



New Team Member Instruction Handbook

version 1.1 (Published 08.2012)

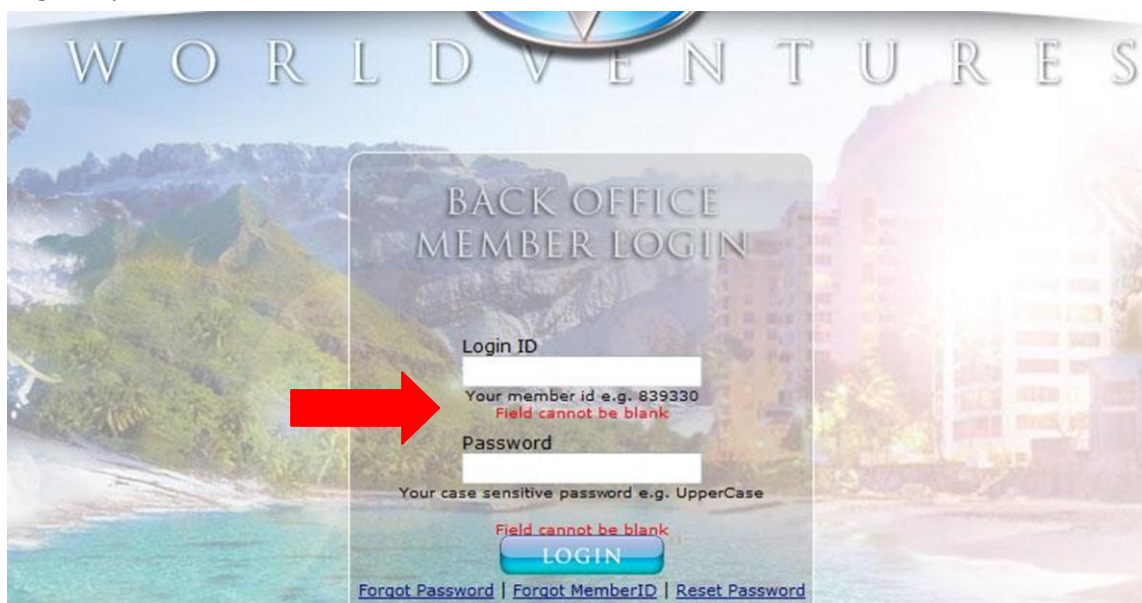
1. HOW TO REGISTER NEW MEMBERS?

How to register a new WorldVentures representative?

1. Go to your WorldVentures website, "www.xxx.worldventures.biz"



2. Login to your back office.



- Go to "Reports", then click "Binary Tree Viewer". Then click on the position that you wish to place your new representative member. You can also use the "Search" box function to search & jump to your member.

The screenshot shows the 'backoffice.worldventures.biz/Binary/' interface. A red arrow points to the 'Binary Tree Viewer' menu item. Another red arrow points to the 'Search' box with the text 'Search member'. A third red arrow points to a node in the binary tree with the text 'Click on the "Open" position to signup new members'. The search results on the right show a member named 'EE YONG BAY' with ID '16742701'.

- Next select your country, eg. Choose "Singapore".

The 'Country Selector' form displays a grid of country flags and names. A red arrow points to the 'Singapore' option. The countries listed are: United States, South Africa, Kenya, United Kingdom, Botswana, Singapore, Israel, Cyprus, Malta, Germany, Sweden, The Netherlands, Russia, Austria, Canada, Hungary, Norway, and Greece. A 'CONTINUE' button is at the bottom.

5. Then select “DreamTrips Life” package and the price on the right side will change to USD249.97.

Dreamtrips Series of Products

Luxury DreamTrips



The Luxury DreamTrips Membership is for those who want the very best when it comes to travel. As a Member, you'll select from a calendar of high-end, luxury vacations, geared toward a small number of guests, to some of the most spectacular destinations on the planet, offered to you at incredible values.

Your Membership allows you to take trips with a spouse, significant other, or friend, as well as any dependent children. And, as the primary account holder, you'll personally also have access to Concierge Service and other exclusive benefits. (For details see Terms and Conditions).

[Learn More](#)

Initial: USD 999.99 Monthly: USD 99.99

DreamTrips Life



DreamTrips Life is your everyday, everywhere vacation-food-entertainment-fun-adventure fix. We've taken the DreamTrips Membership and added exciting additional features like shopping rewards from the places you shop every day, your own personal travel booking website, an incredible concierge service, and much more. It's the DreamTrips lifestyle 365 days a year, even when you're not on vacation!

[Learn More](#)

Initial: USD 199.99 Monthly: USD 49.98

Enroller Contact: \

Shopping Cart

DreamTrips Life

Initial + First Month: 249.97
Monthly : 49.98

Totals

Sub-Total: USD 249.97
Discount: USD 0.00

Total Today: USD 249.97
Per Month: USD 49.98

Taxes Not Included

[Start Over](#)

CHECKOUT

6. Then select “Representative Business System” and the price on the right will change to USD360.91. Ignore the rest of the options. Then click on “Checkout” to proceed.

Become a Representative

Representative Business System



All Representative Applicants must purchase the RBS. This online system includes a Personalized Website, a Back Office Business Website, Online Training, and access to Sales and Marketing Tools. This non-commissioned product purchase is required to become a WorldVentures Representative.

[Learn More](#)

Initial: USD 99.95 Monthly: USD 10.99

Initial + First Month: 110.94
Monthly : 10.99

Totals

Sub-Total: USD 360.91
Discount: ~~USD 0.00~~

Total Today: USD 360.91
Per Month: USD 60.97

Taxes Not Included

[Start Over](#)

CHECKOUT

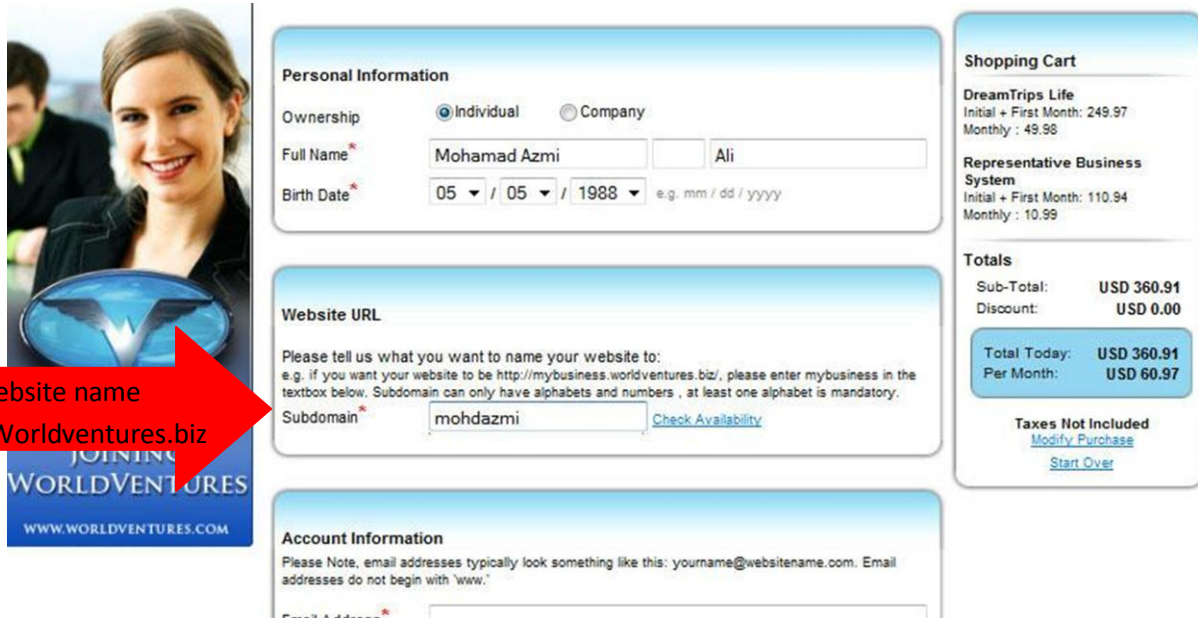
Upgrades available for Representative Business System



WorldVentures Premium Service Program

The WorldVentures Premium Service Program (PSP) is your partner in progress with a complete suite of Education, Motivation, Communication, Business Building, Marketing, and Management tools for you to get ahead - and stay ahead. You will receive audio training in a downloadable MP3 format, an electronic subscription to both our company newsletter, an electronic subscription to the SUCCESS magazine, and a world-class business building system with video emails, lead capturing, email campaigns, contact management, and video training. Accelerate your success with the PSP! It's only \$29.99 per month. Try it for a month for only \$1!

- Next, fill up your representative's personal information. For Website URL, just put in the name you want for your website eg. www.xxx.worldventures.biz (xxx will be your website username) and click "Check availability" to see if that name is still available. If not, choose another name and try again. You can also change this later in your back office after you have signed up so just put your name first.



Personal Information

Ownership: ☒ Individual ☐ Company

Full Name: Mohamad Azmi Ali

Birth Date: 05 / 05 / 1988 e.g. mm / dd / yyyy

Website URL

Please tell us what you want to name your website to:
e.g. if you want your website to be <http://mybusiness.worldventures.biz/>, please enter mybusiness in the textbox below. Subdomain can only have alphabets and numbers, at least one alphabet is mandatory.

Subdomain: mohdazmi [Check Availability](#)

Account Information

Please Note, email addresses typically look something like this: yourname@websitename.com. Email addresses do not begin with 'www.'

