

# NYSED New Registration Requirements

A step-by-step guide to register with the New York State  
Education Department through your TEACH Account

# Go to

# <http://www.highered.nysed.gov/tcert/teach/>

The screenshot shows the website for the Office of Teaching Initiatives. The main navigation bar includes links for Educator Resources, Certification, Fingerprinting, TEACH System, Topics A-Z, and Certificate Holder Lookup. The page title is "TEACH System". On the left, there is a sidebar with links for "List of TEACH Services", "Frequently Asked Questions about Your TEACH Account", "TEACH Resources", and "Report Problems Using TEACH". The main content area is titled "TEACH Online Services" and features a prominent red button labeled "Log in to TEACH". A red arrow points from the text "Click here to log into your TEACH account" to this button. Below the login button is a blue button that says "Forgot your Username or Password? Click Here". Underneath, the word "OR" is displayed. There are three blue boxes with white text: "Create a NY.gov TEACH account", "Add TEACH to a NY.gov account", and "Employer, Administrator & College Access". Each box has a brief description of the service. At the bottom, there is a "TEACH Help" section with two columns of links for various account management tasks.

Office of Teaching Initiatives

Search OTI

Educator Resources Certification Fingerprinting TEACH System Topics A-Z Certificate Holder Lookup

## TEACH System

NYSED / Higher Ed / OTI / TEACH System

### TEACH Online Services

**Log in to TEACH**

Forgot your Username or Password? [Click Here](#)

OR

<p><b>Create a NY.gov TEACH account</b></p> <p>If you do not have a NY.gov TEACH account, create one here</p>	<p><b>Add TEACH to a NY.gov account</b></p> <p>If you have a NY.gov account with another State Agency, click here</p>	<p><b>Employer, Administrator &amp; College Access</b></p> <p>Public School Districts, Private School Administrators, and new York College/University access to Ny.gov TEACH</p>
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**TEACH Help**

<a href="#">Check Application Status</a>	<a href="#">Change your Social Security Number</a>
<a href="#">Get a Paper Certificate</a>	<a href="#">Add / Verify Your Experience</a>
<a href="#">Change Your Name</a>	<a href="#">Apply for Certification</a>
<a href="#">Change Your Address</a>	<a href="#">Submit Supporting Documents</a>
<a href="#">Register Your Certificate</a>	<a href="#">Change Application Path</a>

# Log in using your username and password



Services

News

Government

Local



My NY.gov Online Services

Please login after reading the [Acceptable Use Policy](#) below



Username:

Password:

**Sign In**

Forgot your [Username](#) or [Password](#) ?

[NY.gov ID - Terms of Service](#)

Enter your Username and Password



Then click Sign In

[Agency Assistance & Contact Information](#)

## ACCEPTABLE USE POLICY FOR USERS OF NY.gov

This application uses the New York State (hereinafter State) Central Directory Service of the NYeNet for authentication and authorization. In addition to any obligations arising under acceptable use policies or terms of service implemented by NYeNet Participating Organizations, logging into this application indicates your agreement to abide by the following:

1. You shall use this application only for purposes directly related to the conduct of official business with the State or its agencies and the application shall not be used for nonpublic purposes including, but not limited to, the pursuit of personal activities, the mass distribution of unsolicited messages ("spamming"), and the promotion of commercial ventures or religious or political causes;
2. You are responsible for acquiring and safeguarding your own user ID and password used to access this application;
3. You shall be responsible for any activity attributable to the use of your account whether by you or any other person;
4. You shall not engage in activities that may cause interference with or disruption to any network, information service, equipment or user thereof;
5. You shall comply with all applicable confidentiality and security requirements as set forth in any applicable acceptable use policies or terms of service implemented through this application directly or by NYeNet Participating Organizations, and shall not use or attempt to obtain access

# Click the TEACH online icon to enter into your account



Services News Government Local



My NY.gov Online Services

**NY.gov ID**

- [Change Password](#)
- [Update My Account](#)
- [About NY.gov ID](#)
- [Privacy Policy](#)
- [Terms of Service](#)

**Help Desk Information**

[List of Agency and Online Services Help Desk Information](#)

Welcome \_\_\_\_\_, You are logged in as - \_\_\_\_\_

Last login - \_\_\_\_\_ [Log out](#)

You have access to the following services



TEACH online  
TEACH Online Services

**Click here to enter into your TEACH Online Account**



You can sign up for the following services



SLMS  
Statewide Learning Management System.



Labor Online  
Department of Labor Online Services



MyDMV  
Motor Vehicles Online Services

# On your TEACH account home page click 'View Registration Status' to start the registration process

The screenshot shows the TEACH Home page with a blue header and a green sidebar. The header contains the NYS Department of Education logo and text, navigation links for Home, Search, Topics A-Z, and Logout, and a user profile dropdown for Mrs. [Name]. The sidebar lists several categories of links: Profile Links, Inquiry Links, Online Application, Professional Development, Payment Links, and Retiree Links. A red arrow points from the text 'Click here to start your Registration Process' to the 'View Registration Status' link under the Inquiry Links section.

