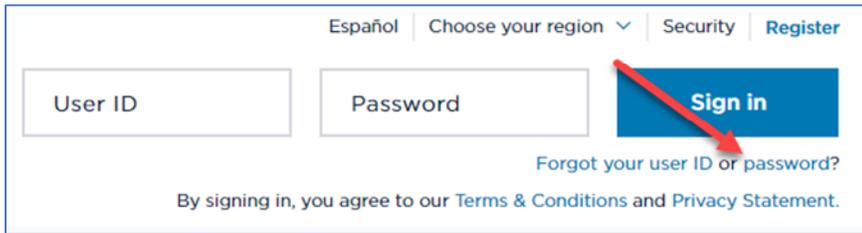


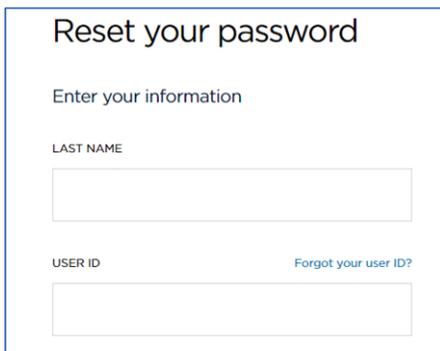
5 Minute Guide to Kp.org Password Reset

Step 1: Open browser and type in www.kp.org to access the Kp.org Home Page

Step 2: Once in the Home Page, click on the “**Forgot Your Password**” link located at the top right corner of the page.

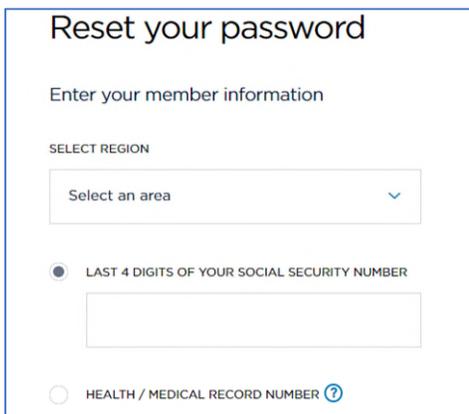


Step 3: Reset your password



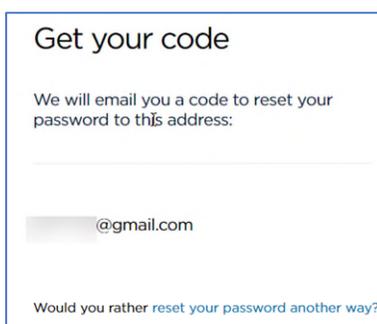
- Type in Last Name and User ID
- Click Forgot User ID if do not know name
- Click “**continue**”

Step 4: Reset your password



- Select Region (California – Southern)
- Type in last 4 digits of Social Security number
OR
- Type in Medical Record Number
- Click “**continue**”

Step 5: Get your code



- Click “**Send email**”
- Go into email account to get six-digit code
- Enter six-digit code on kp.org
- Create **NEW** password