Email Address: *

Shopping Cart

DreamTrips Life
Initial + First Month: 249.97
Monthly: 49.98

Representative Business System
Initial + First Month: 110.94
Monthly: 10.99

Totals

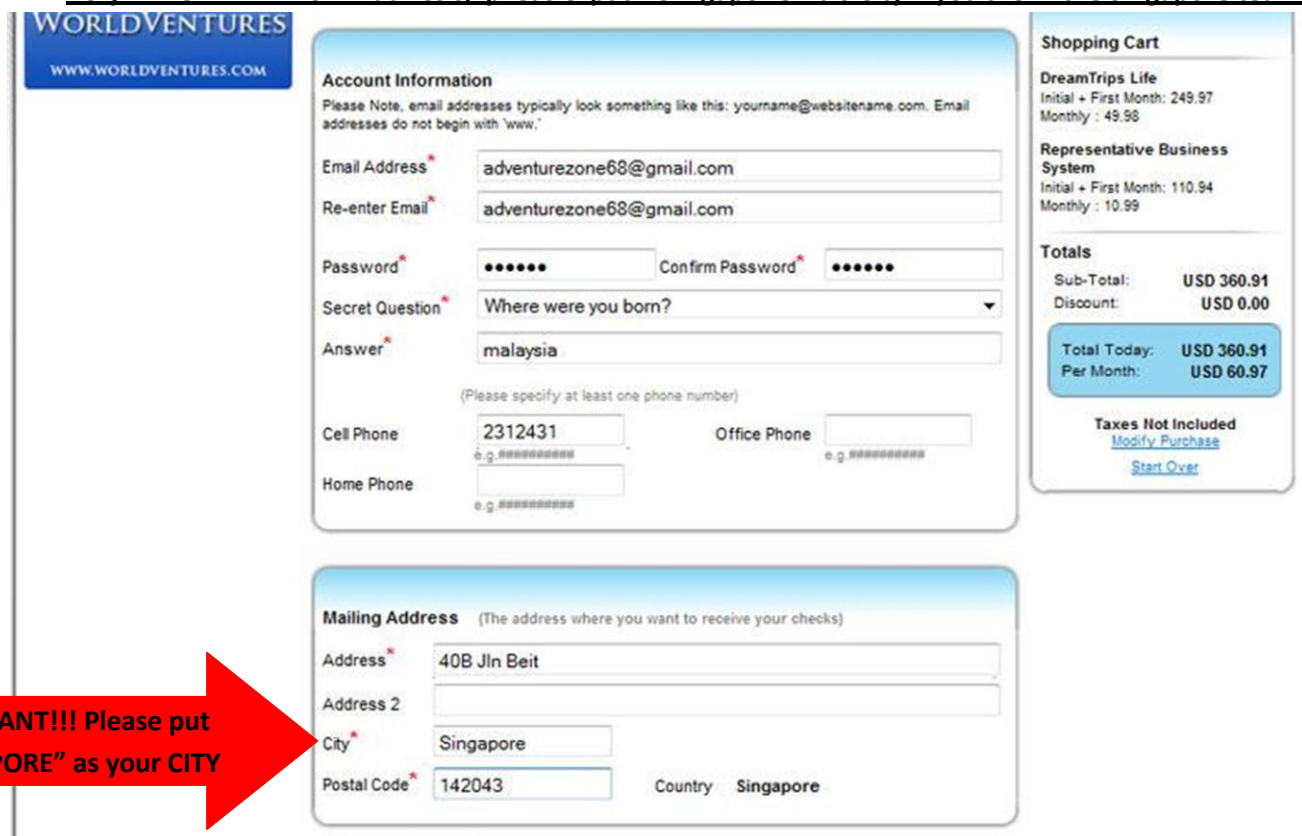
Sub-Total:	USD 360.91
Discount:	USD 0.00
Total Today:	USD 360.91
Per Month:	USD 60.97

Taxes Not Included
[Modify Purchase](#)
[Start Over](#)

Your website name
"xxx". Worldventures.biz

- Fill in the email and password. For password you can use "123456" first if you are signing up your downline. They can change it later under "Support", "My profile", "Login Information" in their back office.

******Very IMPORTANT: For Address, please put "Singapore" as City if you are in the Singapore team.**



Account Information

Please Note, email addresses typically look something like this: yourname@websitename.com. Email addresses do not begin with 'www.'

Email Address: * adventurezone68@gmail.com

Re-enter Email: * adventurezone68@gmail.com

Password: * Confirm Password: *

Secret Question: * Where were you born? ▼

Answer: * malaysia

(Please specify at least one phone number)

Cell Phone: 2312431 e.g. #####

Office Phone: e.g. #####

Home Phone: e.g. #####

Mailing Address (The address where you want to receive your checks)

Address: * 40B Jin Beit

Address 2: *

City: * Singapore

Postal Code: * 142043 Country: Singapore

Shopping Cart

DreamTrips Life
Initial + First Month: 249.97
Monthly: 49.98

Representative Business System
Initial + First Month: 110.94
Monthly: 10.99

Totals


Sub-Total:	USD 360.91
Discount:	USD 0.00
Total Today:	USD 360.91
Per Month:	USD 60.97

Taxes Not Included
[Modify Purchase](#)
[Start Over](#)

IMPORTANT!!! Please put
"SINGAPORE" as your CITY

- Next you will come to the "Sponsorship Assignment" step. This is very important!

Case 1) Because you need to “Get 4 Pay No More” personally, if you are sponsoring your first 6 downlines, leave the option as “Retain Sponsorship and Enrollership” so that you remain the sponsor of this new representative member and you keep the US\$20 commissions as well as the US\$250 if you accumulate 6 personal sales.



	Initial + First Month:	Monthly:
DreamTrips Life	USD 249.97	USD 49.98
Representative Business System	USD 110.94	USD 10.99
SubTotal:	USD 360.91	USD 60.97
Taxes:	--	--
Discount:	USD 0.00	USD 0.00
Total:	USD 360.91	USD 60.97

[Modify Purchase](#) [Start Over](#)


Sponsorship Assignment

Sponsor: 17-001,

Enroller: 17-001,

☒ Retain Sponsorship and Enrollership (I'm the sponsor and I keep the commission)
☐ Give Sponsorship to someone on my team and Retain the Enrollership (I keep the commission)
☐ Give Sponsorship and Enrollership

10. Case 2) If you already have your 6 personally sponsored members, you can choose option 2, “Give sponsorship to someone on my team and retain the enrollership”, meaning you actually help your downline team members to sponsor their 4 direct members, but you can still keep the US\$20 direct sponsor bonus.



	Initial + First Month:	Monthly:
DreamTrips Life	USD 249.97	USD 49.98
Representative Business System	USD 110.94	USD 10.99
SubTotal:	USD 360.91	USD 60.97
Taxes:	--	--
Discount:	USD 0.00	USD 0.00
Total:	USD 360.91	USD 60.97

Downline Members List

[Reset Filter Criteria](#)

Member ID	Name	Email
17-001		
17-001	SOH,	

Enroller: 174-001,

☐ Retain Sponsorship and Enrollership (I'm the sponsor and I keep the commission)
☒ Give Sponsorship to someone on my team and Retain the Enrollership (I keep the commission)
☐ Give Sponsorship and Enrollership

Billing Information

11. You will see the window pop up which allows you to choose which downline team member you wish to help to GIVE AWAY the sponsorship to... Just click on the person you wish to help and the SPONSOR will be changed to him/her. However, the enroller still remains you.

Representative Business System

Initial + First Month: **USD 110.94** Monthly: **USD 10.99**

SubTotal: **USD 360.91** **USD 60.97**

Taxes: -- --

Discount: **USD 0.00** **USD 0.00**

Downline Members List

[Reset Filter Criteria](#) Search

Member ID	Name	Email
17-401		
17-601	SOH,	

Enroller: 174

☐ Retain Sponsorship and Enrollership (I'm the sponsor and I keep the commission)
☒ Give Sponsorship to someone on my team and Retain the Enrollership (I keep the commission)
☐ Give Sponsorship and Enrollership

Billing Information

Sponsorship Assignment

Sponsor: 17-601, SOH

Enroller: 17-401, YAO

- ☐ Retain Sponsorship and Enrollership (I'm the sponsor and I keep the commission)
☒ Give Sponsorship to someone on my team and Retain the Enrollership (I keep the commission)
☐ Give Sponsorship and Enrollership

Sponsor changes to your downline instead of you but enroller is still you, so you keep the \$20 commission

12. Case 3) If you are doing the registration on behalf of your downline team member, then you should select option 3, so that your downline who is the rightful sponsor of the new member gets both the sponsorship and all of the commissions. So once you select option 3 and click on your downline's ID number, BOTH the SPONSOR and ENROLLER becomes his/her name.

Sponsorship Assignment

Sponsor: 17-601, SOH

Enroller: 17-601, SOH

- ☐ Retain Sponsorship and Enrollership (I'm the sponsor and I keep the commission)
☐ Give Sponsorship to someone on my team and Retain the Enrollership (I keep the commission)
☒ Give Sponsorship and Enrollership

Both Sponsor & Enroller becomes your downline, so they become sponsor & they get the \$20 commission.

13. Next, fill in the payment information below to confirm the order. You can select credit card/debit card OR ewallet to make payment.

(Marked with * are Mandatory Fields)

Payment Method

Payment Mode* ☒ Card ☐ eWallet

Credit Card* ☒ VISA ☐ MasterCard ☐ JCB

Name on Card*

Card Number* Security Code* [What is this](#)

Expires*

Billing Address

☐ Same as Mailing Address

First Name* Last Name*

Address*

Address 2

City*

Postal Code* Country Singapore

Type the characters you see in the picture below

cdbda

Click on the image to change the image

If your downline does not have a credit/debit card, you can also use “lpayout ewallet” to create a 14 days pending temporary account for them first. Just select “ewallet” as the payment option. Then fill in the rest of the form as per normal.

(Marked with * are Mandatory Fields)

Payment Method

Payment Mode* ☐ Card ☒ eWallet

eWallet ID*

eWallet Password* [Need An eWallet?](#)

Billing Address

☐ Same as Mailing Address

First Name* Last Name*

Address*

Address 2

City*

Postal Code* Country Singapore

Type the characters you see in the picture below

cfdbc

Click on the image to change the image

14. Finally, check the box to agree to the terms and conditions and click “CHECKOUT” to complete the registration. Your downline’s website is now ready to start sponsoring more people!

Terms & Conditions

opportunity in Singapore; and

c. I will train and motivate the Representatives in my downline marketing organisation.

No purchase or investment is necessary to become a Representative other than the purchase of a non-commissionable Representative Business System ("RBS") for \$99.95 and \$9.95/month. The purchase of any additional products, services, promotional or sales aid literature, or WorldVentures sponsored business opportunity training is entirely optional.

I understand that WorldVentures Representatives are not guaranteed any specific amount of earnings and success will depend upon the sale of WorldVentures products, the acquisition of WorldVentures services and the acquisition of customers by other WorldVentures Representatives in my organisation.

2. I agree to present the WorldVentures Compensation Plan and WorldVentures products and services forth in official WorldVentures literature.

3. I will not use WorldVentures, or WorldVentures' trade marks, trade name, slogans, symbols or other indicia without WorldVentures' written permission except in the marketing materials and promotions sold to me by WorldVentures.

☐ I/we have read the terms and conditions of 1. The [Representative Agreement](#), including conditions 2. The [Policies and Procedures Form](#) and 3. The [Compensation Plan](#) (the "Agreement") and I agree to the application.