NYS Department of Education  
Office of Teaching Initiatives

Home Search Topics A-Z Logout

Mrs. [Name]

### TEACH Home

#### Profile Links

- [Update/Add Education, Employment and Personal Information](#)

#### Inquiry Links

- [Account Information](#)
- [View Registration Status](#)

#### Online Application

- [Apply for Certificate](#)
- [I would like a printed certificate](#)
- [Apply for a Time Extension](#)

#### Professional Development

- [Maintain Your Professional Development Record](#)

#### Payment Links

- [Pay for Certificate Application](#)

#### Retiree Links

- [Apply for a Retirement Waiver](#)

**Click here to start your Registration Process**

# Choose your 'Registration Status' and then press 'Submit'

NYS Department of Education  
Office of Teaching Initiatives

Home Search Topics A-Z Logout

Mrs.

Your Current Registration Status is: **NOT REGISTERED** ← **Current Registration Status**

## Classroom Teacher/School Leader and Level III Teaching Assistant Registration

The Board of Regents, at its March 2016 meeting adopted a new Subpart 80-6 of the Regulations of the Commissioner of Education to implement Chapter 56 of the Laws of 2015 relating to the registration process for any holder of a certificate that is valid for life (Permanent and Professional classroom teachers/school leaders and Level III Teaching Assistant) and the establishment of continuing teacher and leader education (CTLE) requirements for Professional and classroom teachers/school leaders and Level III Teaching Assistant Certificate Holders

Beginning on July 1, 2016 if you hold a permanent or professional certificate in the classroom teaching service or educational leadership service (i.e., school building leader, school district leader, school district business leader) or a Level III teaching assistant certificate prior to July 1, 2016, you shall either

1. become registered during the 2016-2017 school year during your month of birth, if you are practicing 90 days or more in a New York State Public School or BOCES. "Practicing" means employed 90 days or more during a school year by a single applicable school in New York in a position requiring certification. A single day of employment shall include a day actually worked in whole or in part, or a day not actually worked but a day paid. As part of this registration process you will be required to respond to a short series of questions related to your "moral character," and one question related to your obligation to pay child support. Education §3006 also provides the Commissioner with broad authority over the certification and registration of teachers, educational leaders and teaching assistants in this State. Consistent with the Department's statutory authority and to ensure the safety of the children of New York State, moral character questions are a necessary part of the registration process. Pursuant to New York State General Obligations Law §3-503, upon registration, certificate holders will be asked questions related to their child support obligations. NYS General Obligations Law §3-503 gives authority to ask applicants for licenses specific questions relating to obligations to pay child support. The law defines "license" to mean "any certificate, license, permit or grant of permission required by the laws of this state . . . and such laws include the registration required by the Department of Education or agency regulation..." Please be advised that no matter what your response is to the questions referenced above, your certification and registration will remain intact. Only in circumstances where an individual has been convicted of a crime, or has committed an act which raises a reasonable question as to the individual's moral character, will there be a referral to the Office of School Personnel Review and Accountability (OSPRA).
- OR
2. become inactive during the 2016-2017 school year during your month of birth if you are NOT practicing in a New York State Public School or BOCES.

**Select this to make your status ACTIVE**

**Select this to make your status INACTIVE**

**After you make your selection click submit**

**Make a Selection**

Yes, I would like to register

No, I would like to become inactive

Submit

# Answer the 'Moral Character Questions' and press 'Next'

Select Answers to ALL Questions

## Answer the following Moral Character Questions

1. Have you ever been dismissed from, resigned from, entered into a settlement agreement, or otherwise left employment to avoid investigation and/or dismissal for alleged misconduct?  
 NO  YES - Enter Explanation
2. Are you the subject of any pending investigation and/or disciplinary charge(s) pertaining to employment?  
 NO  YES - Enter Explanation
3. Have you ever been found guilty after trial, or pleaded guilty, no contest, nolo contendere, or had adjudication withheld to a crime (felony or misdemeanor) in any court?  
 NO  YES - Enter Explanation
4. Do you currently have any criminal charge(s) pending against you?  
 NO  YES - Enter Explanation
5. Have you ever had an application for a teaching, professional or vocational credential (i.e., license, certificate or registration) in New York or any other jurisdiction denied?  
 NO  YES - Enter Explanation
6. Have you ever surrendered a teaching, professional or vocational credential (i.e., license, certificate or registration) or had such credential revoked, suspended, invalidated or otherwise subjected to a disciplinary penalty in any jurisdiction?  
 NO  YES - Enter Explanation
7. Are you the subject of any pending investigation and/or disciplinary charge(s) for professional misconduct in any jurisdiction?  
 NO  YES - Enter Explanation

