

CBRE Hotels' Americas Research has launched login enhancements that will change how you login to the Property Information Portal (pip.cbrehotels.com). Our streamlined login process will enable faster logins, and convenient password and account management.

We have prepared the following resource guide with step-by-step instructions. Prefer to talk with someone? We're here to help. Please contact a member of our team at (855) 223-1200, or by email at websales@cbre.com.

What's changing?

Our upgraded system utilizes Single Sign-On (SSO) technology that recognizes if your computer has been used before to access pip.cbrehotels.com. You will now use YOUR ORGANIZATION'S login page to sign-in to pip.cbrehotels.com, and then complete a ONE TIME registration on our website. Once recognized on that device, you will remain logged in.

When is this change happening?

The upgraded login process went into effect for all users on Wednesday, May 8th, 2019.

What do I need to do?

Follow the step-by-step instructions below:

Step 1:

- Navigate to pip.cbrehotels.com
- Click on "Login/Register" in the upper right hand corner.
- Enter the email address you gave us when you first signed up to use the PIP. For most users, this will be their corporate email address.
- Click "Submit."







Property Information Portal: SSO Login Resource Guide

Logging in with Your Organization's Work Account (Microsoft Office 365)

Step 2:

• Once directed to the "Create An Account" page, select "Work Account".







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Note: Your company determines the appearance of some login screens, so the background and appearance may differ from what's shown here; however, as an employee of your company, the screens and logos should look familiar.

Step 3:

- Once directed to your organization's sign-in page, enter your email if prompted.
- Enter your password. This is the password associated with your email address. If this is your company email address, use your company/corporate password. If you lock yourself out of your account, contact your corporate help desk to unlock it, or click "Forgot my password."
- Click "Sign-in."



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Step 4:

- Once authenticated, you must grant CBRE permission to use your email address and name. This step is required **one time only**.
- Click "Yes."



Step 5:

- Register your account with the new pip.cbrehotels.com system. This step is required **one time only**.
- Complete the fields provided; Display Name, First and Last Name, Mobile, Company Name, Accept CBRE's Terms and Conditions and Privacy Policy.
- Click "Register."
- You will now be redirected to pip.cbrehotels.com homepage, and will be logged in. No other action is required.

Please provide	the following details.	
Display name		
Tanmay Budukh		
First name		
Last name		
Mobile		
Company		
Accept the Calka terms and Con	ditions of Use	
Accept the CBRE Privacy Policy		
Subscribe to Monthly Newsletter		
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Need help? Contact us at (855) 223-1200, or by email at websales@cbre.com.