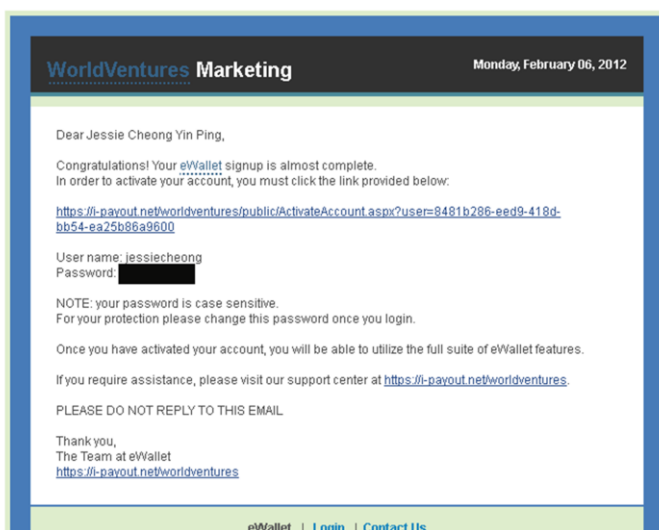
CHECKOUT

Or go back to [Signup](#)

15. *However, your new downline will need to login to his/her email to click a link to activate their ewallet account, then login to their ewallet at <http://www.i-payout.net/worldventures> to set up their ewallet and fulfill their outstanding payment owed to Worldventures via their ewallet.

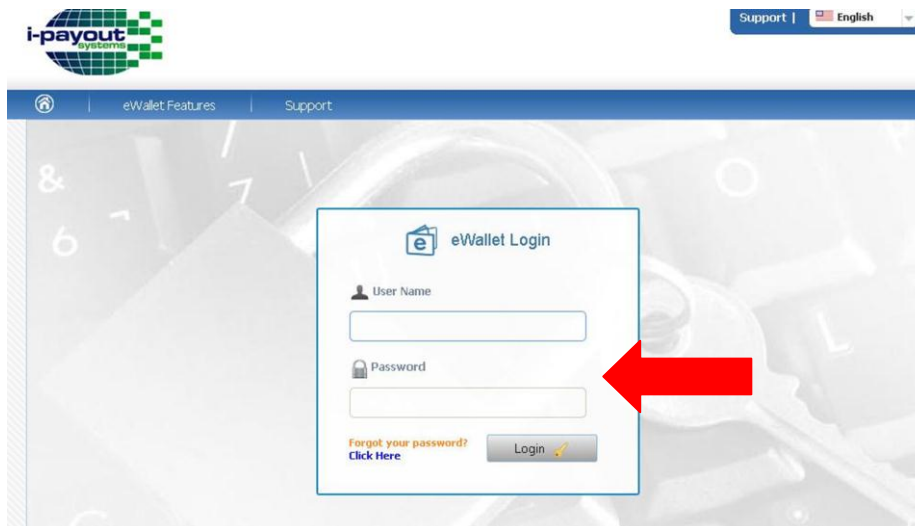
eWallet Registration

To ensure delivery, add support_WorldVenturesMarketing@i-payout.com to your address book.



Login to your email to check and click this activation link to activate your ewallet

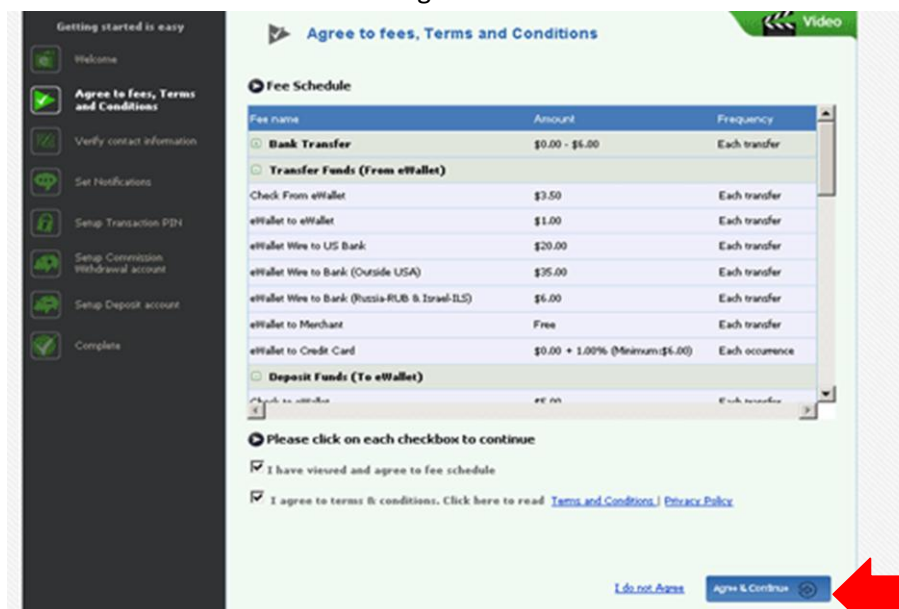
16. Login to your ewallet to setup your ewallet account at <http://www.i-payout.net/worldventures> and settle the payment within 14 days.



17. Setup your ewallet account step by step. Click “get started”.



Tick the 2 check boxes and click “Agree & Continue”.



Check your personal information. Make sure your address is registered under an OPEN MARKET like “Singapore”. Then select the countries you will be accessing your ewallet from and click “ADD”.

*****VERY IMPORTANT!!!** Try to add as many countries as possible because if you do not add them, example if y o u d o n o t a d d “ Thailand” , you cannot login from Thailand in the future.

Verify contact information

Account Information

User Name: varman

* First Name: Varman

* Last Name: Chandu Mohan

OR

* Company Name:

* E-mail: varman04@gmail.com

* Date of Birth: [22] [Sep] [1984]

You must be at least 10 years old

* Address: Bk 077 #03-038 Choa Chu Kai

Address 2:

* City: Singapore

Country: Singapore

* State / Province: Singapore

* Postal / Zip: 960077

Phone Number: 90273584

Cell Phone: 90273584

Additional Access Country List

*Note: You will be able to log in and access your eWallet, only from the country in your profile above. If you would like to add additional access countries, please do so below.

Select a Country: [Dropdown] Add

Access Country List

Access Country List	Delete
Singapore	[Delete Icon]

Additional Access Country List

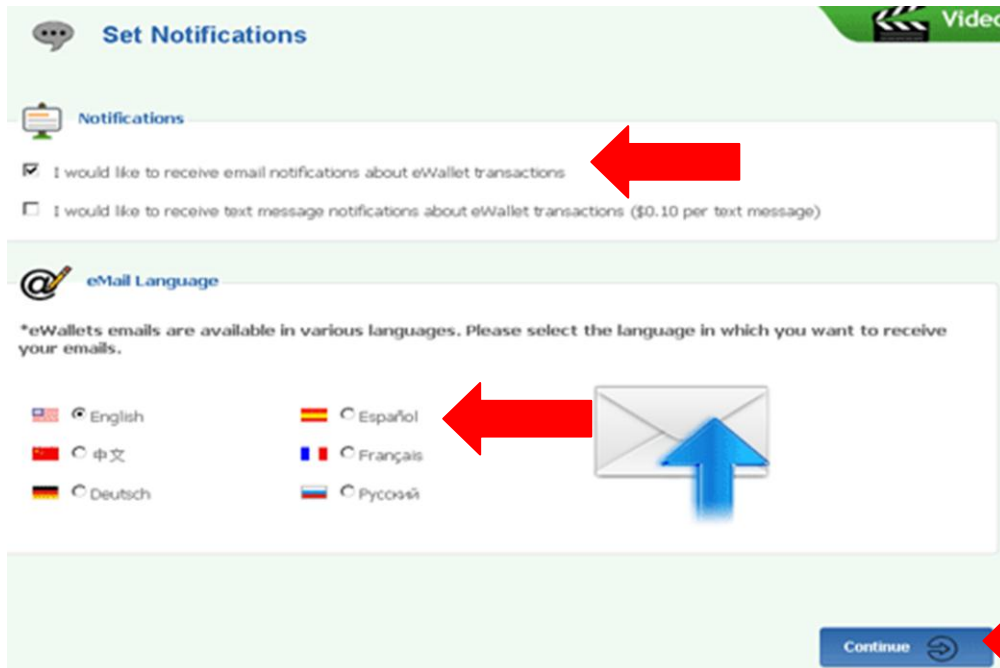
*Note: You will be able to log in and access your eWallet, only from the country in your profile above. If you would like to add additional access countries, please do so below.

Select a Country: [Dropdown] Add

Access Country List

Access Country List	Delete
Australia	[Delete Icon]
Canada	[Delete Icon]
China	[Delete Icon]
United Kingdom	[Delete Icon]
Hong Kong	[Delete Icon]
Indonesia	[Delete Icon]
India	[Delete Icon]

18. Set your notifications to “I would like to receive email notifications about ewallet transactions” and select “English” as your language, then click “Continue”



Set Notifications

Notifications

☒ I would like to receive email notifications about eWallet transactions

☐ I would like to receive text message notifications about eWallet transactions (\$0.10 per text message)

eMail Language

*eWallets emails are available in various languages. Please select the language in which you want to receive your emails.

☒ English

☐ Español

☐ 中文

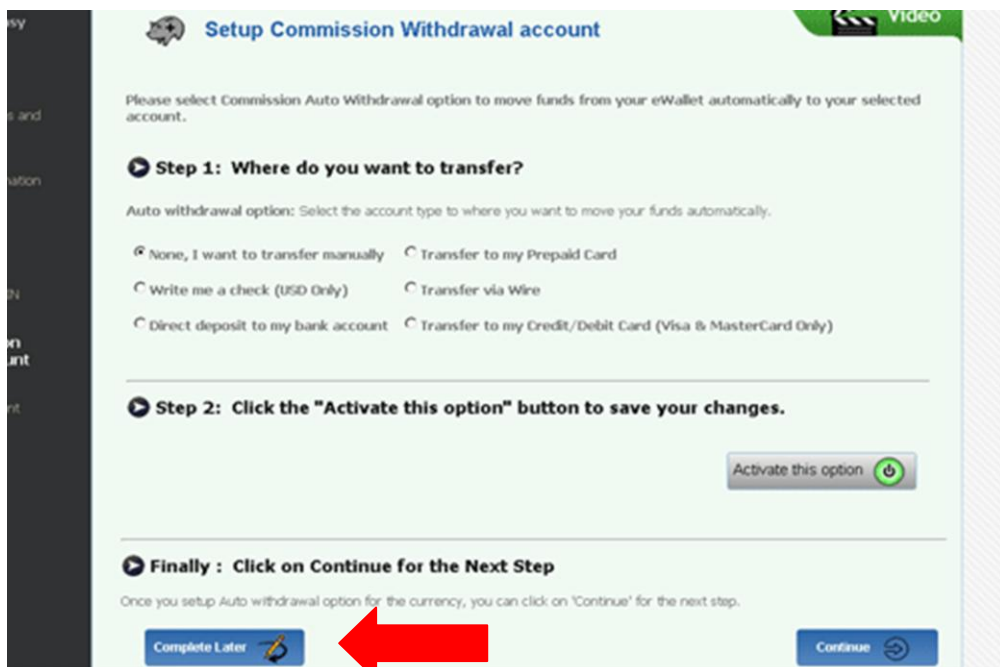
☐ Français

☐ Deutsch

☐ Pycckий

Continue

19. Next step is to key in your PIN CODE, ***KEEP THIS 8 DIGIT PIN CODE SECRET, or if you are setting up your downline's ewallet account, just use his WV ID number or PASSPORT NUMBER as the PIN CODE first, later on he/she can request to change the PIN CODE themselves.
20. Setup commission withdrawal method by choosing "None, I want to transfer manually" or if you wish, select "Direct deposit to my bank account" or select "Complete Later".



