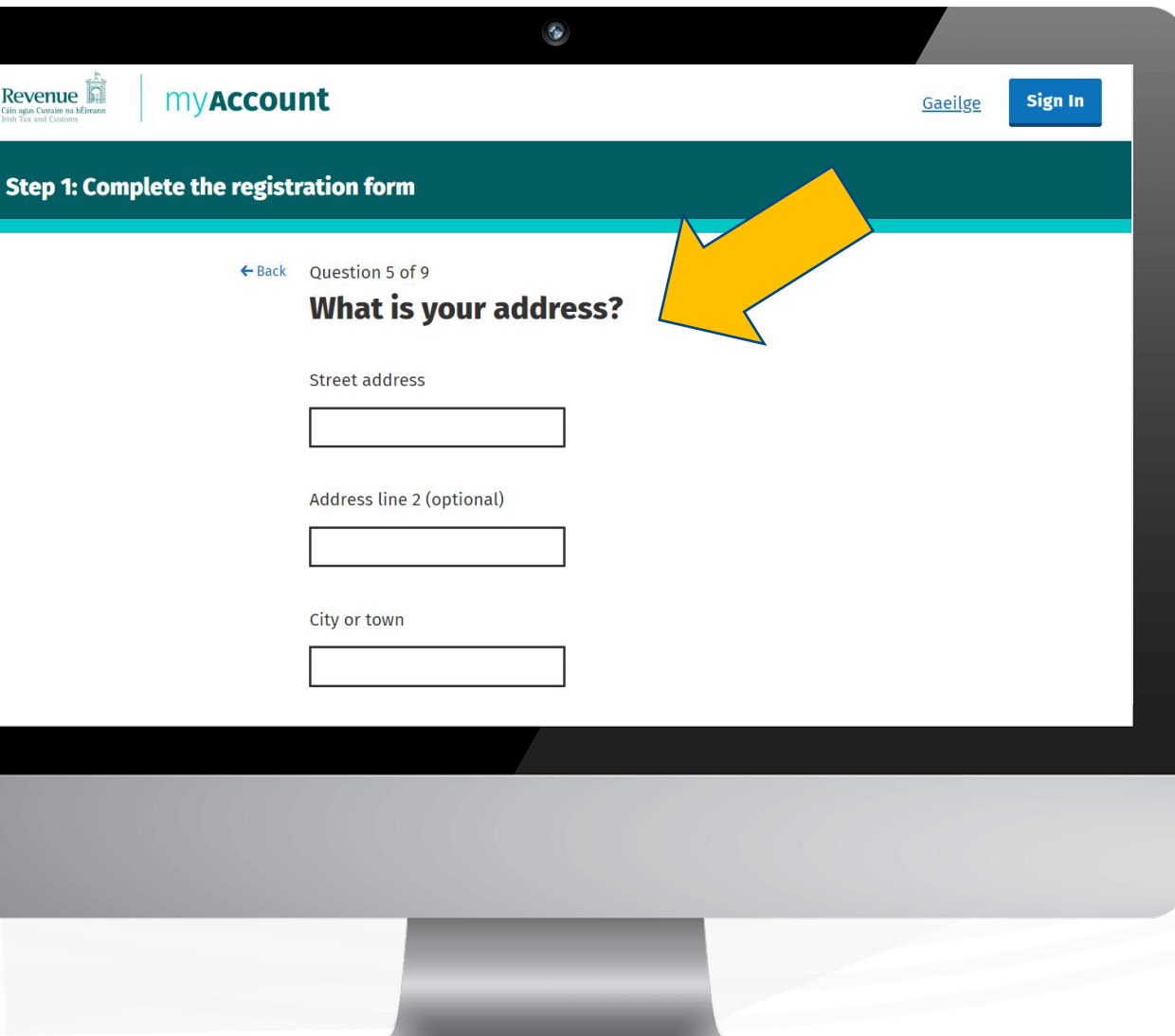
[myAccount Help](#) • [Security](#) • [Privacy](#) • [Data Protection](#) • [Accessibility](#) • [Disclaimer](#) •


Language: [Gaeilge](#)

Enter your **Date of Birth**, then click *Next*.

