Google Multiple Sign-In Using multiple accounts simultaneously

- You may sign in to more than one account using the same browser session
- The first account you sign in with when you're setting up multiple sign-in will be set to your default calendar
- You can sign in to a maximum of three accounts at a time
- Multiple sign-ins only work with these products: Code, Calendar, Finance, Gmail, Profiles, Reader, sites, Voice, and Docs (Google Apps accounts only)

Your default account

If you use multiple sign-in, the first account you use to sign in during that browser session will be your *default account* for the rest of that session. If you visit other Google products that don't support multiple accounts after you've signed in, you will automatically sign in to your default account for that product. If you sign out of any Google product while signed in to any account, you will be signed out of all your Google Accounts at once.

To enable multiple sign-in:

Warning: Enabling multiple sign-in will disable Offline products like Offline Gmail and Offline Calendar, as well as any browser bookmarks you've set to link to your accounts. If you use Offline Gmail, make sure to sync your offline mail **before** enabling multiple sign-in so you don't lose any messages in your outbox. If you would like to continue using Offline Gmail, Offline Calendar, and browser bookmarks linked to your accounts, do not enable the multiple sign-in option. If you have already enabled multiple sign-in, you may <u>disable it</u>.

- 1. Go to the <u>multiple sign-in settings page</u> (https://www.google.com/accounts/MultipleSessions)
- 2. Sign in to your account.
- Select **On** to enable the multiple sign-in feature and select the checkboxes to confirm that you understand how to use multiple sign-in. <u>Read more about what you need to understand before using multiple sign-in</u>. (http://www.google.com/support/accounts/bin/answer.py?answer=187260)
- 4. Click Save changes.

You can check whether multiple sign-in is enabled, or disable the option for your account at any time, by visiting your multiple sign-in <u>settings page</u> (https://www.google.com/accounts/MultipleSessions). Also, if you have multiple sign-in

enabled, you will be able to see your additional accounts by clicking on your name or email address at the top of the page.

To enable multiple sign-in on additional accounts:

Once you've enabled multiple sign-in for one of your Google Accounts, follow the steps below to enable multiple sign-in for additional accounts you would like to sign in to:

- 1. **Sign in** to a product that supports multiple sign-in, using an account that has multiple sign-in enabled.
- 2. Click your name or email address at the top of the page.
- 3. Select **Sign in to another account** from the drop-down menu.
- 4. On the page that opens, enter the email address and password for another account you wish to access, and click **Sign in**.

Features of Gmail that depend on other Google products won't work with any additional accounts you sign in to. For example, the Calendar Gadget in Gmail labs won't work with additional accounts because the Calendar Gadget does not yet support multiple accounts.

When using multiple accounts, you will have to sign in to these accounts using the multiple sign-in feature. You can not use shortcuts in a new window such as www.gmail.com to access additional accounts.

To disable multiple sign-in:

- 1. Go to the multiple sign-in settings page.
- 2. Select **Off** to disable the multiple sign-in feature.
- 3. Click Save changes.
- 4. Click the name or email address at the top of the page, then select **Sign out** from the drop-down menu.
- 5. Sign back in to your account. You will no longer see the triangle in the top-right corner of your account next to your email address after multiple sign-in has been disabled.

For other products, it isn't possible to sign in to multiple Google Accounts in the same web browser. Here's why:

- Google uses cookies to keep you signed in to your account.
- The Google sign-in cookie only lets you sign in with one account at a time.

We know this may be inconvenient for some of you, but below are several workarounds for using multiple accounts at the same time:

- Use different browsers for each of your accounts. For example: <u>Google</u> <u>Chrome</u> for your full Google Account and <u>Mozilla Firefox</u> for your personal Google Account. (Not sure what a web browser is? <u>Find out</u>.)
- 2. Use Google Chrome's <u>incognito window</u> to sign in to your second account. Note: your history won't be saved while using this option.
- 3. Use multiple profiles on Chrome. Learn more.
- 4. Use different Firefox profiles. Learn more. (Note that the site you are about to visit is not maintained by Google Inc., but its content might be helpful.)
- 5. **Explore other ways to manage <u>multiple browser profiles</u>.** (Note that the site you are about to visit is not maintained by Google Inc., but its content might be helpful.)