Setup Commission Withdrawal account

Please select Commission Auto Withdrawal option to move funds from your eWallet automatically to your selected account.

Step 1: Where do you want to transfer?

Auto withdrawal option: Select the account type to where you want to move your funds automatically.

☒ None, I want to transfer manually

☐ Transfer to my Prepaid Card

☐ Write me a check (USD Only)

☐ Transfer via Wire

☐ Direct deposit to my bank account

☐ Transfer to my Credit/Debit Card (Visa & MasterCard Only)

Step 2: Click the "Activate this option" button to save your changes.

Activate this option

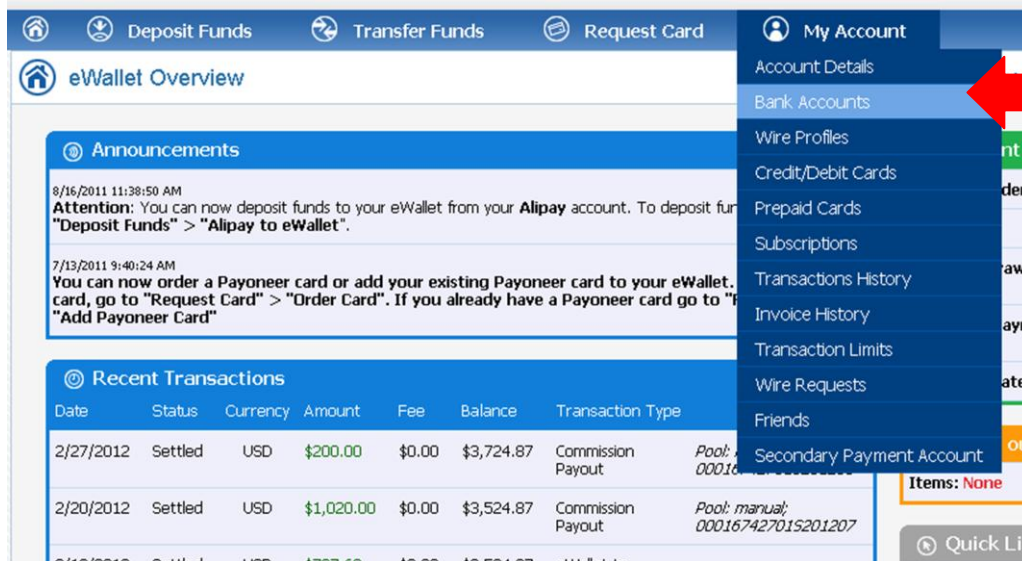
Finally : Click on Continue for the Next Step

Once you setup Auto withdrawal option for the currency, you can click on "Continue" for the next step.

Complete Later

Continue

21. You can then "add a bank account" to receive your commissions to your local bank.



The screenshot shows the 'eWallet Overview' page. The 'My Account' dropdown menu is open, displaying various options. A red arrow points to the 'Bank Accounts' option.

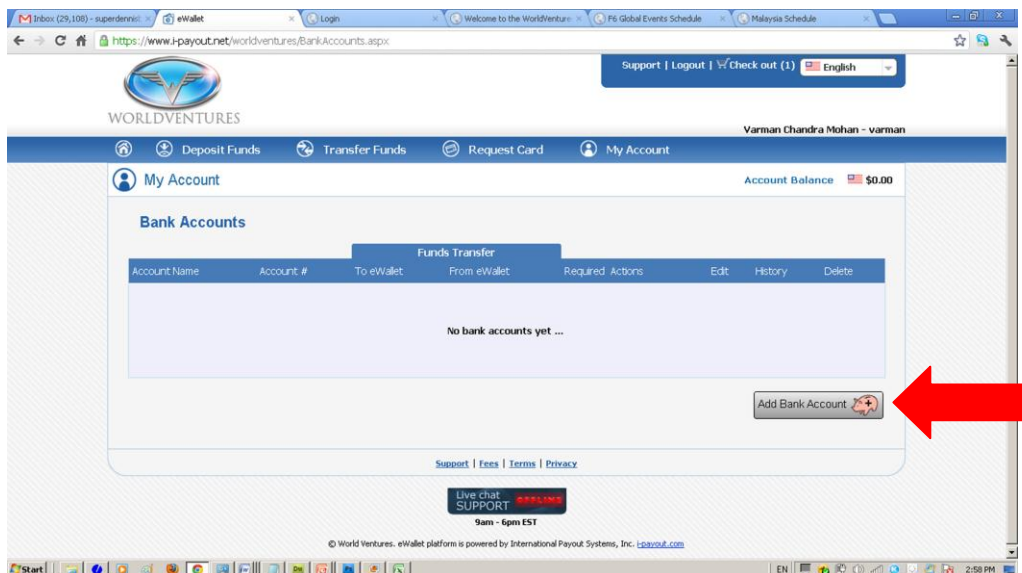
My Account Menu Options:

- Account Details
- Bank Accounts
- Wire Profiles
- Credit/Debit Cards
- Prepaid Cards
- Subscriptions
- Transactions History
- Invoice History
- Transaction Limits
- Wire Requests
- Friends
- Secondary Payment Account

Recent Transactions Table:

Date	Status	Currency	Amount	Fee	Balance	Transaction Type	Pool
2/27/2012	Settled	USD	\$200.00	\$0.00	\$3,724.87	Commission Payout	Pool: 00016
2/20/2012	Settled	USD	\$1,020.00	\$0.00	\$3,524.87	Commission Payout	Pool: manual: 000167427015201207

Click on "Add Bank Account"



The screenshot shows the 'Bank Accounts' page. The 'Add Bank Account' button is highlighted with a red arrow.


Bank Accounts Table:

Account Name	Account #	To eWallet	From eWallet	Required Actions	Edit	History	Delete
No bank accounts yet ...							

Add Bank Account Button:


The button is located at the bottom right of the table and is labeled 'Add Bank Account'.

Fill in your Bank Account information, for “Account Nickname” just put “My savings bank account” and fill in the bank SWIFT CODE, BANK CODE, BRANCH CODE and your BANK ACCOUNT NUMBER.

* Account Nickname: 
 Example: "Personal Checking" or "Chase Savings"

Bank Country:

Currency:
 Currency accepted by this bank. *Incorrect currencies may be rejected.

* SWIFT Code/BIC: 
 Contact your bank for your SWIFT code. Invalid SWIFT code may be rejected.

* *Bank Code:

* Branch Code:

* Account Number:

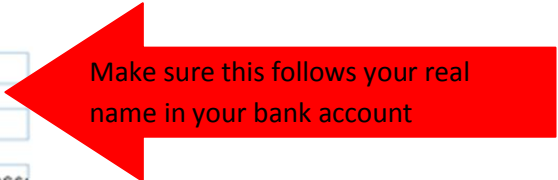
Make sure your “ACCOUNT NAME” follows your exact bank account name, otherwise your transfer may be rejected by the bank.

Beneficiary Bank Information:

* Bank Name:

* Branch Address:

Account Holder (Beneficiary) Information:

* First Name: 

* Last Name:

* Address 1:

Address 2:

* City:

* State / Province:

Country:

* Postal / Zip:

22. Now, you must clear your payment to Worldventures before 14 days, otherwise your temporary account will be closed. Go to your “Home page” in your ewallet and you will see a -\$360.91 in RED. Click on “Checkout” on the bottom right.

The screenshot shows the 'eWallet Overview' page for user 'Mao Ying - maoying'. The account balance is \$0.00. There are two main sections: 'Announcements' and 'Recent Transactions'. The 'Recent Transactions' table shows a pending transaction of -\$360.91. A red arrow points to this transaction. To the right, the 'Account Information' section shows details like 'Account Holder: Mao Ying' and 'Country: CHN'. At the bottom right, there is a 'Check out' button with a red arrow pointing to it. The 'Check out' button is labeled 'Check out' and has a shopping cart icon.

Date	Status	Currency	Amount	Fee	Balance	Transaction Type	Note
2/9/2012	Pending	USD	-\$360.91	\$0.00	\$0.00	eWallet to Merchant	For OrderId 4214843 of value 360.91 \$ for member id 30763401.

23. You will be asked “How do you wish to pay?” either by Credit card or ewallet or bank transfer or “FORWARD” payment request.
 *** THE BEST WAY is to get your new downline to go to the bank and apply an instant VISA/MASTERCARD DEBIT CARD and then select “CREDIT CARD” here and add in his/her debit card details to settle the payment.

The screenshot shows the 'Complete Payment' page for user 'Mao Ying - maoying'. The account balance is \$0.00. The page is titled 'Check out' and shows a table of pending payments. The table has columns: 'Select', 'Posted Date', 'Description', 'Amount', and 'Options'. There is one row with a checked box, '02/09/2012', 'For OrderId 4214843 of value 360.91 \$ for member id 30763401.', and '\$360.91 USD'. The total is '\$360.91 USD'. Below the table, there is a section 'Please Select a Payment Option' with five buttons: 'Credit Card', 'Bank Account', 'eWallet', 'Wire Deposit', and 'Forward'. Red arrows point to the 'Credit Card' and 'Forward' buttons.

Select	Posted Date	Description	Amount	Options
<input checked="" type="checkbox"/>	02/09/2012	For OrderId 4214843 of value 360.91 \$ for member id 30763401.	\$360.91 USD	
Total:			\$360.91 USD	

*** ANOTHER WAY is for them to “FORWARD” the payment request to you or your upline and ask them to pay for him/her with their ewallet funds. If you click “Forward” this is what you will see. You will need to type in under Recipient’s user name, the ewallet ID of your upline or yourself, then click “Continue”.

Complete Payment

Account Balance \$0.00

1 Please enter User Name

2 Complete

Review your order

Payment Information			Order Summary
Payment Type: (Change) Forward invoice			Item(s): \$360.91 USD Processing Fee: \$0.00 USD
Item(s): (Change)			Total Amount: \$360.91 USD
Payment For	Quantity	Amount	
For OrderId 4214843 of value 360.91 \$ for member id 30763401.	1	\$360.91 USD	

Recipient's user name

Invoice Forwarding:

- You can forward this invoice to pay to your friend. If accepted by your friend, this invoice will be paid on your behalf.
- Please enter the eWallet User Name to whom you want to forward and click on 'continue'.
- Once invoice forwarded, You will be notified via email once this invoice has been accepted and paid by your friend.

Recipient's user name:

Back

Continue

Complete Payment

1 Please enter User Name

2 Complete

Thank you!
 Your invoice has been forwarded successfully.