PAYE Modernisation

Getting Started



Revenue  myAccount Gaeilge Sign In

Step 1: Complete the registration form

← Back Question 5 of 9

What is your address?

Street address

Address line 2 (optional)

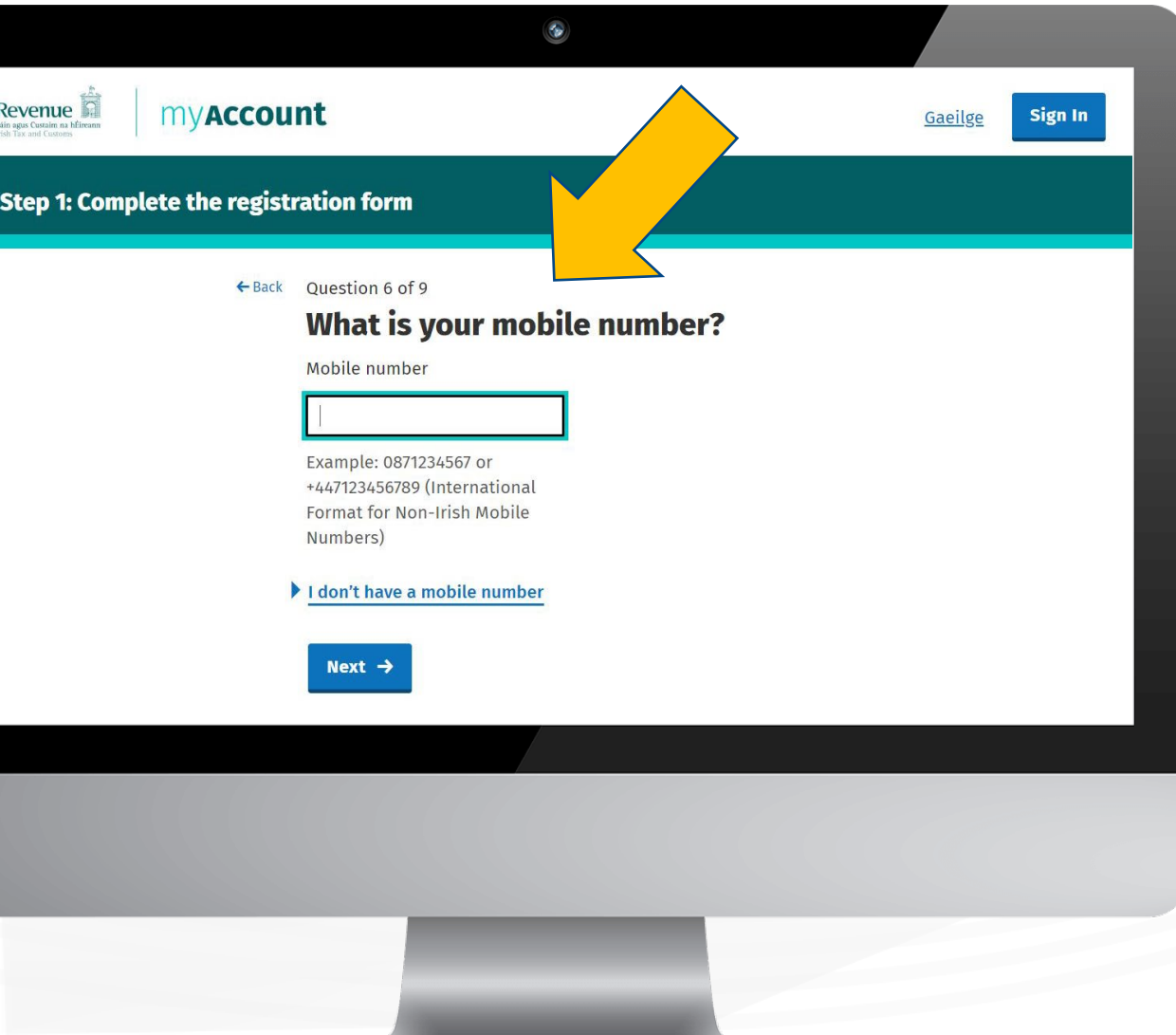
City or town


Enter your **Full Address**, then click *Next*.