Then Click Next

Back

Next

# Answer the 'Child Support Questions' and press 'Next'

The screenshot shows a web interface for the NYS Department of Education. The header includes the logo, the text 'NYS Department of Education Office of Teaching Initiatives', and navigation links for Home, Search, Topics A-Z, and Logout. A user profile dropdown shows 'Mrs.'. The main content area is titled 'Answer the following Child Support Questions (Enter an explanation if necessary)'. It contains a question: 'B. I Am Obligated To Pay Child Support.' with radio buttons for 'NO' and 'YES'. Below the question is an affidavit statement: 'By signing this affidavit, I confirm that all the information I provided is true and contains no misrepresentation or falsehoods' with a checkbox for 'Signed under penalty of perjury'. At the bottom of the form are 'Back' and 'Submit' buttons. Two red arrows with text annotations are overlaid on the form: one pointing to the 'NO' radio button with the text 'Select an answer to each question', and another pointing to the 'Submit' button with the text 'Then click submit'.

NYS Department of Education  
Office of Teaching Initiatives

Home Search Topics A-Z Logout

Mrs.

Answer the following Child Support Questions (Enter an explanation if necessary)

B. I Am Obligated To Pay Child Support.

NO  YES

By signing this affidavit, I confirm that all the information I provided is true and contains no misrepresentation or falsehoods

Signed under penalty of perjury

Back Submit

Select an answer to each question

Then click submit

# Answer the 'Physical Attribute Questions' if you choose

*You can choose to answer these questions*

*Then click submit*

The screenshot shows a web interface for the NYS Department of Education, Office of Learning Initiatives. The user is logged in as Mrs. [Name]. The page title is "(Voluntary) Please answer the following physical attributes questions:". There are two dropdown menus: "Select your ethnicity" with a placeholder "----Select----" and "Select your Gender you identify as" with a placeholder "---Please Select ---". At the bottom left is a "Back" button and at the bottom right is a blue "Submit" button. Red arrows point from the instructional text to the gender dropdown and the submit button.

NYS Department of Education  
Office of Learning Initiatives

Home Search Topics A-Z Logout

Mrs.

(Voluntary) Please answer the following physical attributes questions:

Select your ethnicity ----Select----

Select your Gender you identify as ---Please Select ---

Back Submit

# Congratulations!

## Your registration is complete

### Thank you for completing the registration process! Your registration status is registered.

This status will be displayed on the profile section of TEACH with the expiration date of your registration period.

If you hold a Professional or Teaching Assistant Level III certificate and are practicing in a New York State public school or BOCES, you are required to complete 100 hours of Continuing Teacher and Leader Education from an approved sponsor for every 5 year registration period. More information regarding this requirement can be found at: [Placeholder Link](#)

### Notification of name and/or address change

Any change of name or address must be updated in TEACH within thirty days of any such change. If you fail to inform the Department of your new address or name, you may be subject to a moral character review.

[Click here to continue](#)

# You can view your registration status on your account home page

The screenshot displays the TEACH Home page interface. At the top, there is a blue header with the NYS Department of Education logo and text: "NYS Department of Education Office of Teaching Initiatives". To the right of the header are navigation links: "Home", "Search", "Topics A-Z", and "Logout". Below the header is a green bar with a user profile icon and the name "Mrs. I".

The main content area is titled "TEACH Home" and is divided into several sections:

- Profile Links**
  - [Update/Add Education, Employment and Personal Information](#)
- Inquiry Links**
  - [Account Information](#)
  - [View Registration Status](#)
- Online Application**
  - [Apply for Certificate](#)
  - [I would like a printed certificate](#)
  - [Apply for a Time Extension](#)
- Professional Development**
  - [Maintain Your Professional Development Record](#)
- Payment Links**
  - [Pay for Certificate Application](#)
- Retiree Links**
  - [Apply for a Retirement Waiver](#)

A red arrow points from the text "Click here to view your Registration Status" to the "View Registration Status" link in the Inquiry Links section.

# Registration status screen

## Registration Status

Your Current Registration Status is: REGISTERED - Your Current Registration Period is : 06/22/2016 - 05/31/2022

Current Registration status and duration of your Current Registration Period

To change your registration status click [here](#)

Click here to change your Registration Status

### Certificate Information

Show 10 entries

Search:

Certificate Title	Type	Status	Effective Date	Expiration Date	Registration Expired Date	Registration Status	5 Months Notification Sent	3 Months Notification Sent	1 Month Notification Sent
School District Administrator	Permanent Certificate	Issued	09/01/2006		05/31/2022	Registered			
Nursery, Kindergarten & Grades 1-6	Permanent Certificate	Issued	09/01/1993		05/31/2022	Registered			

Showing 1 to 2 of 2 entries

Back

Registration Expired Date

Record of Registration Reminder Notifications Sent to you from the State