Transaction Details
 Merchant: WorldVentures Marketing
 Date: 2/9/2012
 Item(s): 1
 Amount: \$360.91
 Recipient: Ee Yong Bay (superdennis)

The recipient will then receive a “Payment request” in his/her ewallet. Once the recipient logs into his/her ewallet, the recipient will see a “Check out” box.

The screenshot displays the ACUME user interface. On the left, there are sections for 'Announcements' and 'Recent Transactions'. The 'Recent Transactions' table lists several transactions, including a recent one for \$360.91 USD. On the right, the 'Check out' section is highlighted with a red arrow, showing the order details and a 'Check out' button. Below this, there are 'Quick Links' for various actions like 'Transfer Funds' and 'Deposit Funds'.

Date	Status	Currency	Amount	Fee	Balance	Transaction Type	Note
2/6/2012	Settled	USD	-\$360.91	\$0.00	\$1,439.09	eWallet to eWallet (Destination: tehlichoo)	Invoice forwarding payment for user: tehlichoo
2/6/2012	Settled	USD	\$600.00	\$0.00	\$1,800.00	Commission Payout	Pool: manual; 000167427015201205
1/30/2012	Settled	USD	\$600.00	\$0.00	\$1,200.00	Commission Payout	Pool: manual; 000167427015201204
1/23/2012	Settled	USD	\$600.00	\$0.00	\$600.00	Commission Payout	Pool: manual; 000167427015201203
1/20/2012	Settled	USD	-\$1,094.55	\$6.00	\$0.00	eWallet to Bank Account (Destination: Personal Savings)	

Click on “Check out” and the recipient will be asked “How do you wish to pay?” and the recipient can choose to settle the payment for the member via ewallet, credit card or bank transfer. The best way again is to use your credit card or ewallet to settle the payment and COLLECT CASH MONEY from the new member.

The screenshot shows the 'Complete Payment' page. At the top, there are navigation links: 'Deposit Funds', 'Transfer Funds', 'Request Card', and 'My Account'. The 'Account Balance' is displayed as \$1,439.09. The 'Check out' section shows a pending payment of \$360.91 USD. A red arrow points to the 'Accept' button, which is highlighted in green. The 'Decline' button is also visible.

Select	Posted Date	Description	Amount	Options
	02/09/2012	For OrderId 4214843 of value 360.91 \$ for member id 30763401.	\$360.91 USD	Forwarded from: maoying (02/09/2012) Status: Waiting to Accept by: superdennis

Total: \$0.00 USD

So recipient will click on “ACCEPT”, then select mode of payment.

Complete Payment

Account Balance \$1,439.09

Payment is accepted

Check out

You have pending payments in the following currencies: [USD\(1\)](#)

Your cart:

Select	Posted Date	Description	Amount	Options
<input checked="" type="checkbox"/>	02/09/2012	For OrderId 4214843 of value 360.91 \$ for member id 30763401.	\$360.91 USD	Forwarded from: maoying (02/09/2012) Status: Accepted Decline
Total:			\$360.91 USD	

Please Select

Credit Card Bank Account eWallet Wire Deposit

Put in recipient’s PIN CODE to confirm the payment, click “CONTINUE”

1 Confirm Transaction 2 Complete

Review your order

Shipping Address	Payment Information	Order Summary
Shipping To:	Payment Type: (Change)	Item(s): \$360.91 USD
Shipping address provided by maoying	eWallet	Processing Fee: \$0.00 USD
Item(s): (Change)		Total Amount: \$360.91 USD
Payment For	Quantity	Amount
For OrderId 4214843 of value 360.91 \$ for member id 30763401.	1	\$360.91 USD

Transaction Authorization (e-Signature)

☒ I authorize WorldVentures Marketing, or its designated assignee, to initiate an eWallet to Merchant transfer to credit the Merchant account identified herein. This authorization shall remain in effect unless and until WorldVentures Marketing has received written notification from member that this authorization has been terminated. Undersigned represents and warrants to WorldVentures Marketing that the person executing this transaction is an authorized signatory on the Account referenced above and all information regarding the Account and Account Owner is true and correct.

Transaction PIN: [Forgot your PIN?](#)

Back Continue

Once payment is settled, the new member can login to his/her ewallet and see that the -\$360.91 pending payment is already cleared.

The screenshot displays the ACUME eWallet interface. On the left, there are two main sections: 'Announcements' and 'Recent Transactions'. The 'Announcements' section contains two messages: one dated 8/16/2011 about depositing funds from Alipay, and another dated 7/13/2011 about ordering or adding a Payoneer card. The 'Recent Transactions' section is a table with columns: Date, Status, Currency, Amount, Fee, Balance, Transaction Type, and Note. A red arrow points to the 'Amount' column of the first transaction. The first transaction is dated 2/9/2012, settled, in USD, with an amount of \$360.91, a fee of \$0.00, and a balance of \$0.00. The transaction type is 'eWallet to eWallet (Source: superdennis)' and the note is 'Invoice forwarding payment for user: maoying'. The second transaction is also dated 2/9/2012, settled, in USD, with an amount of -\$360.91, a fee of \$0.00, and a balance of -\$360.91. The transaction type is 'eWallet to Merchant' and the note is 'For OrderId 4214843 of value 360.91 \$ for member id 30763401.'. On the right side, there is a 'Check out' section with 'Items: None' and a 'Quick Links' section with links for 'Transfer Funds' (eWallet to B, eWallet to C, eWallet to P, eWallet to ar) and 'Deposit Funds'.

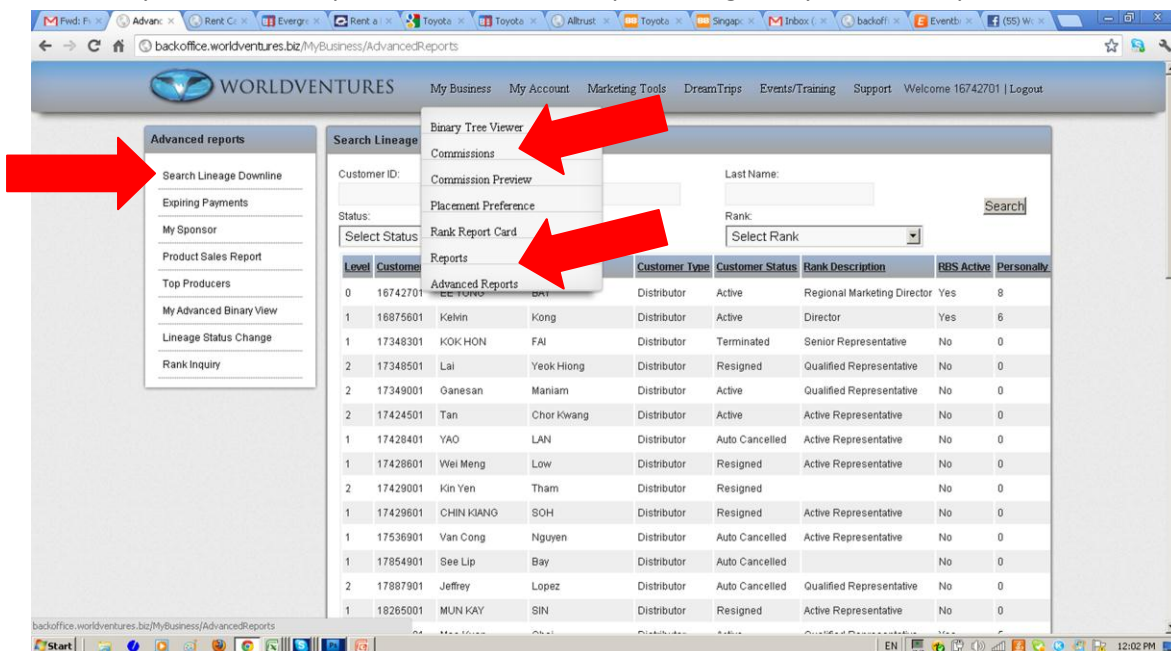
Date	Status	Currency	Amount	Fee	Balance	Transaction Type	Note
2/9/2012	Settled	USD	\$360.91	\$0.00	\$0.00	eWallet to eWallet (Source: superdennis)	Invoice forwarding payment for user: maoying
2/9/2012	Settled	USD	-\$360.91	\$0.00	-\$360.91	eWallet to Merchant	For OrderId 4214843 of value 360.91 \$ for member id 30763401.

After this, make sure that the new member "ADDS A DEBIT/CREDIT CARD" to the ewallet, so that future monthly payments can be paid automatically via DEBIT/CREDIT CARD.

2. HOW TO MONITOR YOUR TEAM PROGRESS?

24. Next step is how to monitor your team?

Go to “My Business”, “Reports” or “Advanced Reports” to get all your team reports & commission reports.

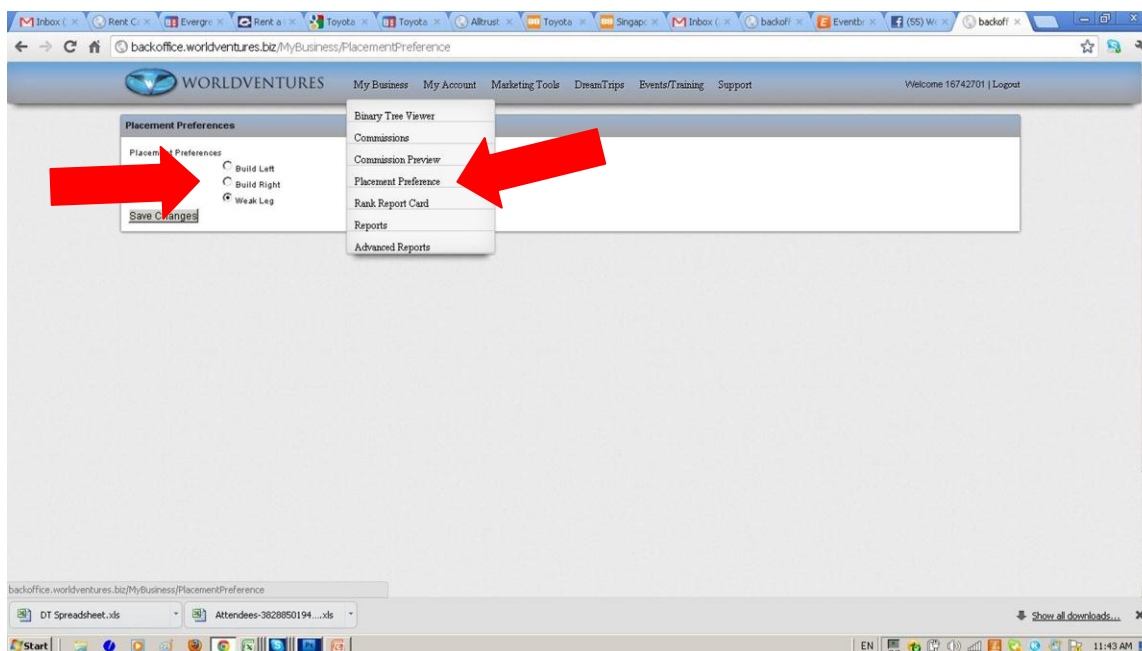


25. Click on “Lineage Downline” see your “Lineage” or what we call the LINE OF SPONSORSHIP of your own team. (meaning who you have sponsored and who they have sponsored directly...) This diagram will help you to see who has “Get 4 pay no more” already and who has not... so you know who to help get their 4.