If you need to search for your **Eircode**, you can do so on www.eircode.ie

PAYE Modernisation

Getting Started



Revenue  | myAccount Gaeilge [Sign In](#)

Step 1: Complete the registration form

← Back Question 6 of 9

What is your mobile number?

Mobile number

Example: 0871234567 or
+447123456789 (International
Format for Non-Irish Mobile
Numbers)

▶ [I don't have a mobile number](#)

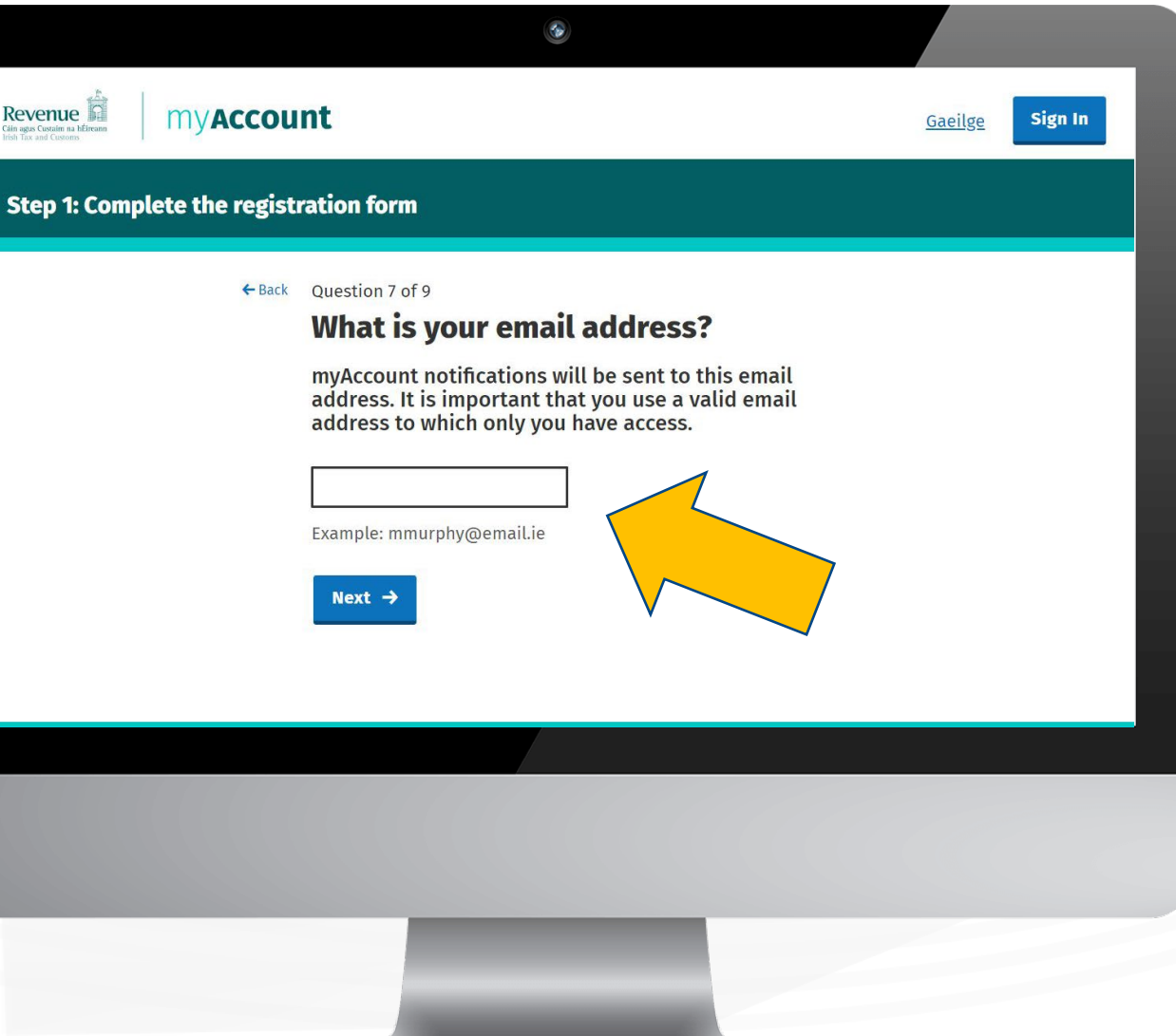
[Next →](#)


