

Title I Parent Involvement School Plan
2018-2019

Acme Delco Elementary School

Parental Involvement, Section 1118 of NCLB

Title I Requirement	Evidence of Compliance	Participants	Activities/Strategies	Time/Date
1. <u>Shall jointly develop</u> with and distribute to, parents of participating children a school written parental involvement policy. Sec. 1118(b)(1)	<ul style="list-style-type: none"> Copy of Parental Involvement Policy 	<ul style="list-style-type: none"> SIT Members Teachers 	<ul style="list-style-type: none"> Policy was drafted by SIT members Policy was revised by teachers and SIT members Policy was adopted Copies sent to all parents 	September 14, 2018
2. Shall convene an annual meeting to explain requirements and rights of parents to be involved. Sec. 1118(c)(1)	<ul style="list-style-type: none"> Title I Meeting agenda Title I Sign- In Sheet 	<ul style="list-style-type: none"> All school stakeholders 	<ul style="list-style-type: none"> Title I Program presented to parents Questions and answer on Title I Minutes recorded 	November 15, 2018 (meeting was re-scheduled from Sept because of the hurricane)
3. Shall offer a flexible number of meetings...and may provide transportation, childcare or home visits with funds for parental involvement. Sec. 1118(c)(2)	<ul style="list-style-type: none"> Annual Open House Sign In Sheets Curriculum Night Sign In Sheets Read to Achieve Parent meeting Sign-In Teacher Conference Documentation 	<ul style="list-style-type: none"> School Administration Parents Teachers 	<ul style="list-style-type: none"> Open House before the first day of school scheduled in the afternoon to work with parent schedules Curriculum nights for Reading and Math scheduled in the evening to work with parent schedules Read to Achieve Parent Meetings scheduled in the evening to work with parent schedules Teachers will arrange parent conferences that work with the parents schedule 	Open House- August 23, 2018 Curriculum Night November 15, 2018
4. Shall involve parents in the planning, review and evaluating and improvement of programs. (School Improvement) Sec. 1118(c)(3)	<ul style="list-style-type: none"> Title I School Wide Parental Plan Title I Meeting Sign In Sheet SIT Meeting Minutes 	<ul style="list-style-type: none"> SIT Team Members Stakeholders 	<ul style="list-style-type: none"> Parent representation voted on at the Title I Meeting Parental Plan developed with SIT team including parent representatives Title I plan shared with faculty and staff for revising Title I plan shared parents 	November 15, 2018 (meeting was re-scheduled from Sept because of the hurricane)

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5. Shall provide parents timely information about school programs; description and explanation of curriculum and parent conferences if requested. Sec.1118(c)(4)(A-C)	<ul style="list-style-type: none"> Weekly Class Newsletters School Newsletters School/County Webpage School/County Facebook Page Documentation of Call Alert Curriculum Night Sign Ins Documentation of Conferences 	<ul style="list-style-type: none"> Teachers Administration Lab Manager Parents Lead Teacher 	<ul style="list-style-type: none"> Send home newsletters in take home folder Maintain up to date webpage and facebook Hold a math night Hold a literacy night Schedule conferences to work with parent's schedule 	<p>Ongoing throughout the year (Newsletters, webpage, facebook, conferences, remind messages, dojo messages, School messenger)</p> <p>Curriculum Night Nov 16, 2018</p>
6. Shall submit to LEA any unsatisfactory comments from parents regarding the schoolwide program (have a process in place.) Sec. 1118(c)(5)	<ul style="list-style-type: none"> Communication logs on newsletters E-mail Conference notes 	<ul style="list-style-type: none"> Teachers Administration Stakeholders 	<ul style="list-style-type: none"> Parents receive an open invitation to voice unsatisfactory comments through effective communication 	<p>Ongoing throughout the year</p>
7. Shall jointly develop, distribute and discuss school-parent compact forms annually (see requirements) Sec. 1118(d)(1,2)(A-C)	<ul style="list-style-type: none"> Copy of Compact on file Open House sign in sheets 	<ul style="list-style-type: none"> Student Teacher Parent Administration 	<ul style="list-style-type: none"> Copy of Compact will be reviewed at Open House Each student will receive a copy of the compact Signed compacts will be keep on file 	<p>Open House-August 24</p> <p>Compact sent home for those not at Open House – August 28th</p>
8. Shall provide assistance to parents in understanding such topics as Common Core, EOG and local assessments. Sec. 1118(e)(1)	<ul style="list-style-type: none"> Documented Conferences School/County Handbooks School/County Webpages Sign-In Sheets of Curriculum Nights Signed Progress Reports Signed Report Cards Reading 3D Home Connect Letters 	<ul style="list-style-type: none"> Teacher Parent Administration Lead Teacher 	<ul style="list-style-type: none"> Conferences scheduled Curriculum nights for reading and math Progress Reports sent every 4 weeks Report Card every 9 weeks Parent letters 3 times a year (translated in Spanish) 	<p>Ongoing throughout the school year</p> <p>Curriculum Night November 16, 2018</p> <p>PTSO meetings</p>