Help those that are actively working the business and need a few more to hit their “Get 4 Pay No More” goal & also achieve their personal 6 direct members and become an F6 Achiever!

26. How to setup your automatic placement to be BOTTOM LEFT or BOTTOM RIGHT?

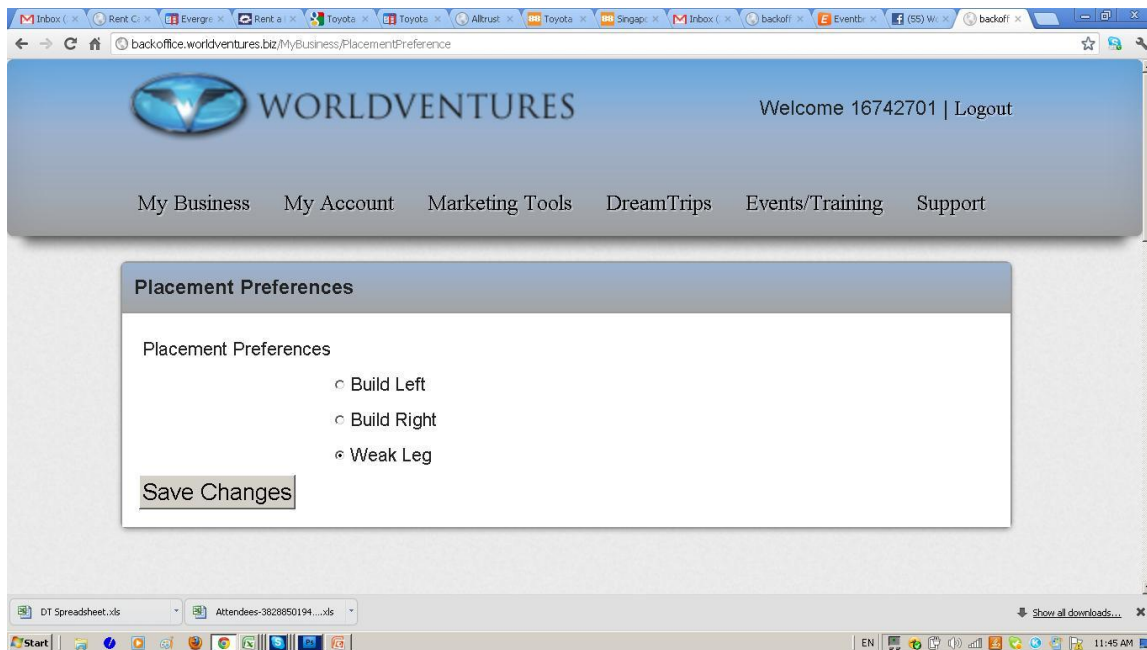
Anyone can just go to your xxx.worldventures.biz website and click “SIGNUP” and join you, but the computer will automatically place them BOTTOM LEFT or BOTTOM RIGHT in your binary organization.



Login to your back office & click on “My Business”, “Placement Preference”.

You should monitor your binary left & right growth weekly, and set this default setting to be “BUILD LEFT”, “BUILD RIGHT” or “WEAK LEG”

For example, if your left team is smaller than your right, you should set your default automatic placement to “BUILD LEFT”. If your right team is smaller than your left, you should set it to “BUILD RIGHT”.



Note: If your strong team is growing on the LEFT, then you should set your automatic placement option to RIGHT so that anyone who signs up from your website by themselves will automatically be placed on the RIGHT TEAM at the EXTREME BOTTOM RIGHT POSITION of your RIGHT TEAM...

Observe the growth of your LEFT/RIGHT teams regularly so that you can determine to set this automatic placement to LEFT or RIGHT appropriately to help BALANCE your 2 teams growth and maximize your TEAM CYCLE BONUSES every week!

27. RANK REPORT CARD:

The screenshot shows the 'Rank Report Card' for a 'Senior Representative'. The interface includes a sidebar with rank levels and a main area with a report card. A dropdown menu is open over the 'Rank Report Card' link, showing options like 'Binary Tree Viewer', 'Commissions', 'Commission Preview', 'Placement Preference', 'Rank Report Card', 'Reports', and 'Advanced Reports'. A red arrow points to the 'Rank Report Card' link in the dropdown. Another red arrow points to the 'Director' link in the top right of the report card. A third red arrow points to the 'Lineage Frontline Report' table at the bottom.

Description	Required	Actual
Must be a valid Rep Customer Type	True	Distributor
Must have a valid CustomerStatusTy- Active	True	Active
1 Active Status	1.00	1.00
4 Total Personally Sponsored Active Reps/Customers On or After 6/7	4.00	8.00
30 Left Leg Active Product Customers	30.00	848.00
30 Right Leg Active Product Customers	30.00	883.00

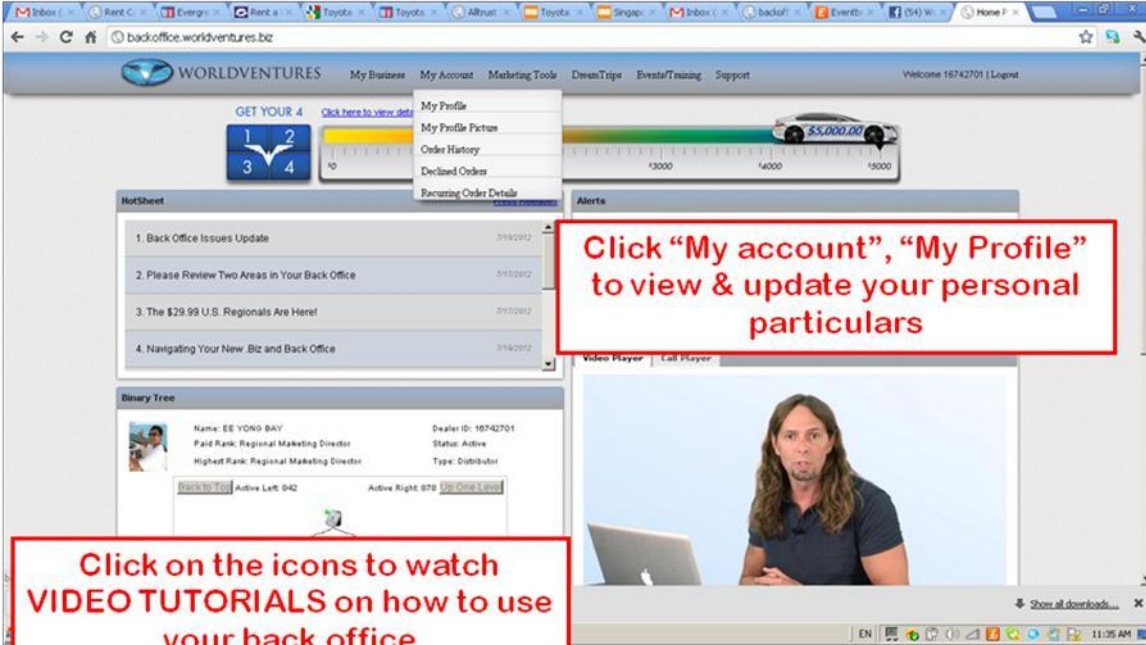
	MD Qual.	RMD Qual.	NMD Qual.	IMD Qual.
Your Total	775	1046	1383	1383
Requirement	400	900	1800	3000
Status	Qualified	Qualified	Not Qualified	Not Qualified

To achieve higher rankings above SR to Director and above, you need to monitor your binary lineage count, that is how much your own personally sponsored 6 teams are growing (cannot count your upline spillovers which are not in your family tree)

By monitoring your own team's growth, you just need to help at least 3 teams to grow to 1000 each or more and you will achieve the highest rank in the company IMD. For more information, please attend our team "IMD Strategy and Planning" training or listen to our training CD.

3. HOW TO WITHDRAW YOUR COMMISSIONS?

How to update your profile?



The screenshot shows the 'backoffice.worldventures.biz' website. The navigation bar includes links for 'My Business', 'My Account', 'Marketing Tools', 'DreamTrips', 'Events/Training', and 'Support'. A dropdown menu for 'My Account' is open, showing options: 'My Profile', 'My Profile Picture', 'Order History', 'Declined Orders', and 'Rescuing Order Details'. A red box with white text says: 'Click "My account", "My Profile" to view & update your personal particulars'. Below the navigation bar, there's a 'HotSheet' section with a list of tasks and a 'Binary Tree' section showing user details for 'EE YONG BAY'. A red box with white text says: 'Click on the icons to watch VIDEO TUTORIALS on how to use your back office'. On the right, there's a 'Video Player' showing a man speaking, with a 'Call Player' button next to it.

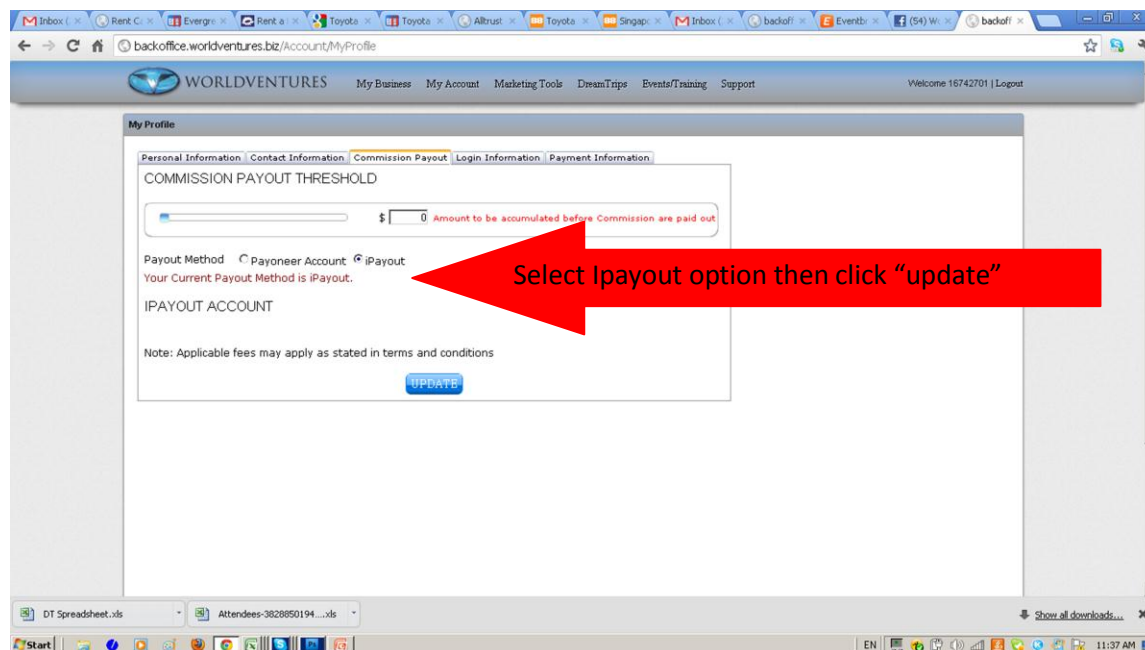
The first thing you should do is to go to "My Account", "My profile" and update and verify your personal particulars like your password, email, mailing address, credit card info etc...