Enter your **Mobile Phone Number**, then click *Next*.

If you do not have a mobile, you can enter a landline number by selecting the '*I don't have a mobile number*' option.

PAYE Modernisation for

Getting Started



Revenue  myAccount [Gaeilge](#) [Sign In](#)

Step 1: Complete the registration form

[← Back](#) Question 7 of 9

What is your email address?

myAccount notifications will be sent to this email address. It is important that you use a valid email address to which only you have access.

Example: mmurphy@email.ie

[Next →](#)

Enter your **email address**, then click *Next*.

myAccount notifications will be sent to this email address. It is important that you use a valid email address to which *only you have access*.

PAYE Modernisation

Getting Started

Step 1: Complete the registration form

← Back Question 7 of 9

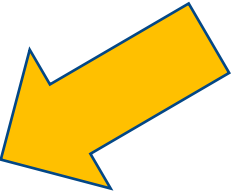
What forms of identity can you provide?

To verify your identity so you can get your temporary password today, please provide 2 of the following:

- ☐ Irish driving licence number
- ☐ P60 details
- ☐ Income Tax notice of assessment or acknowledgement of self assessment

▶ [More information](#)

[Send my temporary password by post](#)



Select two **forms of identity**, then click *Next*.

If you do not have the required details, select '*Send my temporary password by Post*'

PAYE Modernisation

Getting Started

← Back Question 8 of 9

What is your Irish driving licence number?

Driving licence number

Example: 0000001G8F

Next →

[Select a different form of identification](#)

▼ [Where is my driving licence number?](#)

CEADÚNÁS TÍOMÁNA DRIVING LICENCE
Licenka an Aontais Eorpach (European Union model)

1. MURPHY
2. MARY
3. 07101978 IRELAND
4. 30.03.12 40 ROAD SAFETY AUTHORITY
5. 0000001G8F
6. Mary Murphy
7. CONTROL ROAD, DUBLIN
8. B, BE

Driving licence number

1. Name/Surname
MURPHY
2. Forename (surname/first name)
MARY
3. Date of birth (date of birth)
04-05-1988
4. Issued/valid/issued by
DUBLIN
5. Date issued/valid on
31-12-12
6. Licence number
123 456 789

