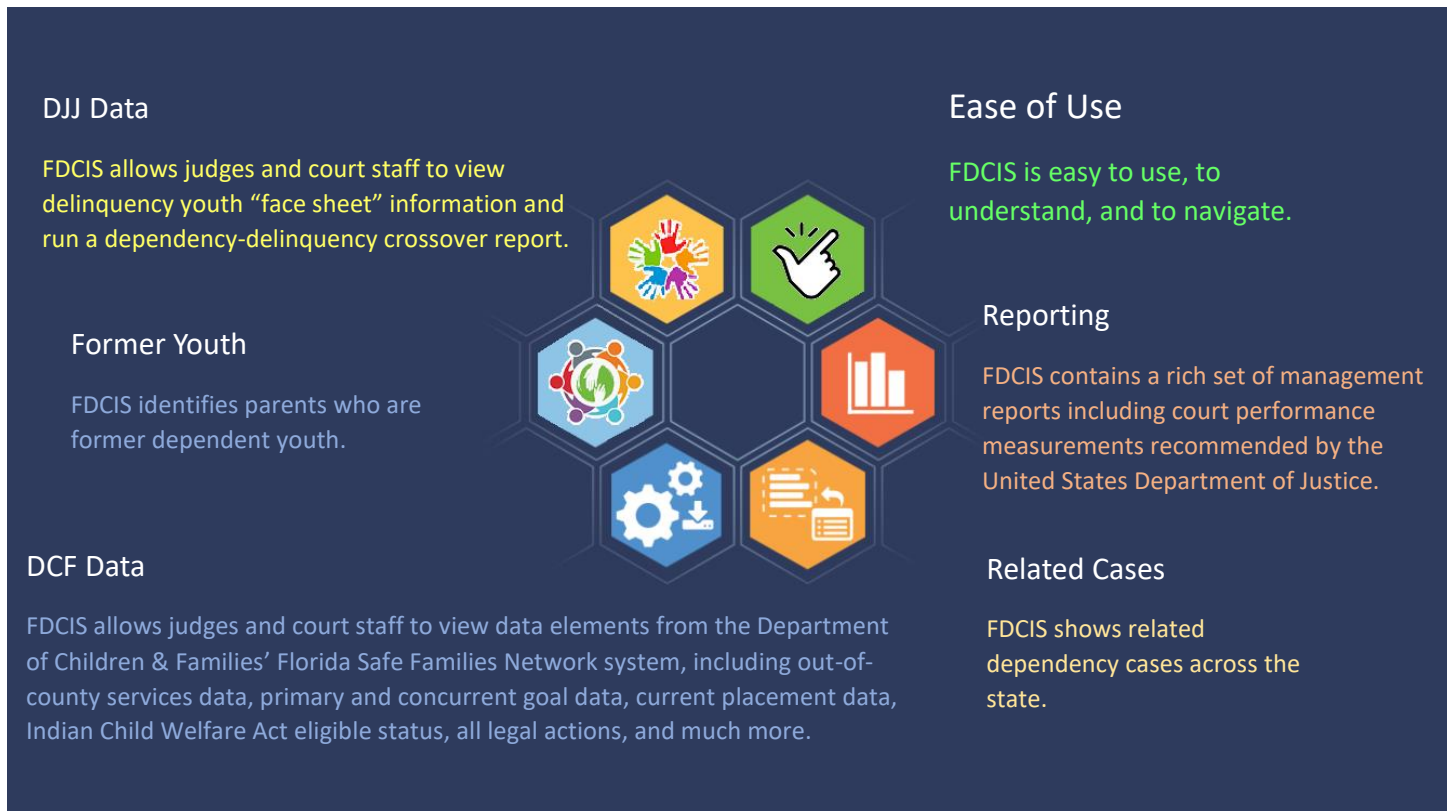


# Florida Dependency Court Information System



FDCIS is for judges, magistrates, and court staff to utilize. FDCIS is a web-based case management system that provides the judiciary with resources to ensure timeliness of court events, with a goal of achieving positive outcomes for Florida's abused and neglected children. It provides uniform and reliable data to meet appropriate timeframes. The system utilizes data exchanges with various agencies to eliminate duplicate data entry and enriches the breadth and depth of dependency case knowledge.

## Benefits and Features

- Allows judges and court staff to view data elements from the Department of Children and Families' Florida Safe Families Network system, including out-of-county services data, primary and concurrent goal data, current placement data, Indian Child Welfare Act eligible status, all legal actions, and much more.
- Allows judges and court staff to view delinquency youth "face sheet" information and run reports of the current crossover cases.
- Provides statewide court information from the Comprehensive Case Information System (CCIS) as well as some local county clerk's offices.
- Provides birth certificate information on all children born in Florida after January 1, 2019 from the Department of Health's Vital Statistics Bureau.
- Is the system of record for all [Early Childhood Court](#) cases as well as for other dependency pilots.
- Is frequently updated/enhanced to provide the information and services requested by the FDCIS user community.
- Displays data without need for court employee data entry.
- Is easy to use, to understand, and to navigate.
- Provides for secure access to statewide dependency data from many web-enabled devices.
- Shows related dependency cases across the state.

- Identifies parents who are former dependent youth.
- Prioritizes the display of cases by those cases in need of attention first.
- Contains a case summary page that lists the most pertinent details about a case.
- Provides alerts for overdue hearings and warnings for hearings due within 30 days.
- Allows the user to search for a case by person, case, or event/hearing information.
- Is a child-based or person-based system, which allows hearings and events to be associated with one or more children (or persons) in a case rather than with the entire case.
- Contains a rich set of management reports including court performance measurements recommended by the United States Department of Justice.

