

# **Employee Payroll FAQ**

### How do I get paid?

Go to **my.vailresorts.com** and log in to add your personal bank account(s) for direct deposit, select a Paycard or a live check. If you:

- Are a new employee, your first check will be a paper check.
- Are a returning employee and have reactivated your previous direct deposit or Paycard account, without making any changes, your first check will go directly to your account.
- Make changes to your direct deposit account, your next check may be a live check. Contact Payroll Services to find out if this applies to you.

### What if I don't select a Pay Option?

You have 5 days from your hire date to select a Pay Option. If no selection is made you will be auto enrolled into the Money Network Paycard Program.

### How will I get paid if I am a returning SIS employee?

Your most recent Pay Option from last season will be reactivated. Please log into my.vailresorts.com to review your Pay Options and make changes as needed.

### I am enrolled in a Paycard and want to change my Pay Options. What do I do?

At any time you can log on to **my.vailresorts.com** and change your Pay Option to another payment method. For help, call or email the Payroll Services Team at (303) 404-1926 or **payrollinfo@vailresorts.com**.

### My pay was loaded to a Paycard and I don't have my card. How can I get my money?

Call Money Network at 1 (800) 845-8683 to order a new card, transfer funds to another bank account, or authorize a Money Network Check which you can cash. If you have problems or need additional help, call or email the Payroll Services Team at (303) 404-1926 or **payrollinfo@vailresorts.com**.

## My personal information is incorrect with Money Network. Who should I contact?

If your name, date of birth, social security number or address is incorrect on your Money Network account please contact the Payroll Services Team immediately.

### How do I access my direct deposit/Paycard funds?

- Bank Network ATM / All Point network (Paycard)
- "Over the counter" Withdrawal at a Visa / MasterCard Member Bank
- Debit Purchase Transactions / Cash Back
- Electronic Transfer
- Money Network Check (Paycard)

If you have questions or need additional help, contact Payroll Services.

### What payroll information can I access at my.vailresorts.com?

- View and print Pay Statements
- > Access Pay Options (Direct Deposit, Paycards, and Live Check)
- Complete or change W-4
- View and print W-2 forms
- Consent to electronic W-2s (Paperless Option)
- Sign up for Voluntary Deductions (Epic Promise Foundation)

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