

ALREADY REGISTERED USERS IN THE BM ONLINE

LOG-IN to your OEC/BM ONLINE ACCOUNT and go to “**MY PROFILE**” click the green box “**ACQUIRE OEC OR EXEMPTION**”

- Key-In your **Tentative Flight Details** (month/date/year) in Returning Back to Singapore from the Philippines.
- System will let you know if you are **Exempted** or you need to **Set an Appointment**.

1. IF EXEMPTED:

A **Reference Number** will be given which is valid for 60 days (one time use) from the date you acquired the Exemption.

To Print Exemption: Highlight the exemption screen then use the Control Key & C (Ctrl C) to copy and then click Print.

The printed OEC EXEMPTION will serve as the OEC in returning to Singapore.

To reprint the exemption reference number, go to “MY TRANSACTIONS” OEC REQUEST.

- **ACQUIRE THE EXEMPTION ONE WEEK BEFORE YOU GO ON HOME LEAVE AS LONG AS YOU CAN USE THAT WITHIN 60DAYS.**

2. IF BY APPOINTMENT:

To Set an Appointment, Choose the LOCATION for “**POLO-ASIA**” then “**SINGAPORE**” and visit the **Philippine Embassy on appointment date**.

PRINTING OF OEC (Go to **www.bmonline.ph**)

- ✓ **Log in** to your **OEC/ BM online account**. OEC/ BM EMAIL ACCOUNT- is the same email you used when you made the appointment online.
 - ✚ Go to **MY TRANSACTION “OEC Request”**
 - ✚ **Print your OEC or Exemption (3 copies)**
 - **OEC PRINTED COPY can be Colored or Black and White** as long as the **picture is clear**. To **change picture** click “**CHANGE PHOTO**”, upload new picture (photo not more than 1MB) using your computer and PRESS F5 to save (using your keyboard).
 - ✚ **OEC validity is 60 days from the date of issuance**

REMINDERS: Please use **GOOGLE CHROME**.

- ✓ In case you are not able to find the OEC please email us at **oecpolosingapore@gmail.com**. Please provide us a copy of your IC, passport, OEC Official Receipt, Screenshot where it says “Pending”
- ✚ **For Other BM Online concerns, please email POEA:**
 1. poeaict@gmail.com
 2. gvpictpoea@gmail.com