

Title I Parent Involvement School Plan  
2018-2019

Acme Delco Elementary School

Parental Involvement, Section 1118 of NCLB

<b>Title I Requirement</b>	<b>Evidence of Compliance</b>	<b>Participants</b>	<b>Activities/Strategies</b>	<b>Time/Date</b>
1. <b>Shall jointly develop</b> with and distribute to, parents of participating children a school written parental involvement policy. Sec. 1118(b)(1)	<ul style="list-style-type: none"> <li>• Copy of Parental Involvement Policy</li> </ul>	<ul style="list-style-type: none"> <li>• SIT Members</li> <li>• Teachers</li> </ul>	<ul style="list-style-type: none"> <li>• Policy was drafted by SIT members</li> <li>• Policy was revised by teachers and SIT members</li> <li>• Policy was adopted</li> <li>• Copies sent to all parents</li> </ul>	September 14, 2018
2. <b>Shall convene an annual</b> meeting to explain requirements and rights of parents to be involved. Sec. 1118(c)(1)	<ul style="list-style-type: none"> <li>• Title I Meeting agenda</li> <li>• Title I Sign- In Sheet</li> </ul>	<ul style="list-style-type: none"> <li>• All school stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>• Title I Program presented to parents</li> <li>• Questions and answer on Title I</li> <li>• Minutes recorded</li> </ul>	November 15, 2018  (meeting was re-scheduled from Sept because of the hurricane)
3. <b>Shall offer</b> a flexible number of meetings...and may provide transportation, childcare or home visits with funds for parental involvement. Sec. 1118(c)(2)	<ul style="list-style-type: none"> <li>• Annual Open House Sign In Sheets</li> <li>• Curriculum Night Sign In Sheets</li> <li>• Read to Achieve Parent meeting Sign-In</li> <li>• Teacher Conference Documentation</li> </ul>	<ul style="list-style-type: none"> <li>• School Administration</li> <li>• Parents</li> <li>• Teachers</li> </ul>	<ul style="list-style-type: none"> <li>• Open House before the first day of school scheduled in the afternoon to work with parent schedules</li> <li>• Curriculum nights for Reading and Math scheduled in the evening to work with parent schedules</li> <li>• Read to Achieve Parent Meetings scheduled in the evening to work with parent schedules</li> <li>• Teachers will arrange parent conferences that work with the parents schedule</li> </ul>	Open House- August 23, 2018  Curriculum Night November 15, 2018
4. <b>Shall involve</b> parents in the planning, review and evaluating and improvement of programs. (School Improvement) Sec. 1118(c)(3)	<ul style="list-style-type: none"> <li>• Title I School Wide Parental Plan</li> <li>• Title I Meeting Sign In Sheet</li> <li>• SIT Meeting Minutes</li> </ul>	<ul style="list-style-type: none"> <li>• SIT Team Members</li> <li>• Stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>• Parent representation voted on at the Title I Meeting</li> <li>• Parental Plan developed with SIT team including parent representatives</li> <li>• Title I plan shared with faculty and staff for revising</li> <li>• Title I plan shared parents</li> </ul>	November 15, 2018  (meeting was re-scheduled from Sept because of the hurricane)

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<p>5. <b>Shall provide</b> parents timely information about school programs; description and explanation of curriculum and parent conferences if requested. Sec.1118(c)(4)(A-C)</p>	<ul style="list-style-type: none"> <li>• Weekly Class Newsletters</li> <li>• School Newsletters</li> <li>• School/County Webpage</li> <li>• School/County Facebook Page</li> <li>• Documentation of Call Alert</li> <li>• Curriculum Night Sign Ins</li> <li>• Documentation of Conferences</li> </ul>	<ul style="list-style-type: none"> <li>• Teachers</li> <li>• Administration</li> <li>• Lab Manager</li> <li>• Parents</li> <li>• Lead Teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Send home newsletters in take home folder</li> <li>• Maintain up to date webpage and facebook</li> <li>• Hold a math night</li> <li>• Hold a literacy night</li> <li>• Schedule conferences to work with parent's schedule</li> </ul>	<p>Ongoing throughout the year (Newsletters, webpage, facebook, conferences, remind messages, dojo messages, School messenger)</p> <p>Curriculum Night Nov 16, 2018</p>
<p>6. <b>Shall submit to LEA</b> any unsatisfactory comments from parents regarding the schoolwide program (have a process in place.) Sec. 1118(c)(5)</p>	<ul style="list-style-type: none"> <li>• Communication logs on newsletters</li> <li>• E-mail</li> <li>• Conference notes</li> </ul>	<ul style="list-style-type: none"> <li>• Teachers</li> <li>• Administration</li> <li>• Stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>• Parents receive an open invitation to voice unsatisfactory comments through effective communication</li> </ul>	<p>Ongoing throughout the year</p>
<p>7. <b>Shall jointly develop, distribute and discuss</b> school-parent compact forms annually (see requirements) Sec. 1118(d)(1,2)(A-C)</p>	<ul style="list-style-type: none"> <li>• Copy of Compact on file</li> <li>• Open House sign in sheets</li> </ul>	<ul style="list-style-type: none"> <li>• Student</li> <li>• Teacher</li> <li>• Parent</li> <li>• Administration</li> </ul>	<ul style="list-style-type: none"> <li>• Copy of Compact will be reviewed at Open House</li> <li>• Each student will receive a copy of the compact</li> <li>• Signed compacts will be keep on file</li> </ul>	<p>Open House-August 24</p> <p>Compact sent home for those not at Open House – August 28<sup>th</sup></p>
<p>8. <b>Shall provide</b> assistance to parents in understanding such topics as Common Core, EOG and local assessments. Sec. 1118(e)(1)</p>	<ul style="list-style-type: none"> <li>• Documented Conferences</li> <li>• School/County Handbooks</li> <li>• School/County Webpages</li> <li>• Sign-In Sheets of Curriculum Nights</li> <li>• Signed Progress Reports</li> <li>• Signed Report Cards</li> <li>• Reading 3D Home Connect Letters</li> </ul>	<ul style="list-style-type: none"> <li>• Teacher</li> <li>• Parent</li> <li>• Administration</li> <li>• Lead Teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Conferences scheduled</li> <li>• Curriculum nights for reading and math</li> <li>• Progress Reports sent every 4 weeks</li> <li>• Report Card every 9 weeks</li> <li>• Parent letters 3 times a year (translated in Spanish)</li> </ul>	<p>Ongoing throughout the school year</p> <p>Curriculum Night November 16, 2018</p> <p>PTSO meetings</p>