Also watch the video tutorials to get familiar with your personal back office.

For International Market Members

Using the I payout Ewallet to withdraw your commissions:

Click on “My Account”, “My Profile” then “Commission Payout” and select “I payout”. Then click Update to setup your ewallet account.



Then check your email inbox for a verification email from I payout, you must click the confirmation link inside the email to activate your ewallet. Otherwise you cannot login to your ewallet account.

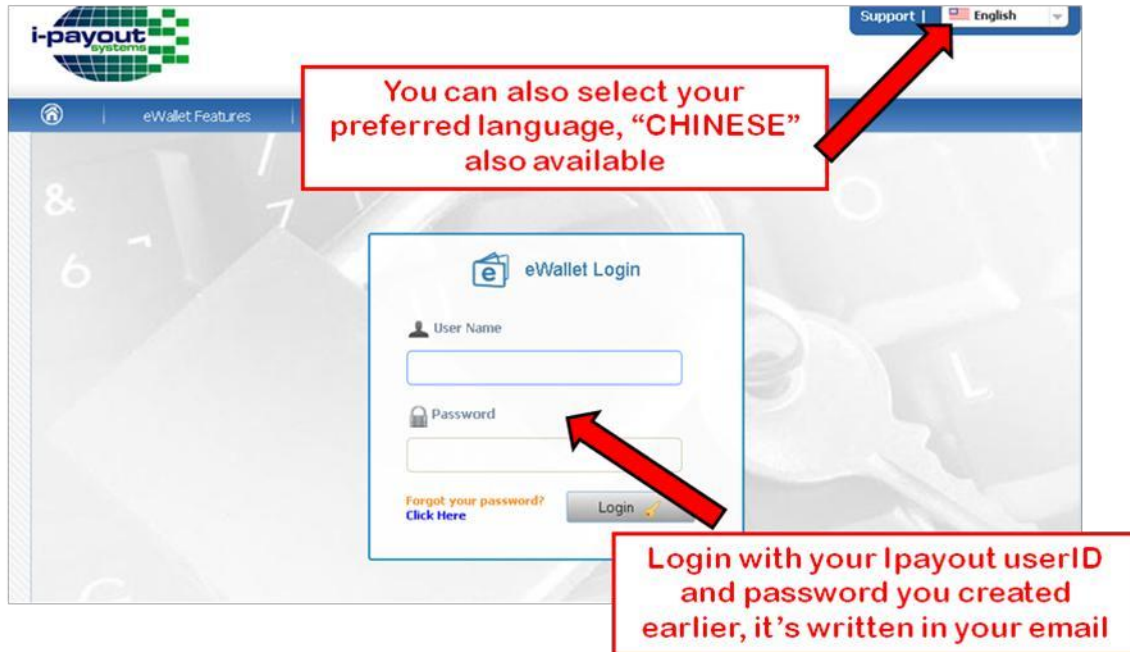
*** TAKE NOTE: If your new member had signed up his membership using I payout as the payment option, their ewallet has already been automatically created, so they just need to check their email & click the confirmation link in the email to activate their ewallet and login.

eWallet Registration

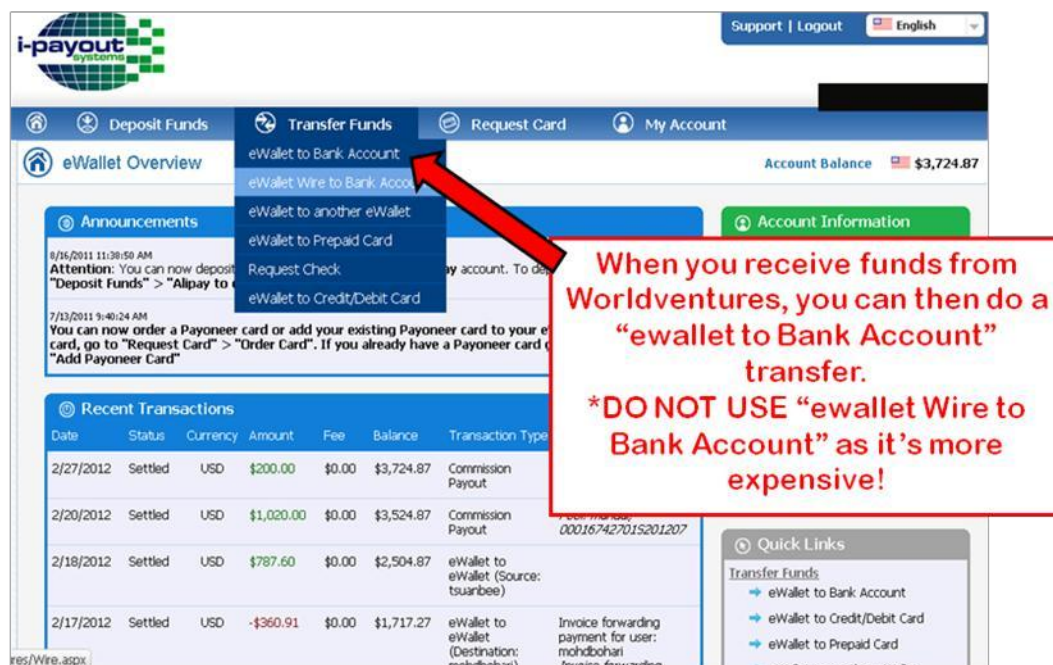


Click the link to activate your ewallet

Login at
<http://www.i-payout.net/worldventures>



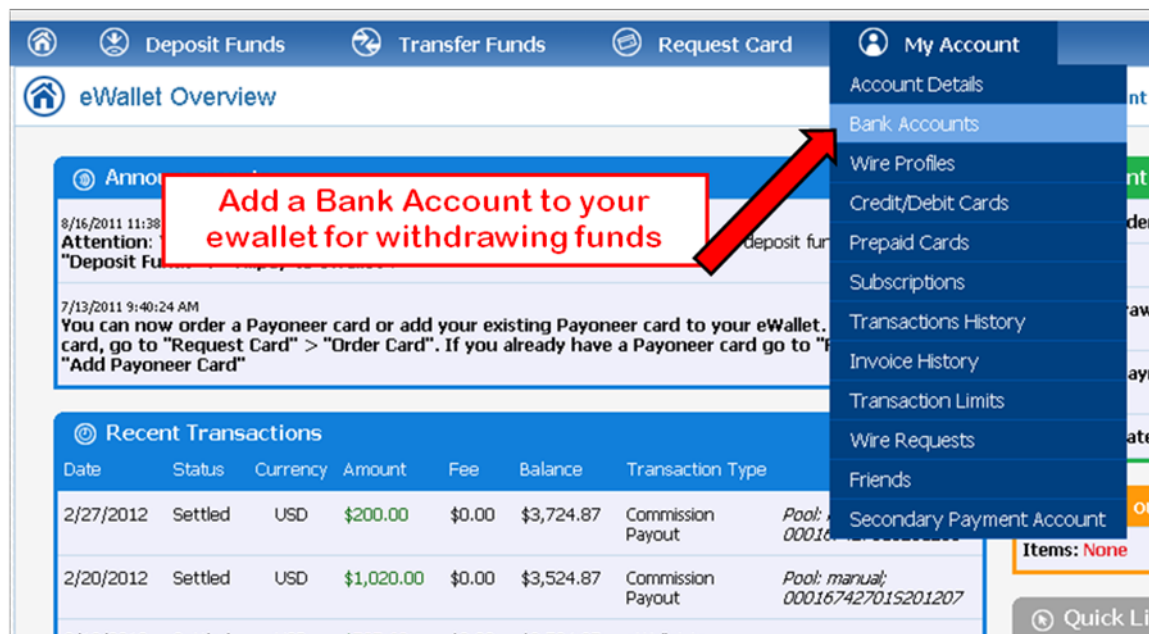
Use ewallet to do bank transfers



Once you login to your ewallet account, click on "TRANSFER FUNDS" and "ewallet to BANK ACCOUNT" to add a new bank account to your ewallet.

*** TAKE NOTE: DO NOT SELECT eWallet Wire to Bank Account" as the wire transfer fees are very expensive.

Add a Bank account



Click on “My Account”, “Bank Accounts” to add your bank account. Make sure you fill in the correct local bank account details such as account name, bank swift code etc.. (You can get this info from the bank easily)

Once you have added your bank account, just click on “Transfer funds”, “ewallet to bank account” and key in your withdrawal amount to withdraw your commissions. You must also key in your PIN CODE to confirm the transaction. It will take about 5 working days for the funds to reach your local bank account.

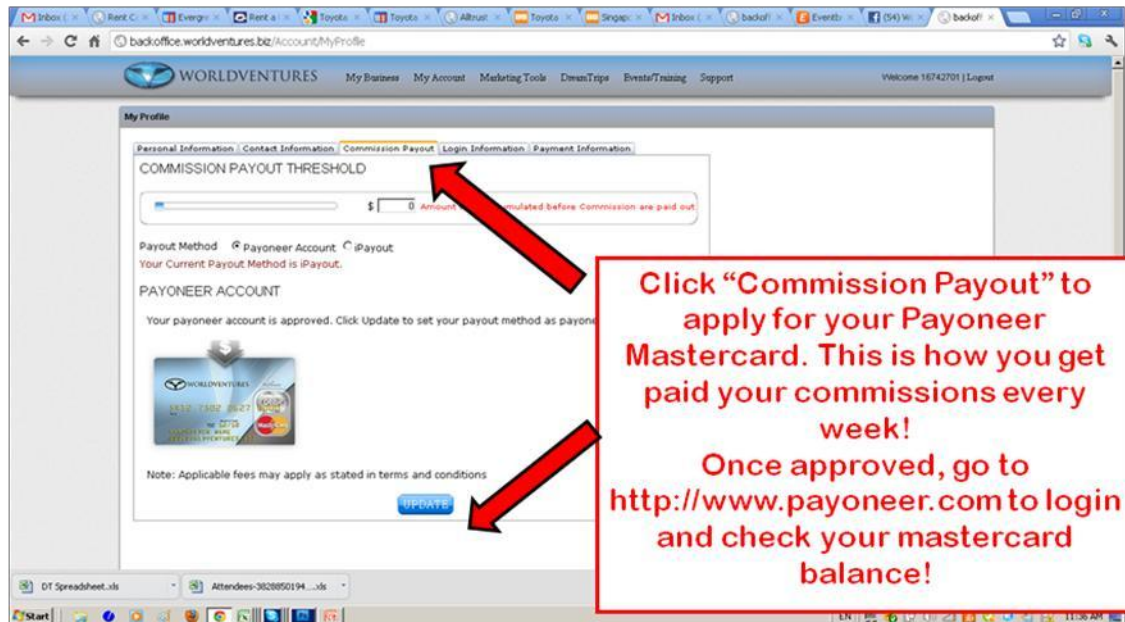
For latest fees for each transfer please refer to your ewallet under “Fees”. It should be a 1 time transaction fee of around US\$6 per withdrawal regardless of the amount withdrawn. Congratulations,

now you can start withdrawing your commissions from your business!!!

