CHAMBERLAIN COLLEGE of NURSING National Management Offices | 3005 Highland Parkway, Downers Grove, IL 60515 | 888.556.8226 | chamberlain.edu Please visit chamberlain.edu/locations for location specific address, phone and fax information.



How to Login to Your Student Portal For the First Time

Step 1: Visit your Student Portal

Visit your student portal at **my.chamberlain.edu**. Click any icon or tab on the screen to be taken to the sign in page.

CHAMBERLAIN College of Nursing						Sign In
航 номе			Et]	ek.		
🕒 GO TO CLASS		\odot	ĒŁ		<u> </u>	
EBOOKS		Go To Class	Schedule	Grades	Student Finance	
LIBRARY	Messages					
SCHEDULE	You have no u	unread messages, click	to view all messages.			
GRADES						
STUDENT FINANCE						
MESSAGES						
RESOURCES						
ACADEMIC CALEND	AR					
CONTACT US						
SURVEY						
	«					

Step 2: Access the Need Help? Link

Click the **Need Help?** link under the Sign In button.

CHAMBERLAIN College of Nursing	
п номе	
GO TO CLASS	ENTER DETAILS
EBOOKS	Sign in with your Student LloadD (D#) and password
IIN LIBRARY	
SCHEDULE	Username
GRADES	
	Password
A MESSAGES	
RESOURCES	
ACADEMIC CALENDAR	Signin
N CONTACT US	Need Help?
SURVEY	
	CHAMBERLAIN College of Nursing

CHAMBERLAIN COLLEGE of NURSING National Management Offices | 3005 Highland Parkway, Downers Grove, IL 60515 | 888.556.8226 | chamberlain.edu Please visit chamberlain.edu/locations for location specific address, phone and fax information.



How to Login to Your Student Portal For the First Time

Step 3: Click 'This is my first time signing in'

On the Need Help? page, click the **'This is my first time signing in'** link and review the default password requirements. Then click the **Sign In** link in the top right corner of the page.

College of Nursing	Sign In
п номе	
GO TO CLASS	NEED HELP?
EBOOKS	
IIBRARY	This is my first time signing in.
SCHEDULE	For students who have never signed in to the portal or
🎯 GRADES	mobile app, your default password is your birth-month and birth-year in the following format
<u>©</u> STUDENT FINANCE	
A MESSAGES	Examples: - Born in January 1990: Jan-1990
RESOURCES	- Born in October 1972: oct-1972
ACADEMIC CALENDAR	I don't know my userneme.
SONTACT US	L poot to report my persuant
SURVEY	niccu to resering passwold,
	I'm having technical problems,
<<	

Step 4: Sign In with D# and Default Password

Sign in using your student identification number (D#) and your default password.

Callinge of Narring	
номе	
GO TO CLASS ENTER DETAILS	
EBOOKS	
LIBRARY	
E schedule Username	
Image: Grades D#########	
STUDENT FINANCE Password	
MESSAGES	
🗑 RESOURCES	
ACADEMIC CALENDAR	
Need Help?	
B SURVEY	
	IAMBERLAIN llege of Nursing

CHAMBERLAIN COLLEGE of NURSING National Management Offices | 3005 Highland Parkway, Downers Grove, IL 60515 | 888.556.8226 | chamberlain.edu Please visit chamberlain.edu/locations for location specific address, phone and fax information.



How to Login to Your Student Portal For the First Time

Step 5: Create New Password

Follow the password guidelines to create your own password that you'll use to login to your student portal.

m	Chamberlain College of Narring	Sign In
	CHANGE PASSWORD	
٢		
M	Your password has expired, please change it n	W.
009	Hemember, your new password must not mate last 5 passwords.	ch any of your
III V		
	Minimum Length of 8 Characters	
¢	Maximum Length of 31 Characters Contains at least 1 Lowercase Character	
ô	Contains at least 1 Uppercase Character	
-	Contains at least 1 Symbol or Number	2
	New Passwords Must Match	2
	New Bergword	
	New Password	
4.		
""	Confirm Password	
Đ.		
-	Submit	
>>		

Next Time Logging In: Create and Answer Security Questions

The next time you log in with your newly created password you will be asked to create and answer security questions in the event you must recover your account access information.

m	Chamberlain College of Nursing	Sign In
		
•	ACCOUNT RECOVERY	
ſ	Cat up your Appoint Depoyon (Options, Select at Joset	Ő.
111	options below:	
I		
ď	Security Question	-
ô	None Selected	
_	2 More Required	
-	Text Message	1
۲	Ten Digits, No Spaces or Dashes	
<u></u>	2 Mare Required	
•	Personal Email	
Ē		
÷	2 More Required	
-Q:	Submit	
»		