all three (place of birth)
IRELAND

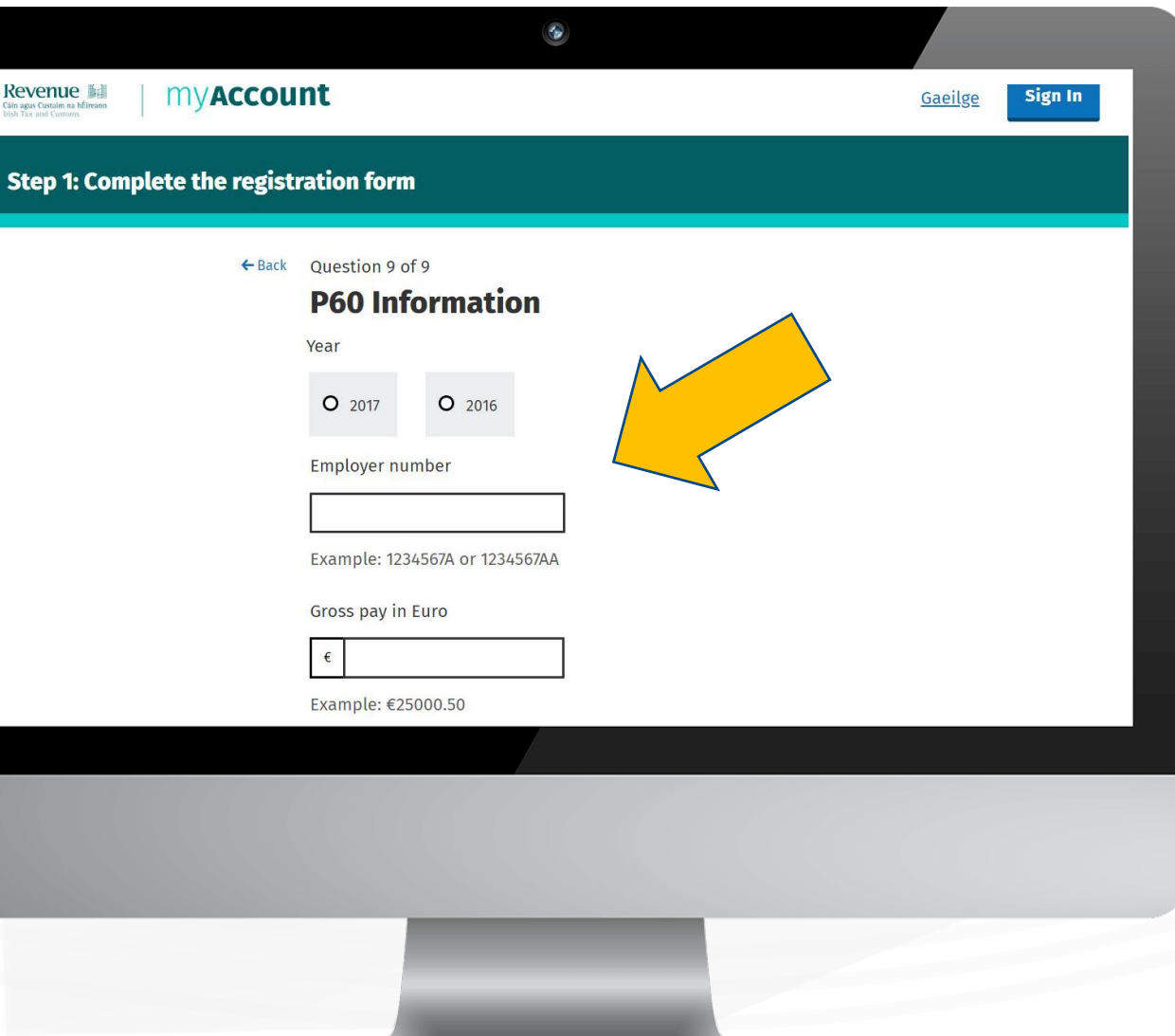
Driving licence

Enter your **Irish Driving Licence Number**, then click *Next*.

If you do not your licence, you can select a different form of identification.

PAYE Modernisation

Getting Started



The screenshot shows a web browser displaying the Revenue myAccount portal. The header includes the Revenue logo, the myAccount logo, a 'Gaeilge' link, and a 'Sign In' button. A teal banner at the top of the page reads 'Step 1: Complete the registration form'. Below this, the page is titled 'Question 9 of 9' and 'P60 Information'. The form contains the following fields:

- Year:** Two radio button options, '2017' and '2016'. A large yellow arrow points to the '2016' option.
- Employer number:** A text input field with the example '1234567A or 1234567AA' below it.
- Gross pay in Euro:** A text input field with a Euro symbol (€) to its left and the example '€25000.50' below it.

Enter your **P60 Information**, then click *Next*.