For official ly l aunched and open m ar kets l i ke “Si ng apor e”...

Withdrawing commissions via Payoneer Mastercard:

Apply your Payoneer Card (For opened markets only)

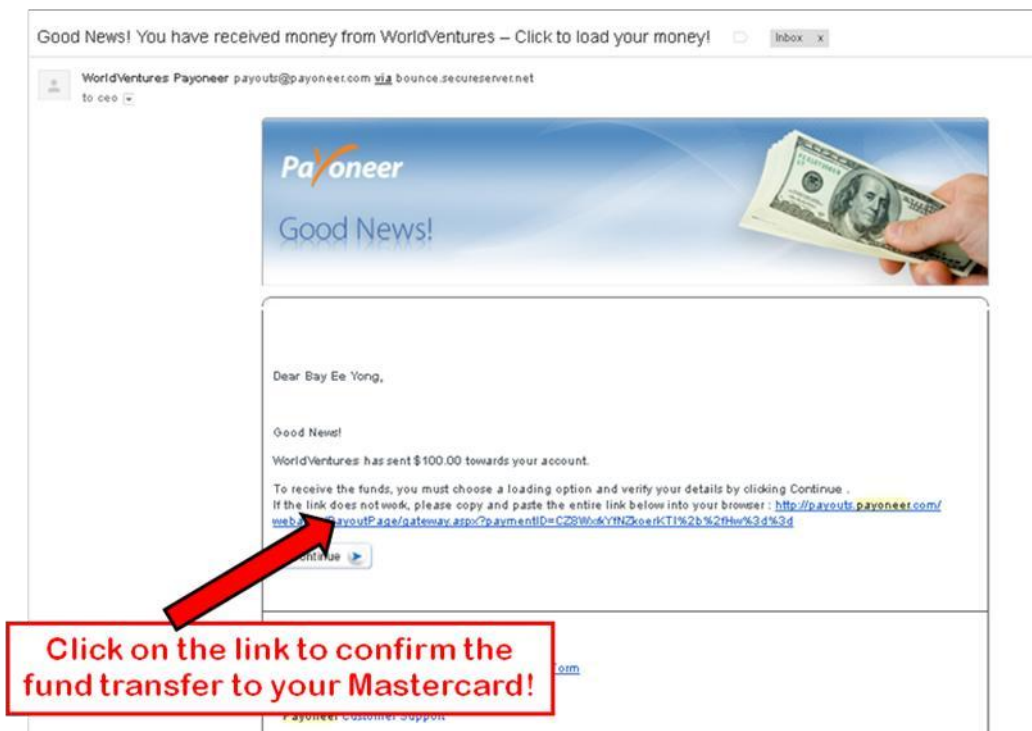


For opened markets like Singapore, you can apply for your Payoneer Mastercard and receive commissions To your payoneer account which is a separate system from the I payout ewallet.

Once you have applied for your Payoneer Mastercard, you will receive it in your mailbox within 30 business days and you can go to Payoneer website to activate your card.

*** However, I highly encourage all of you to learn to use the I payout system for commissions withdrawal as it is the standard method for everyone internationally who joins your team to withdraw commissions. You can also link up your payoneer card to your ewallet system which we will show you later on.

Good news, you have received money...



Whenever you received commissions from Worldventures via payoneer, you will receive an email informing you that you have received money! You will need to click the confirmation link in the email to transfer the money to your payoneer account. It costs US\$1.00 withdrawal fee to get the money transferred within 1 business day to your payoneer account. If you want immediate withdrawal it will cost US\$3.00 and it will be transferred to your account within 1 hour. You can then withdraw your cash from any ATM machine worldwide which has a Mastercard logo.

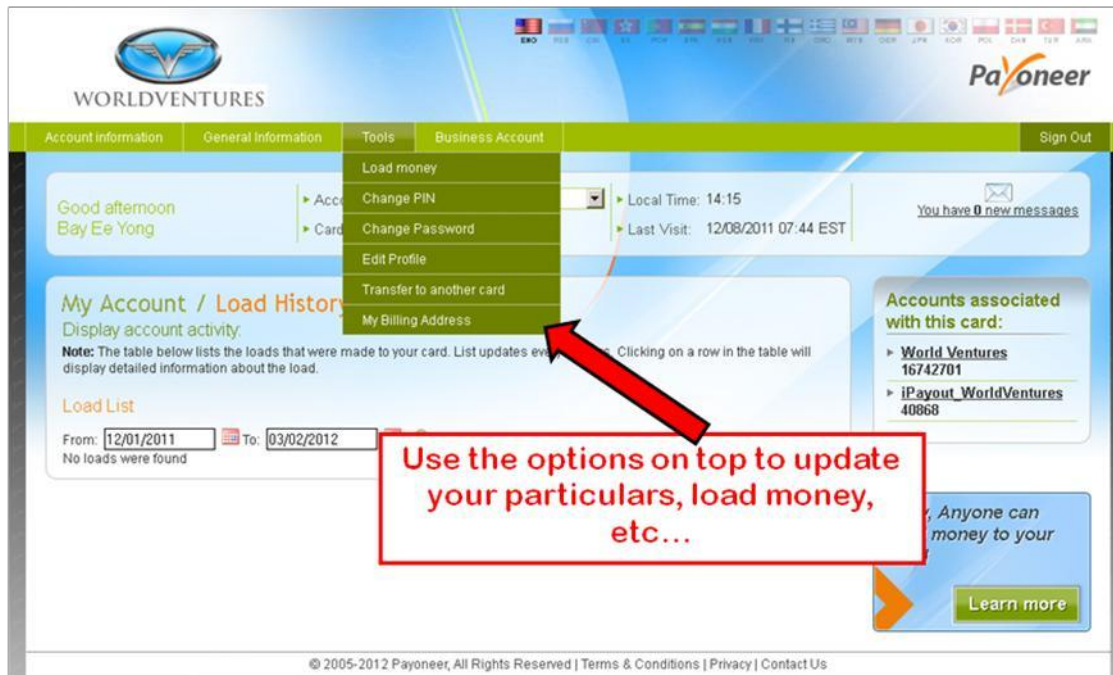
Login at www.payoneer.com



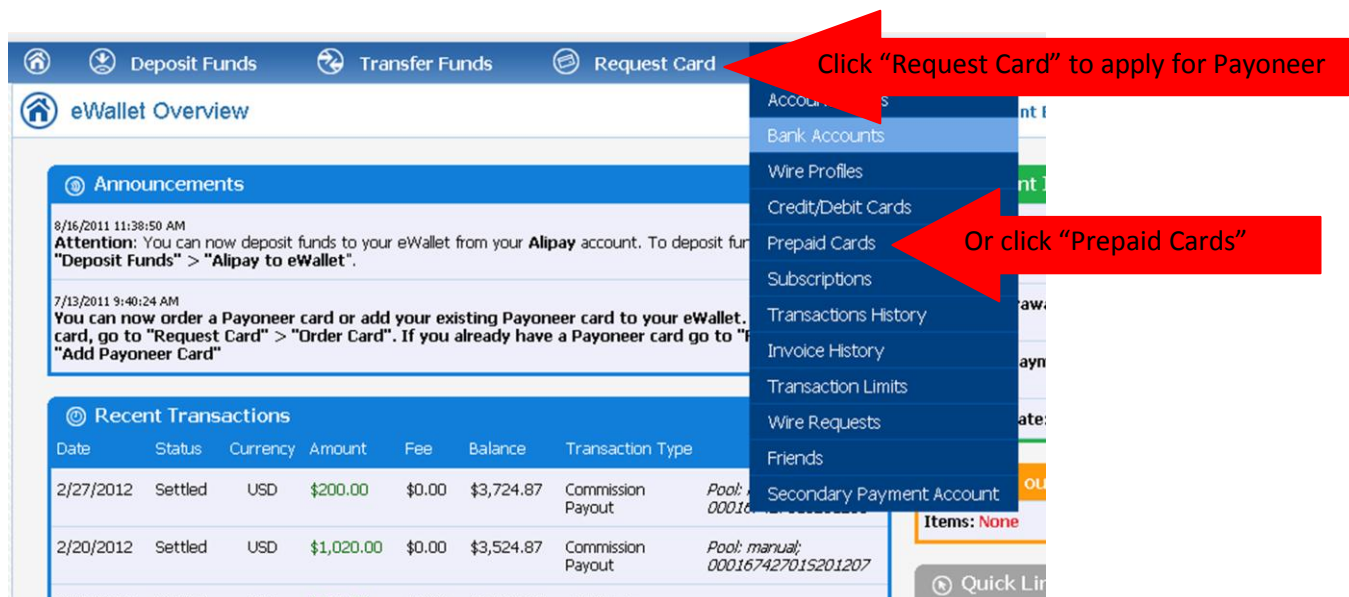
Login to your Payoneer account once you have received your card & click "Activate My Card" to activate your PIN.

Once you have activated your card, you can login to your payoneer ebanking backoffice to check your card balance, transactions history and even load money to your card.

Check your transaction history



You can also apply for your payoneer card OR link your existing payoneer card to your Ipayout ewallet. Just login to your Ipayout ewallet account, then click on "Request Card", to apply for your Payoneer card from your Ipayout ewallet OR "Link Existing prepaid card" to link your existing Payoneer card to your Ipayout account.



Questions?

Worldventures Support Email:

Email to internationalsupport@worldventures.com for assistance on all representative issues.

International Call Center: +1-972-805-5100 (USA phone number)

Rovia support email:

Email to support@rovia.com for assistance on all rovia travel related issues.

Email to airticketing@rovia.com for confirmation on all airfare related issues.

F6 Global Team Support Email:

Email to contactus@f6globalgroup.com for assistance on all team support issues.