The Magnus Mobile V2 App provides a way for families to submit the daily COVID-19 health screening using a mobile device (i.e., tablet or cell phone). All Fay parents will be required to complete the survey by 7:15 am on school days in order for your child to be permitted in school buildings.

Create a Username and Password for the Magnus Mobile V2 App

Please Note: The Magnus Mobile App login is different from your MyFay login. **You will need to create a new log in for the Magnus Mobile App prior to using the app for the first time**.

1. **Log into MyFay** as you normally would (http://fayschool.org then click **MyFay** in the top right corner).
2. Click **Resources** to access Magnus.
3. Click the **Magnus Health Portal** tile to log in to Magnus.
2. Hover over your name within Magnus (top left of screen) and choose **"Change Credentials"**.
3. Create a **username and password** that only you know and will remember. **Please note that your new password must be 10 characters**. This username and password combination will be used as your Magnus Mobile App login only.
4. **Download the Magnus Mobile V2 App** from the Apple Store or Google Play store to your tablet or cell phone and log in using your newly created username and password.

Complete the Covid-19 Health Screening in the Magnus Mobile V2 App

1. **Use your newly created username and password from Step 3 above to login** to the **Magnus Mobile V2 App** in your mobile device. If you have multiple students, **select** the first student you are completing the screening for by clicking their name.
2. Select the **Covid-19 icon** in the bottom row.
3. Select **COVID-19 Daily Screening** which says ⚠️ **Requirement is Incomplete** under it.
4. **Complete each question in the screening** by choosing yes or no.
5. Once you have completed all the questions on the screening select **Save** at the bottom of the screen.
6. Once you select Save you will be brought to the screen which has the answers you provided and either a **Stop** or **Go** message and icon at the top of the screen. If you see a Stop response, your student should not come to Fay and you should contact the Fay Health Office at 508-490-8228. If you see a Go response, your student is permitted to be on the Fay campus.
7. Click the **OK** button at the bottom of the screen once you have reviewed your results and the Stop or Go sign.

Additional directions for completing the health screening for multiple students

1. Once you have clicked OK in step 9 of the above step-by-step guide, click the Left arrow in the top left corner of your screen.
2. Click the 3 parallel lines in the top left corner of your screen.
3. Click **My Students** in the bottom center of your screen.
4. Select the second student you will be completing the screening for by clicking their name.
5. Repeat Steps 1-9 above regarding how to complete the screening.
6. Repeat the above processes for each additional student.

Your MyFay username and password are always required to sign into Magnus but you can securely use a password manager to help you easily access your credentials. Instructions are listed below for Apple's built in password manager. For Android phones, you can purchase a secure password manager to save and enter your password automatically (i.e., LastPass, aWallet, Enpass, Keeper) and you can also purchase one of these apps for your iPhone.

Using a Password Manager on Your Apple Mobile Device

A. Enable iCloud Keychain on your smartphone (if this is already done skip to #2)
   1. Launch the Settings app on your iPhone or iPad.
   2. Tap your Apple ID banner.
   3. Tap iCloud.
   4. Scroll down and tap Keychain.
   5. Toggle the iCloud Keychain switch on.
   6. Enter your Apple ID password if prompted.

B. Once iCloud keychain is enabled go to Settings>Passwords & Accounts > Website & App passwords
   1. Click the **+** on the top right-hand side of the screen.
      ◆ In the Website box: type MagnusMobile.com
      ◆ In the User name box: type your Magnus Mobile username
      ◆ In the Password box: type your Magnus Mobile password
   2. Click done
   3. Open the Magnus Mobile app.
   4. Above your smartphone keyboard, you will see a key symbol and the word "Passwords", click this box.
   5. A window will open with your auto-filled passwords. Type Magnus into the search bar and click the Magnus link when it appears
   6. The app will reopen and autofill your stored login information.
   7. You may log in as usual.
   8. Once this is complete, you will follow Steps 3-5 for your daily login.
   9. If you change your Magnus password for any reason, you will need to update your saved password as well.

Have Questions or Need Assistance?

For medical-related questions, please contact the Health Office at 508-490-8228.

For help logging into the Magnus App, please contact Magnus Health SMR customer support at 877-461-6831.

For technical help downloading and installing the Magnus App, please contact the Service Desk at 508-658-2281 or servicedesk@fayschool.org.