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9. Shall provide materials and training to help parents to work with their children at home. Sec. 1118(e)(2)	<ul style="list-style-type: none"> • Documented Conferences • School/County Handbooks • School/County Webpages • Sign-In Sheets of Curriculum Nights • Signed Progress Reports • Signed Report Cards • Reading 3D Home Connect Letters • Migrant Resource Center 	<ul style="list-style-type: none"> • Teacher • Parent • Administration • Lead Teacher • Central Office Personnel 	<ul style="list-style-type: none"> • Conferences scheduled • Curriculum nights for reading and math • Progress Reports sent every 4 weeks • Report Card every 9 weeks • Parent letters 3 times a year (translated in Spanish) • Utilize resources from the migrant center 	<p>Ongoing throughout the school year</p> <p>Literacy Night/Read to Achieve Nov 15</p> <p>Curriculum Night Nov 15</p>
10. Shall provide training for teachers, staff, and principals on how to work together in a joint effort to reach out, communicate with and work with parents as equal partners. Sec. 1118(e)(3)	<ul style="list-style-type: none"> • Sign sheets from Power Hour PD sessions • Sign in sheets from County-Wide PD sessions • Sign-In sheets from school PD sessions • Minutes from Professional Learning Communities (PLC) 	<ul style="list-style-type: none"> • Teachers • Administration • Lead Teacher • Central Office Personnel 	<ul style="list-style-type: none"> • County provides power hour PD sessions • County provides 5 days of Professional Development • School provides PD based on needs • Grade level PLC meet weekly 	Ongoing throughout the year
11. Shall coordinate and integrate parent involvement programs activities with pre-school programs (see list) and conduct other activities such as parent resource centers... Sec. 1118(e)(4)	<ul style="list-style-type: none"> • NC Pre-K Curriculum Night Sign-In Sheet • Summer Pre-k program • Kindergarten Registration Night Sign In Sheets • Pre-K visits to kindergarten classes 	<ul style="list-style-type: none"> • Teachers • Administration • Lead Teacher 	<ul style="list-style-type: none"> • Pre-K Curriculum Night • Summer program from all Pre-k students • Kindergarten Registration Night • Pre-K visits 	<p>Pre-K Screening – August 28-30</p> <p>Field Trips – Parents invited</p> <p>Kindergarten Open House August 23</p> <p>Kindergarten Screening – April 30-May 1</p>

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12. Shall ensure that information related to school and parent programs, meetings and other activities is sent to parents in a format, and language the parents can understand. Sec. 1118(3)(5)	<ul style="list-style-type: none"> • Parent Information sent in English and Spanish • Reading 3D Home Connect Letters • Remind.Com 	<ul style="list-style-type: none"> • Teachers • School Administration • Lead Teacher • ESL Translator 	<ul style="list-style-type: none"> • Informational letters will be sent home in English and Spanish • Reading 3D Home Connect Letters will be sent 3 times and translated if needed 	Ongoing throughout the year
13. Shall provide such other reasonable support for parental involvement activities under this section as parents may request. (Process) Sec. 1118(e)(14)	<ul style="list-style-type: none"> • Documented Conferences • School/County Handbooks • School/County Webpages • PTO Sign In Sheets 	<ul style="list-style-type: none"> • Teacher • Parents • Administration • Lead Teacher 	<ul style="list-style-type: none"> • Conferences scheduled • Quarterly PTO Meetings • Open Lines of Communication with Parents 	Ongoing throughout the school year