## Data Quality

- Data in the FDCIS system is constantly reviewed for accuracy. Four data quality reports are run daily. Twenty-four data quality reports are run weekly. Thirty data quality reports are run on a monthly basis. All the data in the fifty-eight reports are reviewed manually. All data that needs to be corrected is also corrected manually using the reports and the FDCIS web application. Below is information on how automated processes make changes to incoming data.
- FDCIS receives approximately 13,000 case updates from CCIS each night. On average, around 50 of those cases are new. FDCIS adds the new cases and updates the rest of the FDCIS cases with the new information that has been provided. If the presiding judge was not provided by CCIS, the judge for the last FSFN legal action is used in its place. The active judges list is checked against the active cases in FDCIS once a week to determine if there are cases with judicial assignment issues or children who need to be moved (re-linked) to a newer court case.
- FDCIS receives around 31,000 person updates from CCIS each night. On average, around 400 of those person records are new. FDCIS adds the new persons and updates the rest of the persons with the new information that has been provided. FDCIS receives persons or parties for each case from CCIS. Therefore, if the person is on more than one case in the CCIS system, they can also have duplicate information FDCIS.
- FDCIS receives around 74,000 scheduled hearing updates from CCIS each night. On average, around 800 of those hearings are new. FDCIS adds the new hearings and updates the rest of the hearings with the new information that has been provided.
- FDCIS receives around 300,000 docket updates from CCIS each night. On average, 11,000 of those docket entries are new. FDCIS adds the new dockets. However, FDCIS does NOT update any of the existing docket information in FDCIS. Progress dockets are only loaded into FDCIS cases for counties that have provided their local clerk docket codes to FDCIS.
- FDCIS receives around 22,000 active delinquent youth updates from the Department of Juvenile Justice (DJJ) each night. Unlike the Florida Safe Families Network (FSFN) and Vital Statistics child linking, which only links to the current court case, DJJ Youth are linked to multiple children in multiple FDCIS court cases (active and closed). FDCIS also matches DJJ youth to parents of dependent children. About 345 youth are auto matched per month by the nightly matching system. Children are linked from DJJ to an existing court child record. Around ten youth per month are manually linked from DJJ youth to FDCIS court dependent child. Once a month, FDCIS reviews a dozen of the least-matching existing FDCIS-DJJ matches and a dozen of the best matching, non-existing FDCIS-DJJ matches.
- FDCIS receives around 74,000 child records from FSFN system each night. On average, 190 of those children are new. FDCIS adds the new FSFN children and updates any of the existing FSFN child information in FDCIS. FSFN and Vital Statistics only link to a single child in FDCIS (within the current child's case). When a new court case is created (a re-removal or new petition for an existing child), the child is then manually unlinked from the old court case and then linked to the new one. About six children (or less) per night are unlinked from the older case and linked to the newer one. The goal for linking children between the CCIS system and the FSFN system is to link all court children to a FSFN child record. In pursuing that goal, all active cases in FDCIS with any missing children are manually reviewed. Around 1,000 children are matched each month by the nightly matching system (or 30

children per night). About 20 children (or 7 per night) are manually linked each month. Many of the manual links are required due to a missing child's DOB from the CCIS system. Other reasons requiring manual linking are that the child was listed in the shelter order or a petition but was not recorded by the clerk's office as a party in the cases; that the child's last name is listed differently in FSFN than it is listed in the CCIS system. In addition, FDCIS reviews monthly about 12 of the least-matching existing FSFN-FDCIS matches and 12 of the best matching, non-existing FSFN-FDCIS matches. Some of the demographic information is not always provided by the individual clerks. If a child's mother or father exists in the FSFN data, but not in FDCIS, the missing parent is added to FDCIS during FDCIS/FSFN child linking. If a matching FSFN child or parent is found in our system and certain demographic information is missing (e.g., SEX, RACE, DOB, relationship to child, etc.), FDCIS uses the FSFN information to fill the gaps in the CCIS demographic information.

- FDCIS receives around 1.6 million legal action records from FSFN each night. On average, 3,000 of those legal actions are new. FDCIS adds the new legal actions and updates any of the existing legal action information in FDCIS. FDCIS corrects some information coming from the FSFN legal module (e.g., if a held hearing with a future date is sent to FDCIS, FDCIS removes the legal outcome of the hearing and posts it to FDCIS as a future, scheduled hearing, etc.). FSFN legal actions are used to generate both hearings held and scheduled hearings in FDCIS (for all counties except Broward and Hillsborough). For all counties except Broward and Hillsborough, whenever a matching CCIS scheduled event is found (by case number, date, and time), the FDCIS event information is updated with additional information about the event from CCIS (e.g., courtroom location and time).
- FDCIS receives around 22,000 record updates from GAL each week. On average, 400 of those GAL records are new. FDCIS adds the GAL records and updates any of the existing GAL information in FDCIS.
- FDCIS receives around 10,000 birth records from the Department of Health, Bureau of Vital Statistics (VS) each week. On average, 5,000 of those birth records are new per week. FDCIS adds the new birth records and updates any of the existing birth information in FDCIS. FSFN and VS only link to a single child in FDCIS (within the current child's case). When a new court case is created (a re-removal), the child is manually unlinked from the old court case and then linked to the new one. Once a month, FDCIS reviews a dozen of the least-matching existing FDCIS-DOH matches and a dozen of the best matching, non-existing FDCIS-DOH matches. Some of the demographic information is not always correctly provided by the individual clerks. If a child's date of birth differs from the date of birth provided on the birth certificate, the clerk's birth date information is corrected using the DOH DOB.