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<p>9. <b>Shall provide</b> materials and training to help parents to work with their children at home. Sec. 1118(e)(2)</p>	<ul style="list-style-type: none"> <li>• Documented Conferences</li> <li>• School/County Handbooks</li> <li>• School/County Webpages</li> <li>• Sign-In Sheets of Curriculum Nights</li> <li>• Signed Progress Reports</li> <li>• Signed Report Cards</li> <li>• Reading 3D Home Connect Letters</li> <li>• Migrant Resource Center</li> </ul>	<ul style="list-style-type: none"> <li>• Teacher</li> <li>• Parent</li> <li>• Administration</li> <li>• Lead Teacher</li> <li>• Central Office Personnel</li> </ul>	<ul style="list-style-type: none"> <li>• Conferences scheduled</li> <li>• Curriculum nights for reading and math</li> <li>• Progress Reports sent every 4 weeks</li> <li>• Report Card every 9 weeks</li> <li>• Parent letters 3 times a year (translated in Spanish)</li> <li>• Utilize resources from the migrant center</li> </ul>	<p>Ongoing throughout the school year</p> <p>Literacy Night/Read to Achieve Nov 15</p> <p>Curriculum Night Nov 15</p>
<p>10. Shall provide training for teachers, staff, and principals on how to work together in a joint effort to reach out, communicate with and work with parents as equal partners. Sec. 1118(e)(3)</p>	<ul style="list-style-type: none"> <li>• Sign sheets from Power Hour PD sessions</li> <li>• Sign in sheets from County-Wide PD sessions</li> <li>• Sign-In sheets from school PD sessions</li> <li>• Minutes from Professional Learning Communities (PLC)</li> </ul>	<ul style="list-style-type: none"> <li>• Teachers</li> <li>• Administration</li> <li>• Lead Teacher</li> <li>• Central Office Personnel</li> </ul>	<ul style="list-style-type: none"> <li>• County provides power hour PD sessions</li> <li>• County provides 5 days of Professional Development</li> <li>• School provides PD based on needs</li> <li>• Grade level PLC meet weekly</li> </ul>	<p>Ongoing throughout the year</p>
<p>11. Shall coordinate and integrate parent involvement programs activities with pre-school programs (see list) and conduct other activities such as parent resource centers... Sec. 1118(e)(4)</p>	<ul style="list-style-type: none"> <li>• NC Pre-K Curriculum Night Sign-In Sheet</li> <li>• Summer Pre-k program</li> <li>• Kindergarten Registration Night Sign In Sheets</li> <li>• Pre-K visits to kindergarten classes</li> </ul>	<ul style="list-style-type: none"> <li>• Teachers</li> <li>• Administration</li> <li>• Lead Teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Pre-K Curriculum Night</li> <li>• Summer program from all Pre-k students</li> <li>• Kindergarten Registration Night</li> <li>• Pre-K visits</li> </ul>	<p>Pre-K Screening – August 28-30</p> <p>Field Trips – Parents invited</p> <p>Kindergarten Open House August 23</p> <p>Kindergarten Screening – April 30-May 1</p>

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12. Shall ensure that information related to school and parent programs, meetings and other activities is sent to parents in a format, and language the parents can understand. Sec. 1118(3)(5)	<ul style="list-style-type: none"> <li>• Parent Information sent in English and Spanish</li> <li>• Reading 3D Home Connect Letters</li> <li>• Remind.Com</li> </ul>	<ul style="list-style-type: none"> <li>• Teachers</li> <li>• School Administration</li> <li>• Lead Teacher</li> <li>• ESL Translator</li> </ul>	<ul style="list-style-type: none"> <li>• Informational letters will be sent home in English and Spanish</li> <li>• Reading 3D Home Connect Letters will be sent 3 times and translated if needed</li> </ul>	Ongoing throughout the year
13. Shall provide such other reasonable support for parental involvement activities under this section as parents may request. (Process) Sec. 1118(e)(14)	<ul style="list-style-type: none"> <li>• Documented Conferences</li> <li>• School/County Handbooks</li> <li>• School/County Webpages</li> <li>• PTO Sign In Sheets</li> </ul>	<ul style="list-style-type: none"> <li>• Teacher</li> <li>• Parents</li> <li>• Administration</li> <li>• Lead Teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Conferences scheduled</li> <li>• Quarterly PTO Meetings</li> <li>• Open Lines of Communication with Parents</li> </ul>	Ongoing throughout the school year