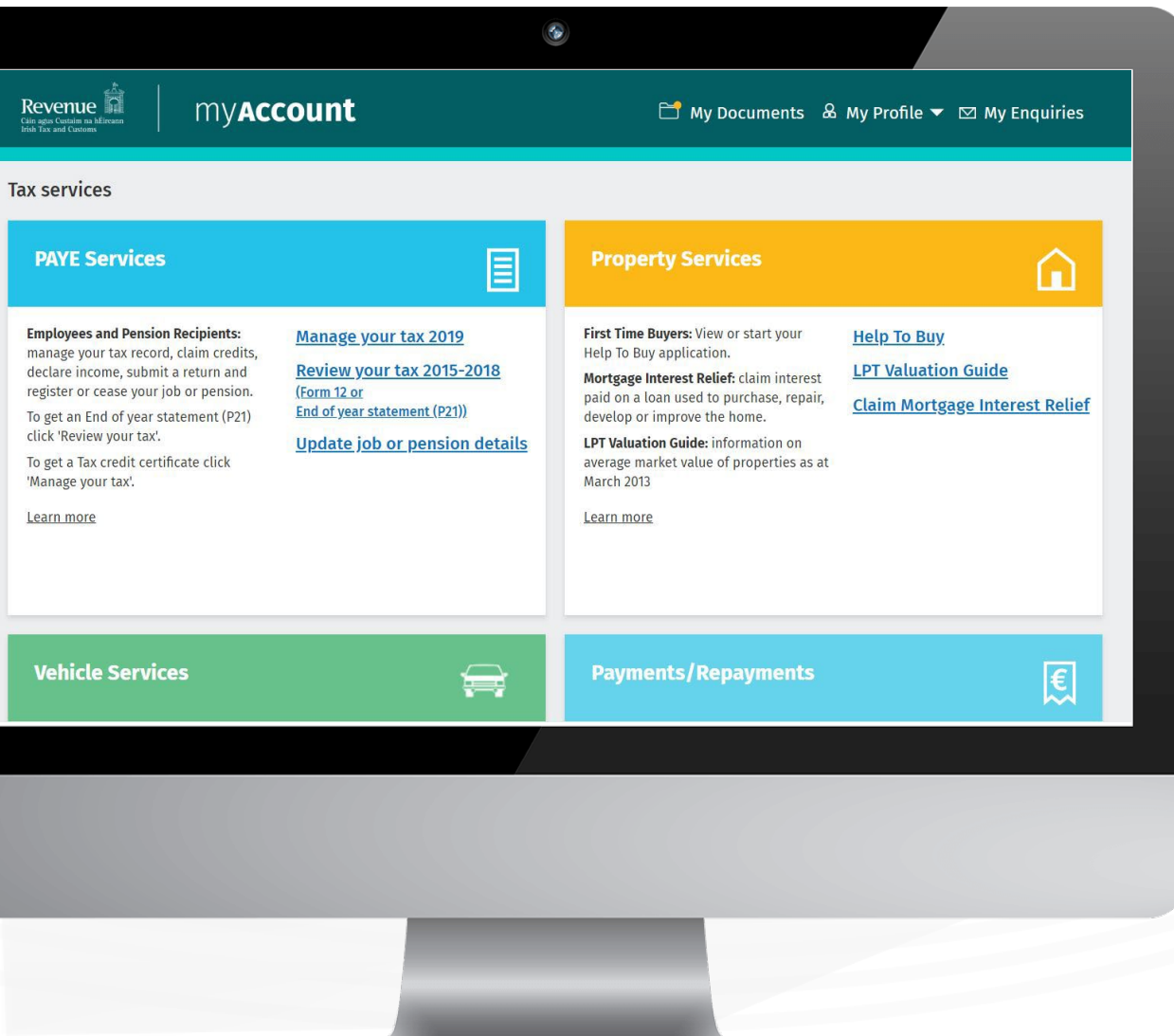
Please see the next slide for information on how to read your P60.

Getting Started

Information on how to read your **P60**.

PAYE Modernisation

Getting Started



Once you get your temporary password, your **registration is complete** and you can login to myAccount.